

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

**AUDIT REPORT FOR THE YEAR
ENDED DECEMBER 31, 2014**

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY

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COUNTY OF OCEAN, NEW JERSEY

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN**

PART I

**INDEPENDENT AUDITOR'S REPORTS
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2014**

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members
of the Township Committee
Township of Stafford
County of Ocean
Stafford, New Jersey

Report on the Financial Statements

We have audited the accompanying comparative statements of assets, liabilities, reserves and fund balance--regulatory basis of the various funds and account group of the Township of Stafford, County of Ocean, State of New Jersey as of December 31, 2014, and the related comparative statements of operations and changes in fund balance--regulatory basis for the year then ended, the related statements of revenues--regulatory basis, statement of expenditures--regulatory basis, and the related notes to the financial statements for the year ended December 31, 2014.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the

appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statements, the Township prepares its financial statements using accounting practices that demonstrate compliance with regulatory basis of accounting and budget laws of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between these regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Stafford, County of Ocean, State of New Jersey, as of December 31, 2014 or the results of its operations and changes in fund balance for the years then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

As discussed in Note 1, the financial statements of the Length of Service Award Program Fund (“LOSAP”) Trust Fund has not been audited, and we were not required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, to audit nor were we engaged to audit the LOSAP Trust Fund financial statements as part of our audit of the Township’s financial statements as of and for the year ended December 31, 2014. The LOSAP Trust Fund financial activities are included in the Township’s Trust Funds, and represent 11.01% and of the assets and liabilities of the Township’s Trust Funds as of December 31, 2014.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had the LOSAP Trust Fund financial statements been audited as described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance--regulatory basis of the various funds and account group of the Township of Stafford, County of Ocean, State of New Jersey, as of December 31, 2014, and the results of its operations and changes in fund balance --regulatory basis of such funds for the years then ended, and the related statement of revenues--regulatory basis, statement of expenditures--regulatory basis of the various funds, and the related notes to financial statements, for the year ended December 31, 2014 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Report on Supplementary Information

Our audit was made for the purpose of forming an opinion on the financial statements referred to in the first paragraph as a whole. The supplemental financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not a required part of the above financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and is also not a required part of the above financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

Prior Period Financial Statements

The financial statements as of December 31, 2013, were audited by other auditors whose report dated June 12, 2014 expressed a qualified opinion on the regulatory basis of accounting.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2015, on our consideration of the Stafford Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Stafford Township's internal control over financial reporting and compliance.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Rodney R. Haines
Certified Public Accountant
Registered Municipal Accountant
CR #498

May 13, 2015
Toms River, New Jersey

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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members
of the Township Council
Township of Stafford
County of Ocean
Stafford, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements- regulatory basis of the Township of Stafford as of and for the fiscal year December 31, 2014 and the related notes to the financial statements, and have issued our report thereon dated May 13, 2015. Our report on the financial statements-regulatory basis was modified to indicate that the financial statements were not prepared and presented in accordance with accounting principles generally accepted in the United States of America but rather prepared and presented in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States, to meet the requirements of the State of New Jersey for municipal government entities as described in Note 1. Our report on the financial statements-regulatory basis included a qualified opinion on the financial statements of the Length of Service Award Program Fund (“LOSAP”) Trust Fund. The LOSAP Trust Fund financial statements were not audited, and we were not required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, to audit nor were we engaged to audit the LOSAP Trust Fund financial statements as part of our audit of the Township’s financials statements as of and for the year ended December 31, 2014. With the exception of the LOSAP Trust Fund our opinion on the financial statements-regulatory basis was unmodified.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Township’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement

of the Township's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Rodney R. Haines
Certified Public Accountant
Registered Municipal Accountant
RMA #498

May 13, 2015
Toms River, New Jersey

BASIC FINANCIAL STATEMENTS

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY ACCOUNTING BASIS
DECEMBER 31, 2014 AND 2013**

| <u>Assets</u> | <u>Reference</u> | <u>2014</u> | <u>2013</u> | <u>Liabilities, Reserves and Fund Balance</u> | <u>Reference</u> | <u>2014</u> | <u>2013</u> |
|--------------------------------------------------------------------------|------------------|-------------------------|-------------------------|--------------------------------------------------------------------------|------------------|-------------------------|-------------------------|
| Cash and Cash Equivalents - Treasurer | A-4 | \$ 10,730,928.05 | \$ 9,274,846.37 | Appropriation Reserves | A-3,A-10 | \$ 1,934,439.84 | \$ 2,202,189.90 |
| Cash - Change Fund | A | 300.00 | 300.00 | Encumbrances Payable | A-3,A-11 | 326,822.37 | 224,027.61 |
| Due From State of New Jersey - Senior Citizens' and Veterans' Deductions | A-5 | 4,483.02 | - | Accounts Payable | A-10 | 46,684.53 | 782,462.18 |
| | | <u>10,735,711.07</u> | <u>9,275,146.37</u> | Payroll Deductions Payable | A-13 | 242,396.78 | 176,906.77 |
| | | | | Prepaid Taxes | A-14 | 544,820.30 | 505,334.07 |
| | | | | County Taxes Payable | A-15 | 137,992.14 | 51,750.08 |
| | | | | Local District School Tax Payable | A-16 | 951,811.00 | 1,616,654.50 |
| | | | | Regional School Tax Payable | A-16 | 193,127.37 | 158,609.87 |
| | | | | Tax Overpayments Payable | A-17 | 48,106.68 | 7,409.37 |
| | | | | Due From State of New Jersey - Senior Citizens' and Veterans' Deductions | A-5 | - | 345.81 |
| Taxes Receivable | A-6 | 720,964.93 | 576,922.88 | Due To Grant Fund | A-12 | 196,141.26 | 202,322.91 |
| Tax Title Liens Receivable | A-7 | 137,681.01 | 104,554.96 | Reserve for: | | | |
| Revenue Accounts Receivable | A-9 | 28,915.75 | 32,395.83 | Payment of Special Emergency Notes | A-4 | - | 235,307.68 |
| Due From Animal Control Fund | B | - | 7,816.37 | Tax Appeals | | 131,316.03 | 175,000.00 |
| Property Acquired for Taxes - Assessed Valuation | A-8 | 186,650.00 | 186,650.00 | Sale of Municipal Assets | A-4 | 193,298.25 | - |
| | | <u>1,074,211.69</u> | <u>10,183,486.41</u> | FEMA and Insurance Funds | A-4 | 301,087.46 | - |
| | | | | FEMA Community Disaster Loan Payable | A-22 | 3,261,075.62 | 2,000,000.00 |
| | | | | Special Emergency Notes | A-23 | - | 1,255,000.00 |
| Deferred Charges: | | | | | | | |
| Future Taxation Unfunded - CDL | A-22 | 3,261,075.62 | 2,000,000.00 | | | 8,509,119.63 | 9,593,320.75 |
| Special Emergency Authorization | A-23 | - | 1,255,000.00 | | | 1,074,211.69 | 908,340.04 |
| | | <u>3,261,075.62</u> | <u>3,255,000.00</u> | Reserve for Receivables and Other Assets | A | 5,487,667.06 | 2,936,825.62 |
| | | | | Fund Balance | A-1 | 15,070,998.38 | 13,438,486.41 |
| | | <u>15,070,998.38</u> | <u>13,438,486.41</u> | | | | |
| Grant Fund: | | | | Grant Fund: | | | |
| State and Federal Grants Receivable | A-19 | 103,957.38 | 27,066.19 | Encumbrances Payable | A-11 | - | 11,126.55 |
| Due From Current Fund | A-12 | 196,141.26 | 202,322.91 | Reserve for Grant Expenditures - Appropriated | A-20 | 247,057.95 | 218,262.55 |
| | | <u>300,098.64</u> | <u>229,389.10</u> | Reserve for Grant Expenditures - Unappropriated | A-21 | 53,040.69 | - |
| | | | | | | 300,098.64 | 229,389.10 |
| | | <u>\$ 15,371,097.02</u> | <u>\$ 13,667,875.51</u> | Total Liabilities, Reserves and Fund Balance | | <u>\$ 15,371,097.02</u> | <u>\$ 13,667,875.51</u> |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE -
REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Reference</u> | <u>2014</u> | <u>2013</u> |
|----------------------------------------|------------------|------------------------|------------------------|
| Revenue and Other Income Realized: | | | |
| Fund Balance Utilized | A-2 | \$ 2,500,000.00 | \$ 2,900,000.00 |
| Miscellaneous Revenue Anticipated | A-2 | 8,773,125.21 | 7,976,401.82 |
| Receipts From Delinquent Taxes | A-2 | 558,202.27 | 935,647.41 |
| Receipts From Current Taxes | A-2 | 83,415,651.39 | 80,583,706.44 |
| Non-Budget Revenues | A-2 | 977,506.77 | 417,254.11 |
| Other Credits To Income: | | | |
| Unexpended Balance of Appropriation | | | |
| Reserves | A-10 | 1,301,206.90 | 192,815.61 |
| Interfunds Returned | A | 7,816.37 | - |
| | | <u>97,533,508.91</u> | <u>93,005,825.39</u> |
| Total Revenues | | | |
| Expenditures: | | | |
| Budget Appropriations: | | | |
| Operations: | | | |
| Salaries and Wages | A-3 | 16,960,750.00 | 16,725,836.53 |
| Other Expenses | A-3 | 12,386,064.91 | 12,212,703.97 |
| Capital Improvements | A-1 | 141,274.00 | 301,221.01 |
| Deferred Charges and Statutory | | | |
| Expenditures | A-3 | 4,819,413.96 | 4,770,673.22 |
| Debt Service | A-3 | 6,629,805.48 | 6,952,503.82 |
| Prior Year Senior Citizens' Disallowed | A-5 | 9,830.14 | 12,297.94 |
| Interfunds Advanced | | - | 7,816.37 |
| County Taxes | A-15 | 15,692,880.54 | 14,929,975.72 |
| County Share of Added Taxes | A-15 | 137,992.14 | 51,750.08 |
| Local District School Tax | A-16 | 26,949,518.00 | 25,817,889.00 |
| Regional School Tax | A-16 | 8,662,431.00 | 8,593,396.00 |
| Municipal Open Space Tax | A-18 | 92,707.30 | 90,345.69 |
| | | <u>92,482,667.47</u> | <u>90,466,409.35</u> |
| Total Expenditures | | | |
| Statutory Excess | | 5,050,841.44 | 2,539,416.04 |
| Fund Balance, January 1 | A | <u>2,936,825.62</u> | <u>3,297,409.58</u> |
| | | 7,987,667.06 | 5,836,825.62 |
| Decreased By: | | | |
| Utilized as Anticipated Revenue | A-2 | <u>2,500,000.00</u> | <u>2,900,000.00</u> |
| Fund Balance, December 31 | A | <u>\$ 5,487,667.06</u> | <u>\$ 2,936,825.62</u> |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Reference</u> | <u>Anticipated</u> | <u>Amount Realized</u> | <u>Excess/ (Deficit)</u> |
|----------------------------------------------------|------------------|---------------------|----------------------------|------------------------------|
| Surplus Anticipated | A-1 | \$ 2,500,000.00 | \$ 2,500,000.00 | \$ - |
| Miscellaneous Revenues: | | | | |
| Licenses: | | | | |
| Alcoholic Beverages | A-9 | 30,000.00 | 30,450.00 | 450.00 |
| Fees and Permits | A-9 | 25,000.00 | 48,805.00 | 23,805.00 |
| Fines and Costs: | | | | |
| Municipal Court | A-9 | 325,000.00 | 510,632.59 | 185,632.59 |
| Interest and Cost on Taxes | A-9 | 195,000.00 | 190,049.38 | (4,950.62) |
| Fire Prevention Bureau Fees | A-9 | 85,000.00 | 98,630.07 | 13,630.07 |
| Mobile Home Park Fees | A-9 | 130,000.00 | 142,113.00 | 12,113.00 |
| Payments in Lieu of Taxes - Federal | A-9 | 10,989.00 | 12,897.00 | 1,908.00 |
| Cable TV Fee and Lease | A-9 | 105,329.73 | 105,329.73 | - |
| PILOT - Target, Costco, etc. | A-9 | 266,000.00 | 260,508.88 | (5,491.12) |
| Energy Receipts Tax | A-9 | 2,465,920.00 | 2,465,920.00 | - |
| Supplemental Energy Receipts Tax | A-9 | 104,286.00 | 104,286.00 | - |
| Garden State Preservation Trust Fund | A-9 | 36,666.00 | 36,666.00 | - |
| Uniform Construction Code Fees | A-9 | 900,000.00 | 1,190,432.00 | 290,432.00 |
| Shared Services Agreement - | | | | |
| Animal Control: | | | | |
| Township of Long Beach | A-9 | 17,000.00 | 16,800.00 | (200.00) |
| Borough of Beach Haven | A-9 | 5,000.00 | 5,360.00 | 360.00 |
| Borough of Barnegat Light | A-9 | 3,000.00 | 2,955.00 | (45.00) |
| Borough of Harvey Cedars | A-9 | 2,500.00 | 3,365.00 | 865.00 |
| Shared Services Agreement - | | | | |
| Construction: | | | | |
| Township of Eagleswood | A-9 | 30,000.00 | 36,469.00 | 6,469.00 |
| Borough of Beach Haven | A-9 | 40,000.00 | 87,035.40 | 47,035.40 |
| Borough of Surf City | A-9 | 30,000.00 | 44,920.00 | 14,920.00 |
| Borough of Harvey Cedars | A-9 | 15,000.00 | 27,667.00 | 12,667.00 |
| Ocean County Cooperative Pricing System | A-9 | 15,000.00 | 17,500.00 | 2,500.00 |
| Reserve To Pay Bonds | A-9 | 7,320.00 | 7,320.00 | - |
| Capital Surplus | A-9 | 215,000.00 | 215,000.00 | - |
| FEMA Community Disaster Loan | A-9 | 1,240,000.00 | 1,240,000.00 | - |
| FEMA Reimbursements - Superstorm Sandy | A-9 | 1,019,692.32 | 1,019,692.32 | - |
| Reserve for FEMA/Insurance Reimbursements | A-9 | 235,307.68 | 235,307.68 | - |
| PILOT - Stafford Preserve | A-9 | 300,000.00 | 419,247.46 | 119,247.46 |
| Clean Communities Program | A-19 | 64,536.73 | 64,536.73 | - |
| Alcohol Education and Rehabilitation Fund | A-19 | 1,772.40 | 1,772.40 | - |
| Municipal Alliance on Alcoholism and Drug Abuse | A-19 | 27,000.00 | 27,000.00 | - |
| 2014 Body Armor Replacement Fund | A-19 | 4,717.57 | 4,717.57 | - |
| Community Development Block Grant | A-19 | 25,000.00 | 25,000.00 | - |
| Drive Sober or Get Pulled Over | A-19 | 5,000.00 | 5,000.00 | - |
| Click It or Ticket | A-19 | 4,000.00 | 4,000.00 | - |
| Code Enforcement Grant | A-19 | 58,240.00 | 58,240.00 | - |
| Drive Sober or Get Pulled Over - Holiday Crackdown | A-19 | 7,500.00 | 7,500.00 | - |
| Total Miscellaneous Revenues | A-1 | 8,051,777.43 | 8,773,125.21 | 721,347.78 |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Reference</u> | <u>Anticipated</u> | <u>Amount Realized</u> | <u>Excess/ (Deficit)</u> |
|-----------------------------------------------------------------|------------------|-------------------------|----------------------------|------------------------------|
| Receipts From Delinquent Taxes | A-1,A-6 | <u>500,000.00</u> | <u>558,202.27</u> | <u>58,202.27</u> |
| Amount To Be Raised By Taxes for Support of Municipal Budget | A-2,A-6 | <u>32,084,905.46</u> | <u>33,962,763.74</u> | <u>1,877,858.28</u> |
| Budget Totals | A-3 | 43,136,682.89 | 45,794,091.22 | 2,657,408.33 |
| Non-Budget Revenues | A-1,A-2 | <u>-</u> | <u>977,506.77</u> | <u>977,506.77</u> |
| | | <u>\$ 43,136,682.89</u> | <u>\$ 46,771,597.99</u> | <u>\$ 3,634,915.10</u> |
| Revenue Accounts Receivable | A-9 | | \$ 8,575,358.51 | |
| Grants Receivable | A-19 | | <u>197,766.70</u> | |
| | A-2 | | <u>\$ 8,773,125.21</u> | |
| Summary of Revenue Realized: | | | | |
| Allocation of Current Tax Revenues: | | | | |
| Allocation of Current Tax Collections: | | | | |
| Revenue From Collections | A-1,A-6 | | \$ 83,415,651.39 | |
| Allocated To School and County Taxes | A-6 | | <u>51,535,528.98</u> | |
| Balance for Support of Municipal Appropriations | | | 31,880,122.41 | |
| Increased By: | | | | |
| Appropriation Reserve for Uncollected Taxes | A-3 | | <u>2,082,641.33</u> | |
| Amount for Support of Municipal Budget Appropriations | A-2 | | <u>\$ 33,962,763.74</u> | |

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014

| <u>Analysis of Non-Budget Revenues</u> | <u>Reference</u> | |
|-----------------------------------------------|------------------|----------------------|
| Peddler and Taxi Licenses | | \$ 1,700.00 |
| Raffle/Bingo Licenses | | 6,910.00 |
| Food-Handlers License | | 12,841.97 |
| Vital Statistics | | 32,648.00 |
| Tax Searches | | 30.00 |
| Xerox Copies | | 940.26 |
| Impound/Storage Fees | | 44.00 |
| Land Use - Zoning Fees | | 20.00 |
| Administration Fees - Site Plans | | 6,825.00 |
| Variance Lists | | 1,090.00 |
| Towing Fees | | 620.00 |
| Ocean County Recycling Revenue Sharing | | 71,653.69 |
| Pool Licenses | | 500.00 |
| Street Opening Permits | | 16,450.00 |
| Labor Liens | | 8,327.94 |
| Police Reports | | 2,670.35 |
| Police Outside Employment Administrative Fee | | 97,702.70 |
| Interest on Investments and Deposits | | 6,627.71 |
| Trash Containers | | 540.00 |
| Returned Check Charge Fees | | 550.00 |
| Cat Licenses | | 8,712.20 |
| Court Reporter - Planning and Zoning | | 5,700.00 |
| Miscellaneous | | 301.97 |
| 2% Administrative Payment | | 8,465.28 |
| Miscellaneous Refunds and Reimbursements | | 70,901.85 |
| Restitution | | 3,524.83 |
| Penalty - Building Department | | 2,550.00 |
| Recycled Material | | 800.70 |
| PILOT - Presbyterian Homes | | 26,772.20 |
| PILOT - Stafford Family Apartments | | 44,157.90 |
| PILOT - Stafford Properties Urban Development | | 27,489.62 |
| PILOT - Stafford Preserve | | 272,358.50 |
| PILOT - Stafford Park Solar | | 206,250.00 |
| Firearms Application Fees | | 1,887.00 |
| Statutory Excess - Animal Control | | 12,000.00 |
| DMV Inspection Fines | | 8,600.00 |
| Exotic Pet Permits | | 30.00 |
| LOSAP Forfeitures | | <u>8,313.10</u> |
| | A-2 | <u>\$ 977,506.77</u> |
| Cash Receipts | A-4 | \$ 965,506.77 |
| Due from Animal Control Fund | A | <u>12,000.00</u> |
| | | <u>\$ 977,506.77</u> |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Original Budget | Balance After Modification | Paid or Charged | Encumbered | Reserved | Cancelled |
|-----------------------------------------|--------------------|-------------------------------|--------------------|------------|--------------|-----------|
| GENERAL APPROPRIATIONS | | | | | | |
| Operations - Within "CAPS" | \$ 229,500.00 | \$ 229,500.00 | \$ 213,070.53 | \$ - | \$ 16,429.47 | \$ - |
| GENERAL GOVERNMENT | | | | | | |
| General Administration: | | | | | | |
| Salaries and Wages | 9,565.00 | 9,565.00 | 8,979.48 | 544.19 | 41.33 | - |
| Purchasing: | | | | | | |
| Salaries and Wages | 157,000.00 | 157,000.00 | 143,480.29 | - | 13,519.71 | - |
| Other Expenses | 9,050.00 | 9,050.00 | 8,771.14 | 261.23 | 17.63 | - |
| Human Resources: | | | | | | |
| Other Expenses | 25,000.00 | 25,000.00 | 24,738.86 | - | 261.14 | - |
| Mayor and Council: | | | | | | |
| Salaries and Wages | 123,500.00 | 123,500.00 | 122,715.80 | - | 784.20 | - |
| Other Expenses | 3,850.00 | 3,850.00 | 3,604.02 | 245.85 | 0.13 | - |
| Municipal Clerk: | | | | | | |
| Salaries and Wages | 247,000.00 | 247,000.00 | 243,159.79 | - | 3,840.21 | - |
| Other Expenses | 36,950.00 | 36,950.00 | 27,275.25 | 469.28 | 9,205.47 | - |
| Elections | 2,500.00 | 2,500.00 | 2,500.00 | - | - | - |
| Financial Administration (Treasury): | | | | | | |
| Salaries and Wages | 374,000.00 | 374,000.00 | 358,132.97 | - | 15,867.03 | - |
| Other Expenses | 16,400.00 | 16,400.00 | 14,101.33 | 2,147.71 | 150.96 | - |
| Audit Services: | | | | | | |
| Other Expenses | 37,000.00 | 37,000.00 | 35,700.00 | - | 1,300.00 | - |
| Banking and Arbitrage Rebate Services: | | | | | | |
| Other Expenses | 20,000.00 | 20,000.00 | 14,722.31 | - | 5,277.69 | - |
| Computerized Data Processing: | | | | | | |
| Salaries and Wages | 137,000.00 | 137,000.00 | 112,831.78 | - | 24,168.22 | - |
| Other Expenses | 118,263.00 | 118,263.00 | 97,586.66 | 9,043.38 | 11,632.96 | - |
| Revenue Administration (Tax Collection) | | | | | | |
| Salaries and Wages | 365,500.00 | 365,500.00 | 334,132.14 | - | 31,367.86 | - |
| Other Expenses | 70,800.00 | 70,800.00 | 64,332.18 | 1,342.98 | 5,124.84 | - |
| Tax Assessment Administration: | | | | | | |
| Salaries and Wages | 368,000.00 | 368,000.00 | 352,615.99 | - | 15,384.01 | - |
| Other Expenses | 92,800.00 | 92,800.00 | 56,706.22 | 15,978.18 | 20,115.60 | - |
| Legal Services (Legal Department) | | | | | | |
| Other Expenses | 150,000.00 | 150,000.00 | 140,422.09 | - | 9,577.91 | - |
| Engineering Services: | | | | | | |
| Other Expenses | 130,000.00 | 180,000.00 | 138,652.55 | - | 41,347.45 | - |
| Municipal Alliance: | | | | | | |
| Salaries and Wages | 44,750.00 | 44,750.00 | 40,384.15 | - | 4,365.85 | - |
| Community Development and Zoning | | | | | | |
| Salaries and Wages | 192,000.00 | 192,000.00 | 184,264.64 | - | 7,735.36 | - |
| Other Expenses | 13,300.00 | 13,300.00 | 12,378.93 | - | 921.07 | - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Original Budget</u> | <u>Balance After Modification</u> | <u>Paid or Charged</u> | <u>Encumbered</u> | <u>Reserved</u> | <u>Cancelled</u> |
|-----------------------------------------------|------------------------|-----------------------------------|------------------------|-------------------|-----------------|------------------|
| GENERAL APPROPRIATIONS | | | | | | |
| Operations - Within "CAPS" | | | | | | |
| Historic Sites Office: | | | | | | |
| Salaries and Wages | 500.00 | 500.00 | - | - | 500.00 | - |
| Other Expenses | 1,200.00 | 1,200.00 | 90.38 | 992.77 | 116.85 | - |
| LAND USE ADMINISTRATION | | | | | | |
| Planning Board: | | | | | | |
| Salaries and Wages | 4,000.00 | 4,000.00 | 2,014.67 | - | 1,985.33 | - |
| Other Expenses | 9,350.00 | 9,350.00 | 8,500.32 | 110.68 | 739.00 | - |
| Zoning Board of Adjustment: | | | | | | |
| Salaries and Wages | 2,500.00 | 2,500.00 | 1,247.20 | - | 1,252.80 | - |
| Other Expenses | 11,275.00 | 11,275.00 | 8,560.77 | 241.88 | 2,472.35 | - |
| CODE ENFORCEMENT AND ADMINISTRATION | | | | | | |
| Uniform Construction Code Enforcement: | | | | | | |
| Salaries and Wages | 610,000.00 | 633,300.00 | 630,398.63 | - | 2,901.37 | - |
| Other Expenses | 10,850.00 | 10,850.00 | 9,178.69 | 1,198.16 | 473.15 | - |
| Other Code Enforcement Functions: | | | | | | |
| Salaries and Wages | 181,000.00 | 181,000.00 | 172,429.66 | - | 8,570.34 | - |
| Other Expenses | 2,150.00 | 2,150.00 | 1,719.25 | - | 430.75 | - |
| INSURANCE | | | | | | |
| General Liability | 346,417.14 | 346,417.14 | 346,417.14 | - | - | - |
| Workers Compensation | 407,566.07 | 407,566.07 | 407,566.07 | - | - | - |
| Employee Group Health | 5,434,000.00 | 5,434,000.00 | 5,195,675.88 | 2,727.40 | 235,596.72 | - |
| Unemployment/Disability Insurance | 15,000.00 | 15,000.00 | 15,000.00 | - | - | - |
| PUBLIC SAFETY | | | | | | |
| Police Department: | | | | | | |
| Salaries and Wages | 7,867,000.00 | 7,821,500.00 | 7,451,330.67 | - | 370,169.33 | - |
| Other Expenses | 463,622.00 | 509,122.00 | 374,056.22 | 124,170.29 | 10,895.49 | - |
| Office of Emergency Management: | | | | | | |
| Other Expenses | 3,775.00 | 3,775.00 | 1,464.46 | 500.00 | 1,810.54 | - |
| Aid To Volunteer Fire Companies | 90,000.00 | 90,000.00 | 90,000.00 | - | - | - |
| Aid To Volunteer Ambulance Companies: | | | | | | |
| Uniform Fire Safety: | | | | | | |
| Salaries and Wages | 161,000.00 | 143,700.00 | 133,792.01 | - | 9,907.99 | - |
| Other Expenses | 11,350.00 | 11,350.00 | 6,383.90 | 344.44 | 4,621.66 | - |
| Municipal Prosecutor's Office: | | | | | | |
| Other Expenses | 55,000.00 | 55,000.00 | 46,440.00 | - | 8,560.00 | - |
| New Jersey Public Employees Safety and Health | 30,500.00 | 30,500.00 | 11,190.10 | 16,036.00 | 3,273.90 | - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Original Budget</u> | <u>Balance After Modification</u> | <u>Paid or Charged</u> | <u>Encumbered</u> | <u>Reserved</u> | <u>Cancelled</u> |
|-----------------------------------|------------------------|-----------------------------------|------------------------|-------------------|-----------------|------------------|
| GENERAL APPROPRIATIONS | | | | | | |
| Operations - Within "CAPS" | | | | | | |
| PUBLIC WORKS | | | | | | |
| Streets and Road Maintenance: | | | | | | |
| Salaries and Wages | 1,107,500.00 | 1,107,500.00 | 1,034,755.61 | 3,464.36 | 69,280.03 | - |
| Other Expenses | 143,100.00 | 143,100.00 | 134,931.05 | 6,626.72 | 1,542.23 | - |
| Solid Waste Collection: | | | | | | |
| Salaries and Wages | 1,577,500.00 | 1,537,500.00 | 1,486,415.64 | - | 51,084.36 | - |
| Other Expenses | 44,675.00 | 44,675.00 | 38,629.33 | 2,492.58 | 3,553.09 | - |
| Buildings and Grounds: | | | | | | |
| Salaries and Wages | 1,204,500.00 | 1,204,500.00 | 1,178,419.55 | - | 26,080.45 | - |
| Other Expenses | 187,450.00 | 187,450.00 | 169,205.23 | 13,704.49 | 4,540.28 | - |
| Vehicle Maintenance: | | | | | | |
| Salaries and Wages | 682,500.00 | 682,500.00 | 648,405.83 | - | 34,094.17 | - |
| Other Expenses | 575,200.00 | 615,200.00 | 540,674.85 | 53,387.90 | 21,137.25 | - |
| Municipal Bus Service: | | | | | | |
| Salaries and Wages | 220,000.00 | 220,000.00 | 212,252.55 | - | 7,747.45 | - |
| Other Expenses | 4,550.00 | 4,550.00 | 2,182.30 | 100.00 | 2,267.70 | - |
| HEALTH AND HUMAN SERVICES | | | | | | |
| Environmental Health Services: | | | | | | |
| Salaries and Wages | 5,000.00 | 5,000.00 | 2,115.55 | - | 2,884.45 | - |
| Other Expenses | 1,900.00 | 1,900.00 | 884.78 | - | 1,015.22 | - |
| Animal Control Services: | | | | | | |
| Salaries and Wages | 110,000.00 | 114,000.00 | 112,096.02 | - | 1,903.98 | - |
| Other Expenses | 32,150.00 | 32,150.00 | 23,899.35 | 1,427.00 | 6,823.65 | - |
| PARKS AND RECREATION | | | | | | |
| Recreation Services and Programs: | | | | | | |
| Salaries and Wages | 375,000.00 | 375,000.00 | 370,407.60 | - | 4,592.40 | - |
| Other Expenses | 43,150.00 | 43,150.00 | 31,274.01 | 5,803.90 | 6,072.09 | - |
| Beach and Boardwalk Operations: | | | | | | |
| Salaries and Wages | 27,500.00 | 27,500.00 | 21,204.75 | - | 6,295.25 | - |
| Other Expenses | 1,050.00 | 1,050.00 | 75.00 | - | 975.00 | - |
| Celebration of Public Events: | | | | | | |
| Other Expenses | 36,000.00 | 36,000.00 | 32,079.08 | 1,600.00 | 2,320.92 | - |
| Municipal Court: | | | | | | |
| Salaries and Wages | 410,000.00 | 410,000.00 | 400,772.78 | - | 9,227.22 | - |
| Other Expenses | 18,940.00 | 18,940.00 | 17,035.60 | 569.65 | 1,334.75 | - |
| Public Defender: | | | | | | |
| Other Expenses | 35,000.00 | 35,000.00 | 24,550.09 | - | 10,449.91 | - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Original Budget | Balance After Modification | Paid or Charged | Encumbered | Reserved | Cancelled |
|------------------------------------------------------------------------------------------|----------------------|-------------------------------|----------------------|-------------------|---------------------|-----------|
| GENERAL APPROPRIATIONS | | | | | | |
| Operations - Within "CAPS" | | | | | | |
| UNCLASSIFIED | | | | | | |
| UTILITY EXPENSES AND BULK PURCHASES | | | | | | |
| Electricity | 310,000.00 | 310,000.00 | 277,382.36 | 8,355.12 | 24,262.52 | - |
| Street Lighting | 445,000.00 | 499,000.00 | 414,023.11 | 40,305.00 | 44,671.89 | - |
| Telephone (excluding telephone acquisition) | 170,000.00 | 170,000.00 | 127,507.19 | 592.83 | 41,899.98 | - |
| Water | 8,500.00 | 8,500.00 | 4,754.92 | 1,528.00 | 2,217.08 | - |
| Gas (natural or propane) | 60,000.00 | 60,000.00 | 52,236.27 | - | 7,763.73 | - |
| Telecommunications Costs | 500.00 | 500.00 | 130.20 | - | 369.80 | - |
| Sewerage Processing and Disposal | 16,000.00 | 16,000.00 | 9,982.15 | 3,233.00 | 2,784.85 | - |
| Gasoline | 575,000.00 | 575,000.00 | 487,202.95 | 7,277.40 | 80,519.65 | - |
| Landfill/Solid Waste Disposal Costs | 1,485,000.00 | 1,371,000.00 | 1,119,253.47 | - | 251,746.53 | - |
| Accumulated Leave Compensator | 110,000.00 | 110,000.00 | 110,000.00 | - | - | - |
| Total Operations - Within "CAPS" | 28,784,448.21 | 28,784,448.21 | 26,823,454.29 | 326,822.37 | 1,634,171.55 | - |
| Detail: | | | | | | |
| Salaries and Wages | 16,893,750.00 | 16,818,250.00 | 16,072,846.80 | 3,464.36 | 741,938.84 | - |
| Other Expenses | 11,890,698.21 | 11,966,198.21 | 10,750,607.49 | 323,358.01 | 892,232.71 | - |
| Deferred Charges and Statutory Expenditures - Municipal - Within "CAPS" | | | | | | |
| DEFERRED CHARGES | | | | | | |
| Prior Year Bills: | | | | | | |
| Melillo & Bauer Assoc., Inc | 294.00 | 294.00 | 294.00 | - | - | - |
| STATUTORY EXPENDITURES | | | | | | |
| Contribution To: | | | | | | |
| Public Employees Retirement System | 800,478.75 | 800,478.75 | 800,478.75 | - | - | - |
| Social Security System (O.A.S.I.) | 1,295,000.00 | 1,295,000.00 | 1,177,421.64 | - | 117,578.36 | - |
| Police and Firemen's Retirement System of N.J. | 1,453,641.21 | 1,453,641.21 | 1,453,641.21 | - | - | - |
| Defined Contribution Retirement Program | 15,000.00 | 15,000.00 | - | - | 15,000.00 | - |
| Total Deferred Charges and Statutory Expenditures - Municipal - Within "CAPS" | 3,564,413.96 | 3,564,413.96 | 3,431,835.60 | - | 132,578.36 | - |
| Total General Appropriations for Municipal Purposes - Within "CAPS" | 32,348,862.17 | 32,348,862.17 | 30,255,289.89 | 326,822.37 | 1,766,749.91 | - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Original Budget | Balance After Modification | Paid or Charged | Encumbered | Reserved | Cancelled |
|-------------------------------------------------------|--------------------|-------------------------------|--------------------|------------|-------------------|-----------|
| GENERAL APPROPRIATIONS | | | | | | |
| Operations - Within "CAPS" | | | | | | |
| Employee Group Health | 52,250.00 | 52,250.00 | - | - | 52,250.00 | - |
| Length of Service Award Program | 108,100.00 | 108,100.00 | - | - | 108,100.00 | - |
| Recycling Tax | 55,000.00 | 55,000.00 | 47,660.07 | - | 7,339.93 | - |
| Total Operations - Excluded From "CAPS" | 215,350.00 | 215,350.00 | 47,660.07 | - | 167,689.93 | - |
| Shared Service Agreements: | | | | | | |
| Animal Control: | | | | | | |
| Township of Long Beach: | | | | | | |
| Salaries and Wages | 17,000.00 | 17,000.00 | 17,000.00 | - | - | - |
| Borough of Beach Haven: | | | | | | |
| Salaries and Wages | 5,000.00 | 5,000.00 | 5,000.00 | - | - | - |
| Borough of Bamegat Light: | | | | | | |
| Salaries and Wages | 3,000.00 | 3,000.00 | 3,000.00 | - | - | - |
| Borough of Harvey Cedars: | | | | | | |
| Salaries and Wages | 2,500.00 | 2,500.00 | 2,500.00 | - | - | - |
| Construction: | | | | | | |
| Township of Eagleswood | | | | | | |
| Salaries and Wages | 30,000.00 | 30,000.00 | 30,000.00 | - | - | - |
| Borough of Beach Haven: | | | | | | |
| Salaries and Wages | 40,000.00 | 40,000.00 | 40,000.00 | - | - | - |
| Borough of Surf City | | | | | | |
| Salaries and Wages | 30,000.00 | 30,000.00 | 30,000.00 | - | - | - |
| Borough of Harvey Cedars: | | | | | | |
| Salaries and Wages | 15,000.00 | 15,000.00 | 15,000.00 | - | - | - |
| Total Shared Service Agreements | 142,500.00 | 142,500.00 | 142,500.00 | - | - | - |
| PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES | | | | | | |
| Ocean County Municipal Alliance | 27,000.00 | 27,000.00 | 27,000.00 | - | - | - |
| Municipal Alliance - Local Match | 6,750.00 | 6,750.00 | 6,750.00 | - | - | - |
| Clean Communities Program | - | 64,536.73 | 64,536.73 | - | - | - |
| Click It or Ticket | - | 4,000.00 | 4,000.00 | - | - | - |
| Alcohol Education/Rehabilitation Grant | - | 1,772.40 | 1,772.40 | - | - | - |
| Drive Sober or Get Pulled Over | - | 5,000.00 | 5,000.00 | - | - | - |
| Drive Sober - Year-end Crackdown | - | 7,500.00 | 7,500.00 | - | - | - |
| Community Development Block Grant | - | 25,000.00 | 25,000.00 | - | - | - |
| Zoning Code Enforcement Grant | - | 58,240.00 | 58,240.00 | - | - | - |
| 2014 Body Armor Replacement Fund | - | 4,717.57 | 4,717.57 | - | - | - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Original Budget | Balance After Modification | Paid or Charged | Encumbered | Reserved | Cancelled |
|--------------------------------------------------------------|--------------------|-------------------------------|--------------------|------------|------------|------------|
| GENERAL APPROPRIATIONS | | | | | | |
| Operations - Within "CAPS" | | | | | | |
| Total Public and Private Programs Offset | | | | | | |
| By Revenues | 33,750.00 | 204,516.70 | 204,516.70 | - | - | - |
| Total Operations - Excluded From "CAPS" | 391,600.00 | 562,366.70 | 394,676.77 | - | 167,689.93 | - |
| Detail: | | | | | | |
| Salaries and Wages | 142,500.00 | 142,500.00 | 142,500.00 | - | - | - |
| Other Expenses | 249,100.00 | 419,866.70 | 252,176.77 | - | 167,689.93 | - |
| Capital Improvements - Excluded From "CAPS" | | | | | | |
| Capital Improvement Fund | 141,274.00 | 141,274.00 | 141,274.00 | - | - | - |
| Total Capital Improvements - Excluded From "CAPS" | 141,274.00 | 141,274.00 | 141,274.00 | - | - | - |
| Municipal Debt Service - Excluded From "CAPS" | | | | | | |
| Payment of Bond Principal | 4,296,500.00 | 4,296,500.00 | 4,296,500.00 | - | - | - |
| Interest on Bonds | 1,997,500.00 | 1,997,500.00 | 1,912,997.78 | - | - | 84,502.22 |
| Interest on Notes | 85,000.00 | 85,000.00 | 83,860.60 | - | - | 1,139.40 |
| Green Acres Trust Loan Program: | | | | | | |
| Loan Repayments for Principal and Interest | 367,538.69 | 367,538.69 | 336,447.10 | - | - | 31,091.59 |
| Total Municipal Debt Service - Excluded From "CAPS" | 6,746,538.69 | 6,746,538.69 | 6,629,805.48 | - | - | 116,733.21 |
| Deferred Charges - Municipal Excluded from "CAPS" | | | | | | |
| Deferred Charges: | | | | | | |
| Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55) | 1,255,000.00 | 1,255,000.00 | 1,255,000.00 | - | - | - |
| Total Deferred Charges - Municipal Excluded from "CAPS" | 1,255,000.00 | 1,255,000.00 | 1,255,000.00 | - | - | - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Original Budget</u> | <u>Balance After Modification</u> | <u>Paid or Charged</u> | <u>Encumbered</u> | <u>Reserved</u> | <u>Cancelled</u> |
|-------------------------------------------------------------------------------|----------------------------|---------------------------------------|----------------------------|----------------------|------------------------|----------------------|
| GENERAL APPROPRIATIONS | | | | | | |
| Operations - Within "CAPS" | | | | | | |
| Total General Appropriations for Municipal Purposes - Excluded From "CAPS" | <u>8,534,412.69</u> | <u>8,705,179.39</u> | <u>8,420,756.25</u> | <u>-</u> | <u>167,689.93</u> | <u>116,733.21</u> |
| Subtotal General Appropriations | 40,883,274.86 | 41,054,041.56 | 38,676,046.14 | 326,822.37 | 1,934,439.84 | 116,733.21 |
| Reserve for Uncollected Taxes | <u>2,082,641.33</u> | <u>2,082,641.33</u> | <u>2,082,641.33</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total General Appropriations | <u>\$ 42,965,916.19</u> | <u>\$ 43,136,682.89</u> | <u>\$ 40,758,687.47</u> | <u>\$ 326,822.37</u> | <u>\$ 1,934,439.84</u> | <u>\$ 116,733.21</u> |
| Budget as Adopted | | \$ 42,965,916.19 | | | | |
| Added By N.J.S. 40A:4-87 | | <u>170,766.70</u> | | | | |
| | | <u>\$ 43,136,682.89</u> | | | | |
| Analysis of Paid or Charged | | | | | | |
| Cash Disbursements | | | \$ 37,216,529.44 | | | |
| Deferred Charge - Special Emergency Authorizator | | | <u>1,255,000.00</u> | | | |
| Reserve for: | | | | | | |
| Uncollected Taxes | | | 2,082,641.33 | | | |
| Grant Expenditures - Appropriated | | | <u>204,516.70</u> | | | |
| | | | <u>\$ 40,758,687.47</u> | | | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
TRUST FUND
COMPARATIVE BALANCE SHEET - REGULATORY ACCOUNTING BASIS
DECEMBER 31, 2014 AND 2013**

| <u>Assets</u> | <u>2014</u> | <u>2013</u> | <u>Liabilities and Reserves</u> | <u>Reference</u> | <u>2014</u> | <u>2013</u> |
|-------------------------------------------------------------|------------------------|------------------------|-------------------------------------------------------------|------------------|------------------------|------------------------|
| Animal Control Fund: | | | Animal Control Fund: | | | |
| Cash | \$ 44,140.06 | \$ 55,530.77 | Reserve for Animal Control Fund Expenditures | B-3 | \$ 44,068.06 | \$ 47,691.00 |
| | | | Due To Current Fund | B-10 | - | 7,816.37 |
| | | | Due To State of New Jersey Department of Health | B-4 | 72.00 | 23.40 |
| | | | | | <u>44,140.06</u> | <u>55,530.77</u> |
| Trust - Other Fund: | | | Trust - Other Fund: | | | |
| Cash | 7,156,429.06 | 7,521,175.80 | Reserve for: | | | |
| | | | Landfill Tax Escrow | B-5 | 414,522.06 | 409,054.90 |
| | | | Cash Surety Bonds | B-6 | 1,475,241.20 | 1,555,481.80 |
| | | | Developers' Escrow Deposits | B-6 | 1,350,635.79 | 1,381,611.33 |
| | | | Municipal Alliance Program Income | B-7 | 27,686.91 | 25,191.13 |
| | | | Various Reserves | B-8 | 1,684,449.93 | 4,149,836.64 |
| | | | | | <u>4,952,535.89</u> | <u>7,521,175.80</u> |
| Open Space Trust Fund: | | | Open Space Trust Fund: | | | |
| Cash and Cash Equivalents | 747,311.55 | 1,163,857.10 | Reserve for Open Space Fund Expenditures | B-9 | 747,311.55 | 1,163,857.10 |
| | | | | | <u>747,311.55</u> | <u>1,163,857.10</u> |
| Length of Service Award Program Fund ("LOSAP") - Unaudited: | | | Length of Service Award Program Fund ("LOSAP") - Unaudited: | | | |
| Investments | 1,010,596.35 | 875,033.41 | Miscellaneous Reserves | B-11 | 1,010,596.35 | 875,033.41 |
| Total Assets | <u>\$ 8,958,477.02</u> | <u>\$ 9,615,597.08</u> | Total Liabilities and Reserves | | <u>\$ 6,754,583.85</u> | <u>\$ 9,615,597.08</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET - REGULATORY ACCOUNTING BASIS
DECEMBER 31, 2014 AND 2013**

| <u>Assets</u> | <u>2014</u> | <u>2013</u> | <u>Liabilities, Reserves and Fund Balance</u> | <u>2014</u> | <u>2013</u> |
|-------------------------------------------|-------------------------|-------------------------|-----------------------------------------------|-------------------------|-------------------------|
| Cash and Cash Equivalents | \$ 7,751,387.15 | \$ 6,593,521.58 | Serial Bonds | \$ 55,825,000.00 | \$ 54,486,000.00 |
| Due from Water/Sewer Utility Capital Fund | <u>88,445.00</u> | <u>-</u> | Bond Anticipation Notes | 6,390,800.00 | 8,460,950.00 |
| | <u>7,839,832.15</u> | <u>6,593,521.58</u> | Encumbrances Payable | 1,187,538.40 | 1,644,118.64 |
| | | | Loans Payable | 3,451,080.16 | 3,743,467.70 |
| | | | Improvement Authorizations: | | |
| | | | Funded | 1,660,049.40 | 799,846.91 |
| | | | Unfunded | 7,275,053.66 | 28,814,221.19 |
| | | | Capital Improvement Fund | 62,750.00 | 62,750.00 |
| | | | Reserve for: | | |
| | | | Debt Service | 431,252.98 | 7,320.00 |
| | | | Developer's Contributions | 42,000.00 | 42,000.00 |
| Deferred Charges To Future Taxation: | | | Community Center Donations | - | 100,100.00 |
| Funded | 59,276,080.16 | 58,229,467.70 | Community Center Insurance Proceeds | - | 148,980.98 |
| Unfunded | <u>10,145,805.00</u> | <u>34,571,700.00</u> | Preliminary Expenses - Community Center | - | 150,000.00 |
| | <u>69,421,885.16</u> | <u>92,801,167.70</u> | Fund Balance | 936,192.71 | 934,933.86 |
| Total Assets | <u>\$ 77,261,717.31</u> | <u>\$ 99,394,689.28</u> | Total Liabilities, Reserves and Fund Balance | <u>\$ 77,261,717.31</u> | <u>\$ 99,394,689.28</u> |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY ACCOUNTING BASIS
DECEMBER 31, 2014 AND 2013**

| <u>Assets</u> | <u>2014</u> | <u>2013</u> | <u>Liabilities, Reserves and Fund Balances</u> | <u>2014</u> | <u>2013</u> |
|------------------------------------------|--------------------------|--------------------------|------------------------------------------------|--------------------------|--------------------------|
| Operating Fund: | | | Operating Fund: | | |
| Cash and Cash Equivalents | \$ 3,780,384.91 | \$ 1,672,969.72 | Liabilities: | \$ 454,309.79 | \$ 358,930.04 |
| Cash - Change Fund | 300.00 | 300.00 | Appropriation Reserves | 68,882.86 | 58,714.60 |
| | <u>3,780,684.91</u> | <u>1,673,269.72</u> | Encumbrances Payable | 722,701.11 | 681,917.68 |
| Receivables With Full Reserves: | | | Accrued Interest on Bonds, Notes and Loans | 213,272.88 | 89,732.88 |
| Consumer Accounts Receivable | 195,178.94 | 181,236.42 | Accounts Payable | <u>5,197.20</u> | <u>-</u> |
| Water-Sewer Liens Receivable | <u>20,551.25</u> | <u>17,242.25</u> | | <u>1,464,363.84</u> | <u>1,189,295.20</u> |
| | <u>215,730.19</u> | <u>198,478.67</u> | Reserve for Receivables | 215,730.19 | 198,478.67 |
| Total Operating Fund | <u>3,996,415.10</u> | <u>1,871,748.39</u> | Fund Balance | <u>2,316,321.07</u> | <u>483,974.52</u> |
| | | | Total Operating Fund | <u>3,996,415.10</u> | <u>1,871,748.39</u> |
| Capital Fund: | | | Capital Fund: | | |
| Cash and Cash Equivalents | 3,726,831.63 | 1,032,958.16 | Serial Bonds | 33,991,000.00 | 33,991,000.00 |
| Fixed Capital | 145,945,608.39 | 142,996,711.05 | Loans Payable | 23,246,258.30 | 25,202,290.21 |
| Fixed Capital Authorized and Uncompleted | <u>5,570,351.74</u> | <u>5,523,570.08</u> | Bond Anticipation Notes | 4,249,200.00 | 3,443,800.00 |
| | <u>155,242,791.76</u> | <u>149,553,239.29</u> | Improvement Authorizations: | | |
| Total Capital Fund | <u>155,242,791.76</u> | <u>149,553,239.29</u> | Funded | 679,869.61 | 150,140.66 |
| | | | Unfunded | 1,382,768.24 | 1,035,890.28 |
| Reserve for: | | | Contracts/Encumbrances Payable | 635,768.52 | 1,020,145.40 |
| Deferred Amortization | 152,500.00 | 152,500.00 | Capital Improvement Fund | 12,625.00 | 12,625.00 |
| Debt Service | 1,010,513.44 | 1,010,513.44 | Due to General Capital Fund | 88,445.00 | - |
| Amortization | 88,431,722.83 | 88,431,722.83 | Total Capital Fund | <u>155,242,791.76</u> | <u>149,553,239.29</u> |
| Fund Balance | <u>317,120.82</u> | <u>334,092.52</u> | Total Liabilities, Reserves and Fund Balances | <u>\$ 159,239,206.86</u> | <u>\$ 151,424,987.68</u> |
| Total Assets | <u>\$ 159,239,206.86</u> | <u>\$ 151,424,987.68</u> | | | |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN OPERATING FUND BALANCE
REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>2014</u> | <u>2013</u> |
|--------------------------------------------|------------------------|----------------------|
| Revenue and Other Income Realized: | | |
| Water/Sewer User Fees | \$ 14,511,615.41 | \$ 11,188,700.00 |
| Miscellaneous | 993,639.05 | 1,518,281.23 |
| Interlocal Agreement - Boro of Ship Bottom | 101,102.91 | 82,871.25 |
| Capital Surplus | 132,135.70 | 141,150.71 |
| Reserve to Pay Bonds | 190,064.30 | 205,744.29 |
| Water/Sewer Rate Increases | - | 1,892,902.05 |
| Miscellaneous Revenue Not Anticipated | 3,218.84 | 6,482.91 |
| Other Credits To Income: | | |
| Appropriation Reserves Lapsed | 245,835.35 | 28,104.08 |
| | <hr/> | <hr/> |
| Total Revenue | 16,177,611.56 | 15,064,236.52 |
| | <hr/> | <hr/> |
| Expenditures: | | |
| Operating | 7,192,000.00 | 7,211,250.00 |
| Capital Improvements | - | 102,000.00 |
| Debt Service | 6,281,988.86 | 6,412,190.12 |
| Deferred Charges | - | 411,169.89 |
| Statutory Expenditures | 437,800.00 | 443,730.11 |
| Refund of Prior Year Revenue | 433,476.15 | - |
| | <hr/> | <hr/> |
| Total Expenditures | 14,345,265.01 | 14,580,340.12 |
| | <hr/> | <hr/> |
| Statutory Excess | 1,832,346.55 | 483,896.40 |
| | <hr/> | <hr/> |
| Fund Balance, January 1 | 483,974.52 | 78.12 |
| | <hr/> | <hr/> |
| Fund Balance, December 31 | <u>\$ 2,316,321.07</u> | <u>\$ 483,974.52</u> |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
STATEMENT OF CHANGES IN CAPITAL FUND BALANCE
REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|------------------------------------|-----------------------------|
| Balance, December 31, 2013 | \$ 334,092.52 |
| Increased By: | |
| Premium on Sale of Bonds and Notes | <u>115,164.00</u> |
| | 449,256.52 |
| Decreased By: | |
| Anticipated in Budget | <u>132,135.70</u> |
| Balance, December 31, 2014 | <u><u>\$ 317,120.82</u></u> |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Anticipated</u> | <u>Realized</u> | <u>Excess/ (Deficit)</u> |
|------------------------------------------|-------------------------|-------------------------|------------------------------|
| Water/Sewer User Fees | \$ 12,975,000.00 | \$ 14,511,615.41 | \$ 1,536,615.41 |
| Miscellaneous | 695,000.00 | 993,639.05 | 298,639.05 |
| Interlocal Agreement - Ship Bottom | 82,800.00 | 101,102.91 | 18,302.91 |
| Capital Surplus | 132,135.70 | 132,135.70 | - |
| Reserve to Pay Bonds | 190,064.30 | 190,064.30 | - |
| Miscellaneous Revenue Not Anticipated | - | 3,218.84 | 3,218.84 |
| | <u>\$ 14,075,000.00</u> | <u>\$ 15,931,776.21</u> | <u>\$ 1,856,776.21</u> |
| | | | |
| Cash Receipts | | \$ 15,842,043.33 | |
| Prepaid Revenue Applied | | <u>89,732.88</u> | |
| | | <u>\$ 15,931,776.21</u> | |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Budget</u> | <u>Budget After Modification</u> | <u>Paid or Charged</u> | <u>Encumbered</u> | <u>Reserved</u> | <u>Cancelled</u> |
|-------------------------------------------|-------------------------|--------------------------------------|----------------------------|---------------------|----------------------|----------------------|
| Operating: | | | | | | |
| Salaries and Wages | \$ 2,040,000.00 | \$ 2,040,000.00 | \$ 2,006,017.47 | \$ - | \$ 33,982.53 | \$ - |
| Other Expenses | 5,142,000.00 | 5,142,000.00 | 4,666,130.63 | 68,882.86 | 406,986.51 | - |
| Accumulated Leave Compensation | 10,000.00 | 10,000.00 | 10,000.00 | - | - | - |
| Total Operating | 7,192,000.00 | 7,192,000.00 | 6,682,148.10 | 68,882.86 | 440,969.04 | - |
| Debt Service: | | | | | | |
| Payment of Bond Principal | 2,458,500.00 | 2,458,500.00 | 2,458,500.00 | - | - | - |
| Interest on Bonds | 1,325,000.00 | 1,325,000.00 | 1,247,133.64 | - | - | 77,866.36 |
| Interest on Notes | 75,000.00 | 75,000.00 | 39,382.25 | - | - | 35,617.75 |
| Green Trust Loan Program: | | | | | | |
| Loan Repayment for Principal and Interest | 2,586,700.00 | 2,586,700.00 | 2,536,972.97 | - | - | 49,727.03 |
| Total Debt Service | 6,445,200.00 | 6,445,200.00 | 6,281,988.86 | - | - | 163,211.14 |
| Statutory Expenditures: | | | | | | |
| Public Employees' Retirement System | 280,204.25 | 280,204.25 | 280,204.25 | - | - | - |
| Social Security System | 155,595.75 | 155,595.75 | 142,255.00 | - | 13,340.75 | - |
| Unemployment Compensation Insurance | 2,000.00 | 2,000.00 | 2,000.00 | - | - | - |
| Total Statutory Expenditures | 437,800.00 | 437,800.00 | 424,459.25 | - | 13,340.75 | - |
| Total Appropriations | \$ 14,075,000.00 | \$ 14,075,000.00 | \$ 13,388,596.21 | \$ 68,882.86 | \$ 454,309.79 | \$ 163,211.14 |
| | <u>Reference</u> | <u>D-3</u> | <u>D-1</u> | <u>D</u> | | <u>D-4</u> |
| Cash Disbursements | D-5 | | \$ 11,521,139.26 | | | |
| Accrued Interest Payable | D-15 | | 1,867,456.95 | | | |
| | | | <u>\$ 13,388,596.21</u> | | | |

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL FIXED ASSET GROUP
COMPARATIVE BALANCE SHEET - REGULATORY ACCOUNTING BASIS
DECEMBER 31, 2014 AND 2013

| <u>Assets</u> | <u>2014</u> | <u>2013</u> | <u>Liabilities</u> | <u>2014</u> | <u>2013</u> |
|----------------------------|--------------------------------|--------------------------------|----------------------------|--------------------------------|--------------------------------|
| General Fixed Assets: | | | | | |
| Land | \$ 20,152,797.61 | \$ 20,152,797.61 | | | |
| Buildings and Improvements | 12,102,316.35 | 12,102,316.35 | | | |
| Machinery and Equipment | <u>17,319,903.15</u> | <u>15,992,225.53</u> | Investment in Fixed Assets | <u>\$ 49,575,017.11</u> | <u>\$ 48,247,339.49</u> |
| Total Assets | <u><u>\$ 49,575,017.11</u></u> | <u><u>\$ 48,247,339.49</u></u> | Total Liabilities | <u><u>\$ 49,575,017.11</u></u> | <u><u>\$ 48,247,339.49</u></u> |

The accompanying Notes to the Financial Statements are an integral part of this statement.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2014**

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The Governmental Accounting Standards Board (“GASB”) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB has adopted accounting statements to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (“GAAP”). The municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements.

The financial statements of the Township of Stafford, County of Ocean, New Jersey ("Township") include every board, body, officer or commission maintained wholly or in part by funds appropriated by the Township, as required by the provision of N.J.S. 40A:5-5. The financial statements, however, do not include the operation of School Boards, Volunteer Fire Departments/Fire Districts and First Aid Squads which are subject to separate audit. Included within the financial statements are taxes levied, collected and turned over to School Boards and appropriations for contributions to Volunteer Fire Departments and First Aid Squads. Complete financial statements of the above entities can be obtained by contacting the Treasurer of the respective entity.

B. Description of Funds

GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB Codification establishes three fund types to be used by general purpose governmental units when reporting financial position and results of operations in accordance with GAAP.

The accounting policies of the Township conform to the accounting principles and practices applicable to municipalities prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The accompanying financial statements are presented in the format prescribed by the State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and are a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township accounts for its financial transactions through the following separate funds:

Current Fund - is used to account for all revenues and expenditures applicable to the general operations of Township departments.

Federal and State Grant Fund – accounts for receipts and disbursements of Federal and State grants.

Trust Funds - are used to account for assets held by the Township in a trustee capacity or as an agent for individuals and other governmental agencies. Funds held by the Township which have restrictions placed on the use of such funds are recorded in the Trust Fund.

General Capital Fund - is used to account for financial resources to be used for the acquisition of general capital facilities. The major resources are derived from the sale of serial bonds and bond anticipation notes.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies (continued)

B. Description of Funds (continued)

Water/Sewer Utility Operating and Capital Funds - are used to account for Water/Sewer operations that are financed through user fees. The funds are operated on a basis similar to private business enterprises where the intent is that the costs of providing the Water/Sewer Utility to the general public be financed through user fees. Operations related to the acquisition of Water/Sewer capital facilities are recorded within the Water/Sewer Utility Capital Fund.

General Fixed Assets Account Group - The Township has complied with Technical Accounting Directive No. 85-2 issued by the Division of Local Government Services. Technical Accounting Directive No. 85-2 utilizes the following accounting policies:

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation is provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants or contributed capital is not accounted for separately.

C. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounting principles and practices prescribed for municipalities by the Division of Local Government Services differ in certain respects from GAAP applicable to local government units. The more significant differences follow.

A modified accrual basis of accounting is followed by the Township. Modifications from the accrual basis follow:

Revenues

Revenues are recorded as received in cash except for statutory reimbursements and grant funds, which are due from other governmental units. State and federal grants for operating purposes are realized as revenues when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves within the Current Fund. Other amounts that are due to the Township which are susceptible to accrual are recorded as receivables with offsetting reserves. These reserves are liquidated and revenues are recorded as realized upon receipt of cash. GAAP requires the recognition of revenues for general operations in the accounting period in which they become available and measurable.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies (continued)

C. Measurement Focus, Basis of Accounting and Basis of Presentation (continued)

Expenditures

- (a) Disbursements for Current Fund inventory-type items are considered expenditures at the time of purchase;
- (b) Prepaid expenses are not recorded;
- (c) Interest on long-term debt included in the General Capital Fund is recorded as an expenditure when paid;
- (d) The encumbrance method of accounting, which records commitments such as purchase orders and contracts as a charge against the current year's budget in addition to expenditures made or accrued, is utilized. The cash basis of accounting, however, is followed for recording the Township's share of contributions for fringe benefits, such as retirement plans, accrued sick leave and vacation leave.

Appropriation reserves are recorded at December 31 for unexpended appropriation balances except for amounts which, according to state statutes, may be cancelled by the governing body. The appropriation reserves are available to satisfy specific claims, commitments or contracts incurred during the preceding fiscal year. At the end of the succeeding fiscal year, the remaining unexpended balances lapse to fund balance through other credits to revenue.

Had the Township's financial statements been prepared under generally accepted accounting principles, the encumbrance method of accounting would be followed for expenditures presently reflected on a paid or charged basis, appropriation reserves would not be recorded, revenues susceptible to accrual would have been reflected without offsetting reserves and inventories would not be reflected as expenditures at the time of purchase.

Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

D. Budgets and Budgetary Accounting

An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Township and approved by the State Division of Local Government Services in accordance with N.J.S.A. 40A:4 et seq.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies (continued)

E. Grants

Current Fund - State and federal grants and assistance awards made on the basis of entitlement periods are recorded as revenues when entitlement occurs.

Trust Fund - State and federal grants and assistance awards are dedicated by rider in the Trust Fund. A receivable and corresponding spending reserve are recorded when the grant is awarded.

Capital Fund - State and federal grants and assistance awards are recorded as a funding source for improvement authorizations or are established as receivables with an offsetting reserve.

F. Assessment and Collection of Property Taxes

New Jersey statutes require that taxable valuation of real property be prepared by the local unit tax assessor as of October 1 in each year and filed with the County Board of Taxation by January 10 of the following year. Upon the filing of certified adopted budgets by the Local Unit, Local School District, County and Special Districts, the tax rate is struck by the County Tax Board based on the certified amounts in each of the taxing districts for collection to fund the budgets. Pursuant to statute, this process is to be completed on or before May 20, with a completed duplicate of the tax rolls to be delivered to the Local Unit Tax Collector on or before June 3. New Jersey statutes require that each local unit provide for sufficient anticipated cash receipts equal to the "lawful yearly expenditure" which includes the total amount of property taxes to be raised by the local unit.

Taxes are levied on an annual basis and are due quarterly on February 1, May 1, August 1, and November 1. Any taxes not paid as of December 31 are subject to tax sale and lien in the subsequent year, with the exception of bankruptcies. The date of tax sale is at the discretion of the tax collector.

G. Foreclosed Property

Real property acquired for taxes is recorded in the Current Fund at assessed valuation when such property is acquired and is fully reserved.

H. Interfund Receivables

Interfund receivables created by cash transfers from the Current Fund are recorded with offsetting reserves created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in other funds are not offset by reserves.

I. Deferred Charges to Future Taxation Funded and Unfunded

Upon the authorization of capital projects, the Township establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or non-funding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Township may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Township raises the debt requirements for that particular year in the Current Fund budget. As funds are raised, the deferred charges are reduced.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies (continued)

J. Pension Plans

Substantially, all Township employees participate in the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"). The Division of Pensions within the Treasury Department of the State of New Jersey is the administrator of the funds and charges municipalities annually for their respective contributions. The plans provide retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. The plans are cost-sharing multiple-employer defined benefit plans and, as such, do not maintain separate records for each municipality in the state and, therefore, the actuarial data for the Township is not available. The Division of Pensions issues publicly available financial reports for each of the plans that include financial statements and required supplementary information. The reports may be obtained by writing the State of New Jersey, Division of Pensions.

Covered employees are required by State statute to contribute a certain percentage of their salary to the plan. Each member's percentage is based on age determined at the effective date of enrollment. In addition, PERS and PFRS bill the Township annually at an actuarially determinable rate for its required contribution. The current rate is 6.92% for PERS and 10.0% for PFRS of annual covered payroll.

| <u>Year</u> | <u>PERS</u> | <u>PFRS</u> |
|-------------|-----------------|-----------------|
| 2014 | \$ 1,067,305.00 | \$ 1,292,599.00 |
| 2013 | 1,132,391.47 | 1,295,198.00 |
| 2012 | 1,076,488.00 | 1,266,134.00 |

K. Volunteer Length of Service Award Plan

The Township has established a Volunteer Length of Service Award Plan ("LOSAP") ("Plan") to ensure retention of the Township's volunteer First Aid squad. The Plan shall be construed under the laws of the State of New Jersey and is established with the intent that it meets the requirements of a "length of service award plan under Section 457(e)11 of the Internal Revenue Code".

Annual Contributions - The annual contribution to be made by the Township for each active volunteer member shall be \$1,150.00 per year of active emergency service, commencing with the year 2005.

Appropriations - Appropriations for the purpose of funding the Township's LOSAP shall be included as a separate line item in the Township's budget, commencing with the year 2005.

Periodic Increases - Notwithstanding the provisions above, the annual contribution to be made by the Township for each active volunteer member shall not be subject to periodic increases based upon the "consumer price index factor" pursuant to subsection f. of section 3 of P.L. 1997, c. 388 (N.J.S.A. 40A:14-185).

Estimated Cost - The estimated cost of the program to the Township has been calculated to be approximately \$78,200.00 per year. (This amount may vary annually, however, based upon the total number of eligible active volunteer members at the time the program was established).

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies (continued)

L. Deposits and Investments

Deposits

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey which are insured by the Federal Deposit Insurance Corporation ("FDIC"), or by any other agencies of the United States that insure deposits, the State of New Jersey Cash Management Fund and government money market mutual funds through registered broker/dealers and banks. The New Jersey Governmental Unit Deposit Protection Act ("GUDPA") requires public depositories to maintain collateral for deposit of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5 percent of the average daily balance of public funds; or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000. The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature within one year. Collateralization of Fund investments is generally not required.

Investments

New Jersey statutes establish the following securities as eligible for the investment of Township funds:

- (a) Bonds or other obligations of the United States or obligations guaranteed by the United States.
- (b) Government Money Market Mutual Funds.
- (c) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.
- (d) Bonds or other obligations of the Township, or bonds or other obligations of school districts of which the Township is a part or within which the school district is located.
- (e) Bonds or other obligations, having a maturity date of not more than 397 days from the date of purchase that are approved by the New Jersey Department of Treasury Division of Investments.
- (f) Local Government Investment Pools.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies (continued)

L. Deposits and Investments (continued)

- (g) Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, C. 281 (C.52:18A:90.4).

Repurchase agreements (15.1(a) (8)) must comply with the following conditions:

- (a) The underlying securities are permitted investments, pursuant to the list contained in (a) and (c) above.
- (b) The custody of the collateral is transferred to a third party. This means the bank must contract with a trusted third party to hold the collateral to ensure it is not pledged against any other investments.
- (c) The maturity of the agreement is not more than 30 days.
- (d) The underlying securities are purchased through a GUDPA bank.
- (e) A master repurchase agreement providing for the custody and security of collateral is executed.

Local Government Investment Pools ("LGIP") (15.1(e) (2)) are subject to the following requirements:

- (a) It is managed in accordance with the SEC's government money market rules (2a-7).
- (b) It is rated in the highest category by a nationally recognized statistical rating organization.
- (c) Have their portfolio limited to U.S. Government securities as defined in 2a-7 and repurchase agreements that are collateralized by such U.S. Government securities.

Every local unit must have a Cash Management Plan ("Plan"); the Plan is subject to audit. In addition, when the Plan permits investments for more than one year, the investment must approximate the prospective use of funds. This primarily relates to U.S. securities and local bond issue purchases. The law also requires that cash management plans provide for the CFO to give the governing body a monthly report that summarizes:

- (a) All investments made or redeemed over the past month.
- (b) Each organization holding local unit funds.
- (c) The amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date.
- (d) Other information that may be required by the governing body.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 1. Summary of Significant Accounting Policies (continued)

L. Deposits and Investments (continued)

Investments (continued)

The Township is permitted to invest public funds in accordance with N.J.S.A. 40A:5-15.1. These investments include bonds or other obligations of the United States or obligations guaranteed by the United States, Government Money Market Mutual Funds, bond or other obligations of the Township or bonds or other obligations of the school district, local government investment pools, and agreements for the repurchase of fully-collateralized securities, if purchased in accordance with N.J.S.A. 40A:5-15.1. The Township is also permitted to invest Length of Service Award Program (“LOSAP”) funds with the types of eligible investments authorized in N.J.A.C. 5:30-14.19. These investments include interest-bearing accounts or securities in which savings banks of New Jersey are authorized to invest their funds, New Jersey Cash Management Fund, fixed and variable individual or group annuity contracts, mutual fund shares or fixed and variable life insurance contracts.

M. Inventories of Supplies

The costs of inventories of supplies for all funds are recorded as expenditures at the time the individual items are purchased. The costs of inventories are not included on the various balance sheets.

N. Landfill Tax Escrow - Trust Fund

The Landfill Tax Escrow account was created in accordance with the provisions of the Sanitary Landfill Facility Closure and Contingency Fund Act P.L. 1981, C306. The account is overseen by the State of New Jersey, Department of Environmental Protection, Division of Solid and Hazardous Waste. The funds are to be used exclusively for the closure and post-closure care of the Township landfill in accordance with the approved Closure and Post-Closure Plan. Expenditures can only be made from the Fund upon the approval of the Department of Environmental Protection.

O. Reserve for Recreation Assessment - Trust Fund

The Township charges developers a fee created by ordinance to fund current and future recreation facilities. The funds are held in the Trust Fund and may only be utilized through appropriation in the Current Fund budget or by creation of a capital ordinance.

P. Reserve for Storm Water Management Assessment - Trust Fund

The Township charges developers a fee created by ordinance for the maintenance of the underground storm water discharge system. These funds are held within the Township's Trust Fund and may only be utilized by a budget appropriation in the Current Fund or by capital ordinance.

Q. Subsequent Events

The Township has evaluated subsequent events through May 13, 2015, the date the financial statements were available to be issued.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 2. Cash and Cash Equivalents

The Township is governed by the deposit and investment limitations of New Jersey state law. The Deposits and investments held at December 31, 2014, and reported at fair value are as follows:

Deposits:

| | |
|-----------------|-----------------|
| Demand Deposits | \$34,159,445.83 |
| Total Deposits | \$34,159,445.83 |

Reconciliation of Statements of Assets, Liabilities, Reserves and Fund Balance:

| | |
|-------------------------------|-----------------|
| Current | \$10,731,228.05 |
| Animal Control Trust | 44,140.06 |
| Trust - Other | 8,125,174.03 |
| General Capital | 7,751,387.15 |
| Water/Sewer Utility Operating | 3,780,684.91 |
| Water/Sewer Utility Capital | 3,726,831.63 |
| Total Reconciliation | \$34,159,445.83 |

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be returned. Although the Township does not have a formal policy regarding custodial credit risk, NJSA 17:9-41 et seq. requires that the governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA is a supplemental insurance program set forth by the New Jersey Legislature to protect the deposits of local governmental agencies. The program is administered by the Commissioner of the New Jersey Department of Banking and Insurance. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by FDIC. Public fund owned by the Board in excess of FDIC insured amounts are protected by GUDPA.

However, GUDPA does not protect intermingled trust funds such as salary withholdings, student activity funds or funds that may pass to the Board relative to the happening of a future condition. Such funds are shown as Uninsured and Uncollateralized in the schedule below. As of December 31, 2014, the Township's bank balance of \$35,434,061.59 was insured or collateralized as follows:

| <u>Depository Account</u> | <u>2014</u> |
|---------------------------|------------------|
| Insured - FDIC | \$ 1,741,533.47 |
| Collateralized - GUDPA | 26,204,440.86 |
| Uninsured | 7,488,087.26 |
| | \$ 35,434,061.59 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 2. Cash and Cash Equivalents (continued)

NJARM

All investments in the Fund are governed by the regulations of the Investment Council which prescribes standards designed to insure the quality of investments and to minimize the risks related to investments. To date, the Fund has never defaulted on principal or interest on any short term security held by its participants. Further, a reserve is being accumulated as additional protection for other than State participants. Finally, the Council monitors eligible securities on a regular basis. As of December 31, 2013, the Township had \$3,534,567.69 on deposit with the New Jersey Asset Management Program (“NJARM”). NJARM is a local investment pool which invests in repurchase agreements collateralized by U.S. Securities, U.S. Government Agency Discount Notes, and U.S. Government Agency Securities. The deposit with NJARM is available for withdrawal upon notice given by 11:00 am EST on each business day and is accordingly classified as a cash equivalent.

Note 3. Investments

As of December 31, 2014 and 2013, the Township had the following investments:

| <u>Investments</u> | <u>Fair Value</u> | <u>Book Value</u> |
|--------------------|-----------------------|------------------------|
| 2014: | | |
| LOSAP | <u>\$1,010,596.35</u> | <u>\$ 1,010,596.35</u> |
| 2013: | | |
| LOSAP | <u>\$ 875,033.41</u> | <u>\$ 875,033.41</u> |

Interest Rate Risk

LOSAP investment options are at the discretion of each individual participant and not the Township.

Credit Risk

State law limits investments as noted above.

The fair value of the above-listed investments was based on quoted market prices.

During the year, the Township had none of its idle funds invested in repurchase agreements collateralized by eligible securities. At the close of the year, no such investments were held by the Township.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 4. Taxes, Water-Sewer Utility Receivables

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

Comparison of Tax Rate Information

| | 2014 | 2013 | 2012 |
|----------------------------|----------|----------|----------|
| Total Tax Rate | \$ 2.277 | \$ 2.247 | \$ 1.907 |
| | | | |
| Apportionment of Tax Rate: | | | |
| Municipal | 0.874 | 0.874 | 0.707 |
| Municipal Open Space | 0.003 | 0.002 | 0.010 |
| County | 0.428 | 0.416 | 0.378 |
| Local School | 0.734 | 0.717 | 0.598 |
| Regional School | 0.238 | 0.238 | 0.214 |

Net Valuation Taxable

| | | | | |
|------|---------------------|--|---------------------|--|
| 2014 | \$ 3,669,924,002.00 | | | |
| 2013 | \$ 3,601,114,121.00 | | | |
| 2012 | | | \$ 4,379,755,881.00 | |

Comparison of Tax Levies and Collection Currently

| Year | Tax Levy | | Cash Collections | | Percentage Of Collection |
|------|------------------|----|------------------|----|--------------------------|
| 2014 | \$ 84,224,610.34 | \$ | 83,415,651.39 | \$ | 99.04% |
| 2013 | 81,195,429.48 | | 80,583,706.42 | | 99.25% |
| 2012 | 83,741,040.86 | | 82,562,339.78 | | 98.59% |

Delinquent Taxes and Tax Title Liens

| Year Ended December 31 | Amount of Tax Title Liens | Amount of Delinquent Taxes | Total Delinquent | | Percentage Of Tax Levy |
|---------------------------|---------------------------------|----------------------------------|---------------------|--|---------------------------|
| 2014 | \$ 137,681.01 | \$ 720,964.93 | \$ 858,645.94 | | 1.03% |
| 2013 | 104,554.96 | 576,922.88 | 681,477.84 | | 0.84% |
| 2012 | 118,833.01 | 947,512.88 | 1,066,345.89 | | 1.27% |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 4. Taxes, Water/Sewer Utility Receivables (continued)

The following is a three-year comparison of certain statistical information relative to water-sewer charges and water-sewer collections for the current and previous two years.

Comparison of Water-Sewer Charges Levies

| Year | Levy | Prior Year Delinquent | Cash Collections |
|------|------------------|--------------------------|---------------------|
| 2014 | \$ 14,528,866.93 | \$ 181,236.42 | \$ 14,511,615.41 |
| 2013 | 14,199,192.17 | 297,188.20 | 14,311,872.20 |
| 2012 | 12,650,414.49 | 239,801.19 | 12,578,076.98 |

Note 5. Fixed Assets and Fixed Capital

The following is a summary of changes in the General Fixed Assets Account Group for the year 2014:

| | Balance December 31, <u>2013</u> | <u>Additions</u> | <u>Retirements</u> | Balance December 31, <u>2014</u> |
|-------------------------------|----------------------------------------|------------------------|--------------------|----------------------------------------|
| Land | \$ 20,152,797.61 | \$ - | \$ - | \$ 20,152,797.61 |
| Buildings and Improvements | 12,102,316.35 | - | - | 12,102,316.35 |
| Machinery and Equipment | <u>15,992,225.53</u> | <u>1,327,677.62</u> | <u>-</u> | <u>17,319,903.15</u> |
| Total | <u>\$ 48,247,339.49</u> | <u>\$ 1,327,677.62</u> | <u>\$ -</u> | <u>\$ 49,575,017.11</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 5. Fixed Assets and Fixed Capital (continued)

The following is a summary of changes in the Water/Sewer Utility Fixed Capital for the year 2014:

| | Balance December 31, <u>2013</u> | <u>Additions</u> | <u>Retirements</u> | Balance December 31, <u>2014</u> |
|-----------------------------------------|----------------------------------------|------------------------|--------------------|----------------------------------------|
| Land | \$ 3,222,734.82 | \$ - | \$ - | \$ 3,222,734.82 |
| Buildings and Improvements | 3,201,100.59 | - | - | 3,201,100.59 |
| Improvements Other Than Buildings | 132,255,047.13 | 2,724,159.58 | - | 134,979,206.71 |
| Machinery and Equipment | 3,710,935.61 | 224,737.76 | - | 3,935,673.37 |
| Furniture and Fixtures | 240,006.00 | - | - | 240,006.00 |
| Soft Costs | 366,886.90 | - | - | 366,886.90 |
| Total | \$ 142,996,711.05 | \$ 2,948,897.34 | \$ - | \$ 145,945,608.39 |

Note 6. Long-Term Debt

The Township's long-term debt consisted of the following at December 31, 2014:

General Capital Bonds

| <u>Purpose</u> | <u>Date of Issue</u> | <u>Original Issue</u> | <u>Interest Rate</u> | Balance December 31, <u>2014</u> |
|---------------------------------------------|--------------------------|---------------------------|--------------------------|----------------------------------------|
| 2005 General Improvement Bonds | 7/1/2005 | \$ 11,646,000.00 | 5.000% | \$ 820,000.00 |
| 2005 General Obligation Refunding Bonds | 9/1/2005 | 14,225,000.00 | 4.000% | 905,000.00 |
| 2008 General Improvement Bonds | 8/26/2008 | 19,200,000.00 | 4.000-5.000% | 14,830,000.00 |
| 2011 General Improvement Refunding Bonds | 1/27/2011 | 5,685,000.00 | 4.000% | 2,445,000.00 |
| 2011 General Improvement Bonds | 5/24/2011 | 8,850,000.00 | 3.000-4.500% | 7,950,000.00 |
| 2012 General Improvement Bonds | 5/22/2012 | 7,965,000.00 | 3.000-3.500% | 7,320,000.00 |
| 2014 General Obligation Refunding Bonds | 3/27/2014 | 6,111,500.00 | 2.500-5.000% | 5,550,000.00 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 6. Long-Term Debt (continued):

The Township's long-term debt consisted of the following at December 31, 2014:

General Capital Bonds (continued)

| <u>Purpose</u> | <u>Date of Issue</u> | <u>Original Issue</u> | <u>Interest Rate</u> | <u>Balance December 31, 2014</u> |
|-------------------------------------------|----------------------|-----------------------|----------------------|----------------------------------|
| 2014 Pension Refunding Bonds | 3/27/2014 | \$ 1,025,000.00 | 2.500-3.500% | 1,025,000.00 |
| 2014 General Obligation Bonds | 5/19/2014 | 6,500,000.00 | 2.000-4.000% | 6,500,000.00 |
| 2014 General Obligation Refunding Bonds B | 11/19/2014 | 8,480,000.00 | 2.000-5.000% | <u>8,480,000.00</u> |
| | | | | <u>\$ 55,825,000.00</u> |

The Township has received loans from the State of New Jersey, Department of Environmental Protection under the Green Acres Trust Program as follows:

| | | <u>Original Loan Amount</u> | <u>Annual Payment</u> | <u>Balance December 31, 2014</u> | <u>Final Payment</u> |
|------|-------------------|-----------------------------|-----------------------|----------------------------------|----------------------|
| 2000 | Green Acres Trust | \$ 840,000.00 | \$ 52,233.88 | \$ 223,718.16 | 4/30/2019 |
| 2001 | Green Acres Trust | 70,444.22 | 4,380.45 | 24,651.08 | 11/17/2020 |
| 2001 | Green Acres Trust | 380,000.00 | 23,629.62 | 143,357.78 | 1/20/2021 |
| 2001 | Green Acres Trust | 1,500,000.00 | 93,274.78 | 565,886.01 | 2/4/2021 |
| 2001 | Green Acres Trust | 500,000.00 | 31,091.59 | 188,628.66 | 7/20/2021 |
| 2001 | Green Acres Trust | 250,000.00 | 15,545.79 | 94,314.35 | 7/20/2021 |
| 2002 | Green Acres Trust | 500,000.00 | 32,468.04 | 196,979.44 | 6/25/2021 |
| 2002 | Green Acres Trust | 500,000.00 | 31,091.60 | 215,543.29 | 6/25/2022 |
| 2006 | Green Acres Trust | 500,000.00 | 31,091.60 | 330,245.39 | 8/27/2026 |
| | | <u>\$ 5,040,444.22</u> | <u>\$ 314,807.35</u> | <u>\$ 1,983,324.16</u> | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 6. Long-Term Debt (continued)

Debt service requirements for bonds as of December 31 are as follows:

| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------|-------------------------|-------------------------|-------------------------|
| 2015 | \$ 5,140,000.00 | \$ 1,902,041.25 | \$ 7,042,041.25 |
| 2016 | 5,160,000.00 | 1,811,815.00 | 6,971,815.00 |
| 2017 | 4,940,000.00 | 1,643,315.00 | 6,583,315.00 |
| 2018 | 4,265,000.00 | 1,479,340.00 | 5,744,340.00 |
| 2019 | 4,350,000.00 | 1,325,621.25 | 5,675,621.25 |
| 2020-24 | 19,430,000.00 | 4,396,002.50 | 23,826,002.50 |
| 2025-29 | 11,065,000.00 | 1,414,157.50 | 12,479,157.50 |
| 2030-33 | 1,475,000.00 | 99,837.50 | 1,574,837.50 |
| | <u>\$ 55,825,000.00</u> | <u>\$ 14,072,130.00</u> | <u>\$ 69,897,130.00</u> |

General Capital Loans

| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------|------------------------|----------------------|------------------------|
| 2015 | \$ 276,516.58 | \$ 38,290.76 | \$ 314,807.34 |
| 2016 | 282,074.55 | 32,732.79 | 314,807.34 |
| 2017 | 287,744.27 | 27,063.11 | 314,807.38 |
| 2018 | 293,527.90 | 21,279.44 | 314,807.34 |
| 2019 | 273,310.89 | 15,379.51 | 288,690.40 |
| 2020-24 | 509,490.81 | 22,091.35 | 531,582.16 |
| 2025-26 | 60,659.16 | 1,524.02 | 62,183.18 |
| | <u>\$ 1,983,324.16</u> | <u>\$ 158,360.98</u> | <u>\$ 2,141,685.14</u> |

In addition to the above capital loans, the Township has a Green Acres loan for \$250,000.00 for which the final amortization schedule has not been prepared. The Township also has two loans through NJEIT Barnegat Bay Funding that are eligible for 100% principal forgiveness totaling \$1,217,756.00.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 6. Long-Term Debt (continued)

Water and Sewer Utility Bonds

| <u>Purpose</u> | <u>Date of Issue</u> | <u>Original Issue</u> | <u>Interest Rate</u> | <u>Balance December 31, 2014</u> |
|----------------------------|----------------------|-----------------------|----------------------|----------------------------------|
| 2005 Water and Sewer Bonds | 7/1/2005 | \$ 3,156,000.00 | 3.000-5.000% | \$ 3,156,000.00 |
| 2008 Water and Sewer Bonds | 8/26/2008 | 12,800,000.00 | 4.000-4.500% | 9,950,000.00 |
| 2009 Water and Sewer Bonds | 3/12/2009 | 9,345,000.00 | 3.125-5.000% | 4,275,000.00 |
| 2011 Water and Sewer Bonds | 1/27/2011 | 1,440,000.00 | 4.000% | 755,000.00 |
| 2011 Water and Sewer Bonds | 5/24/2011 | 5,900,000.00 | 3.000-3.125% | 5,405,000.00 |
| 2012 Water and Sewer Bonds | 5/22/2012 | 4,035,000.00 | 2.000-3.500% | 3,815,000.00 |
| 2014 Water and Sewer Bonds | 3/27/2014 | 4,218,500.00 | 2.500-4.000% | 4,180,000.00 |
| 2014 Water and Sewer Bonds | 5/19/2014 | 3,500,000.00 | 2.000-4.000% | 3,500,000.00 |
| | | | | \$ 35,036,000.00 |

The Township has Water and Sewer Loans outstanding for the following programs:

| <u>Program</u> | <u>Original Issue</u> | <u>Balance December 31, 2014</u> | <u>Final Payment</u> |
|--------------------------------------------|-----------------------|----------------------------------|----------------------|
| NJ Environmental Infrastructure Trust Loan | \$ 2,185,000.00 | \$ 920,000.00 | 6/1/2020 |
| NJ Environmental Infrastructure Fund Loan | 2,183,651.00 | 624,054.68 | 6/1/2020 |
| NJ Environmental Infrastructure Trust Loan | 5,295,000.00 | 3,180,000.00 | 8/1/2025 |
| NJ Environmental Infrastructure Fund Loan | 4,895,597.00 | 2,496,949.67 | 8/1/2024 |
| NJ Environmental Infrastructure Trust Loan | 3,075,000.00 | 1,910,000.00 | 8/1/2026 |
| NJ Environmental Infrastructure Fund Loan | 3,026,741.00 | 1,541,813.46 | 8/1/2024 |
| NJ Environmental Infrastructure Trust Loan | 4,425,000.00 | 2,655,000.00 | 8/1/2027 |
| NJ Environmental Infrastructure Fund Loan | 4,361,085.00 | 2,119,014.35 | 8/1/2024 |
| NJ Environmental Infrastructure Trust Loan | 2,295,000.00 | 1,885,000.00 | 8/1/2028 |
| NJ Environmental Infrastructure Fund Loan | 2,263,923.00 | 1,539,818.37 | 8/1/2028 |
| NJ Environmental Infrastructure Trust Loan | 100,180.18 | 59,201.51 | 8/1/2029 |
| NJ Environmental Infrastructure Fund Loan | 288,693.00 | 73,396.58 | 8/1/2029 |
| NJ Environmental Infrastructure Trust Loan | 1,405,000.00 | 1,200,000.00 | 8/1/2029 |
| NJ Environmental Infrastructure Fund Loan | 4,221,645.00 | 3,042,009.68 | 8/1/2029 |
| | \$ 40,021,515.18 | \$ 23,246,258.30 | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 6. Long-Term Debt (continued)

Debt service requirements for bonds as of December 31 are as follows:

| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------|-------------------------|-------------------------|-------------------------|
| 2015 | \$ 2,195,000.00 | \$ 1,267,916.26 | \$ 3,462,916.26 |
| 2016 | 2,260,000.00 | 1,188,891.26 | 3,448,891.26 |
| 2017 | 2,315,000.00 | 1,115,710.00 | 3,430,710.00 |
| 2018 | 2,185,000.00 | 1,040,735.00 | 3,225,735.00 |
| 2019 | 2,250,000.00 | 962,485.00 | 3,212,485.00 |
| 2020-24 | 11,515,000.00 | 3,424,558.78 | 14,939,558.78 |
| 2025-29 | 10,400,000.00 | 1,341,568.76 | 11,741,568.76 |
| 2030-33 | 1,916,000.00 | 77,967.50 | 1,993,967.50 |
| | <u>\$ 35,036,000.00</u> | <u>\$ 10,419,832.56</u> | <u>\$ 45,455,832.56</u> |

Water and Sewer Loans

| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------|-------------------------|------------------------|-------------------------|
| 2015 | \$ 1,994,467.81 | \$ 535,218.66 | \$ 2,529,686.47 |
| 2016 | 2,035,009.59 | 492,732.40 | 2,527,741.99 |
| 2017 | 2,079,070.41 | 448,103.90 | 2,527,174.31 |
| 2018 | 2,109,938.46 | 402,929.69 | 2,512,868.15 |
| 2019 | 2,176,873.55 | 355,261.67 | 2,532,135.22 |
| 2020-24 | 10,091,990.05 | 1,073,273.03 | 11,165,263.08 |
| 2025-29 | 2,758,908.43 | 162,494.50 | 2,921,402.93 |
| | <u>\$ 23,246,258.30</u> | <u>\$ 3,470,013.85</u> | <u>\$ 26,716,272.15</u> |

Changes in Outstanding Long-Term Debt

Transactions for the year ended December 31, 2014 are summarized as follows:

| | Balance December 31, <u>2013</u> | <u>Additions</u> | <u>Deductions</u> | Balance December 31, <u>2014</u> |
|-----------------------------|----------------------------------------|-------------------------|-------------------------|----------------------------------------|
| <u>General Capital Fund</u> | | | | |
| Bonds Payable | \$ 54,486,000.00 | \$ 22,116,500.00 | \$ 20,777,500.00 | \$ 55,825,000.00 |
| Loans Payable | 3,743,467.70 | - | 292,387.54 | 3,451,080.16 |
| | <u>\$ 58,229,467.70</u> | <u>\$ 22,116,500.00</u> | <u>\$ 21,069,887.54</u> | <u>\$ 59,276,080.16</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 6. Long-Term Debt (continued)

Water/Sewer Utility
Capital Fund

| | | | | |
|---------------|--------------------------|------------------------|------------------------|-------------------------|
| Bonds Payable | \$ 33,991,000.00 | \$ 7,718,500.00 | \$ 6,673,500.00 | \$ 35,036,000.00 |
| Loans Payable | <u>25,202,290.21</u> | <u>-</u> | <u>1,956,031.91</u> | <u>23,246,258.30</u> |
| | <u>\$ 59,193,290.21</u> | <u>\$ 7,718,500.00</u> | <u>\$ 8,629,531.91</u> | <u>\$ 58,282,258.30</u> |
| Totals | <u>\$ 117,422,757.91</u> | <u>\$29,835,000.00</u> | <u>\$29,699,419.45</u> | <u>\$117,558,338.46</u> |

Summary of Municipal Debt (Excluding Current
and Operating Debt and Type I School Debt)

| | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|----------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| <u>Issued</u> | | | |
| General: | | | |
| Bonds, Notes and Loans | \$ 65,666,880.16 | \$ 66,690,417.72 | \$ 67,872,284.95 |
| Water/Sewer Utility Fund | <u>62,531,458.30</u> | <u>62,637,090.21</u> | <u>65,971,956.11</u> |
| | 128,198,338.46 | 129,327,507.93 | 133,844,241.06 |
| Less: Funds to Pay Bonds, Notes and Loans | <u>1,367,807.98</u> | <u>21,383,320.00</u> | <u>1,124,750.00</u> |
| Net Debt Issued | <u>126,830,530.48</u> | <u>107,944,187.93</u> | <u>132,719,491.06</u> |
| <u>Authorized But Not Issued</u> | | | |
| General: | | | |
| Bonds and Notes | 3,755,005.00 | 26,110,750.00 | 1,981,250.00 |
| Water/Sewer Utility Fund | <u>400,279.00</u> | <u>1,710,000.00</u> | <u>0.00</u> |
| Total Authorized But Not Issued | <u>4,155,284.00</u> | <u>27,820,750.00</u> | <u>1,981,250.00</u> |
| Net Bonds and Notes Issued and Authorized But Not Issued | <u>\$ 130,985,814.48</u> | <u>\$ 135,764,937.93</u> | <u>\$ 134,700,741.06</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 6. Long-Term Debt (continued)

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.684%.

| | <u>Gross Debt</u> | <u>Deductions</u> | <u>Net Debt</u> |
|-------------------------------|--------------------------|-------------------------|-------------------------|
| Regional District School Debt | \$ 642,567.95 | \$ 642,567.95 | \$ - |
| Local District School Debt | 12,869,000.00 | 12,869,000.00 | - |
| Water/Sewer Utility | 62,931,737.30 | 62,931,737.30 | - |
| General Debt | <u>69,421,885.16</u> | <u>1,367,807.98</u> | <u>68,054,077.18</u> |
| | <u>\$ 145,865,190.41</u> | <u>\$ 77,811,113.23</u> | <u>\$ 68,054,077.18</u> |

Net Debt \$ 68,054,077.18 divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$4,041,889,455.00 = 1.684%.

Borrowing Power Under N.J.S. 40A:2-6 as Amended

| | |
|-----------------------------------------------|-------------------------|
| 3.5% of Equalized Valuation Basis (Municipal) | \$ 141,466,130.93 |
| Less: Net Debt | <u>68,054,077.18</u> |
| Remaining Borrowing Power | <u>\$ 73,412,053.75</u> |

Calculation of "Self-Liquidating Purpose" - Water/Sewer Utility per N.J.S. 40A:2-45

| | |
|--------------------------------------------------------------|------------------------|
| Cash Receipts From Fees, Rents or Other Charges for the Year | \$ 15,928,557.37 |
| Deductions: | |
| Operating and Maintenance Costs | \$ 7,629,800.00 |
| Debt Service per Water/Sewer Account | <u>6,281,988.86</u> |
| | <u>13,911,788.86</u> |
| Excess in Revenue | <u>\$ 2,016,768.51</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 7. Bond Anticipation Notes

The Township issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding ten years. All such notes must be paid no later than the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that, on or before the third anniversary date of the original note, a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. Legal installments must be paid if the notes are to be renewed beyond the fourth anniversary date of the original issuance.

On December 31, 2014, the Township's outstanding bond anticipation notes were as follows:

| <u>General Capital Fund</u> | <u>Date of Issue</u> | <u>Date of Maturity</u> | <u>Amount</u> | <u>Interest Rate</u> |
|------------------------------------------------------------------|--------------------------|-----------------------------|------------------------|--------------------------|
| Various Capital Improvements/Acquisition of Capital Equipment | 5/19/2014 | 5/18/2015 | \$ 1,606,600.00 | 1.000% |
| Various Capital Improvements/Acquisition of Capital Equipment | 5/19/2014 | 5/18/2015 | 2,684,200.00 | 1.000% |
| Construction of Community Center & Pavilion | 5/19/2014 | 5/18/2015 | <u>2,100,000.00</u> | 1.000% |
| | | | <u>\$ 6,390,800.00</u> | |

| <u>Water/Sewer Utility Capital Fund</u> | <u>Date of Issue</u> | <u>Date of Maturity</u> | <u>Amount</u> | <u>Interest Rate</u> |
|---------------------------------------------------------------|--------------------------|-----------------------------|------------------------|--------------------------|
| Emergency Retrofit/Replacement of of Grinder Pump Stations | 5/19/2014 | 5/18/2015 | \$ 1,135,000.00 | 1.000% |
| Various Water/Sewer Improvements | 5/19/2014 | 5/18/2015 | 518,800.00 | 1.000% |
| Various Water/Sewer Improvements/ Acquisition of Equipment | 5/19/2014 | 5/18/2015 | <u>2,595,400.00</u> | 1.000% |
| | | | <u>\$ 4,249,200.00</u> | |

Changes in Outstanding Short-Term Debt

Transactions for the year ended December 31, 2014 are summarized as follows:

| | <u>Balance December 31, 2013</u> | <u>Additions</u> | <u>Deductions</u> | <u>Balance December 31, 2014</u> |
|--------------------------|------------------------------------------|-------------------------|-------------------------|------------------------------------------|
| General Capital Fund | \$ 8,460,950.00 | \$ 6,390,800.00 | \$ 8,460,950.00 | \$ 6,390,800.00 |
| Water/Sewer Utility Fund | <u>3,443,800.00</u> | <u>4,249,200.00</u> | <u>3,443,800.00</u> | <u>4,249,200.00</u> |
| | <u>\$ 11,904,750.00</u> | <u>\$ 10,640,000.00</u> | <u>\$ 11,904,750.00</u> | <u>\$ 10,640,000.00</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 8. Bonds and Notes Authorized But Not Issued

At December 31, 2014, the Township had authorized but not issued bonds and notes in the General Capital Fund in the amount of \$3,755,005.00 and in the Water/Sewer Utility Capital Fund in the amount of \$400,279.00.

Note 9. Local District School and Regional High School Taxes

Regulations provide for deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Township has elected to defer school taxes as follows:

| | Local District School Tax | | Regional District School Tax | |
|----------------|---------------------------|------------------|------------------------------|-----------------|
| | 2014 | 2013 | 2014 | 2013 |
| Balance of Tax | \$ 12,244,101.00 | \$ 12,908,944.50 | \$ 4,331,215.50 | \$ 4,296,698.00 |
| Deferred | 11,292,290.00 | 11,292,290.00 | 4,138,088.13 | 4,138,088.13 |
| Tax Payable | \$ 951,811.00 | \$ 1,616,654.50 | \$ 193,127.37 | \$ 158,609.87 |

Note 10. Fund Balance Appropriated

Current Fund

The fund balance at December 31, 2014 was \$5,487,667.06 of which \$3,500,000.00 was appropriated and included as anticipated revenue for the year ended December 31, 2015.

Water/Sewer Utility Operating Fund

The fund balance at December 31, 2014 was \$2,316,321.07 of which \$0.00 was appropriated and included as anticipated revenue for the year ended December 31, 2014.

Note 11. Deferred Charges to be Raised in Succeeding Years' Budgets

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2014, the current fund balance sheet included a deferred charge for Future Taxation Unfunded- Community Disaster Loan in the amount of \$3,261,075.62.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 12. Accrued Sick and Vacation Benefits

As discussed in Note 1 and in accordance with accounting principles prescribed by the State of New Jersey, the cash basis of accounting is followed for recording the Township's liability related to unused vacation and sick pay. The Township permits its employees to accumulate unused vacation and sick pay, which may be taken as time off or paid at a later date at an agreed-upon rate. Effective for financial statements dated December 31, 1987, the state has required all municipalities to disclose the estimated current cost of unused sick and vacation benefits at year-end. The Township estimated the current cost of such unpaid compensation would be \$3,103,752.73 at December 31, 2014. In accordance with New Jersey principles, this amount is not reported as an expenditure or liability in the accompanying financial statements. The Township has a trust reserve for accumulated absence liabilities in the amount of \$592,835.81 at December 31, 2014.

Note 13. Post-Employment Healthcare Benefits

Plan Description

In addition to the pension benefits as described in Note 1, the Township provides for health benefits as follows:

Effective January 1, 2009, the Township is a member of the State Health Benefits Program (SHBP). The SHBP is a cost-sharing multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et.seq. to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in SHBP. All employees of the Township who have completed twenty-five (25) years of active service or are eligible for disability retirement under the Public Employees' Retirement System or the Police and Firemen's Retirement System will be provided hospitalization and medical coverage.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of SHBP, as well as the actuarial valuation of the plan in accordance with Governmental Accounting Standards Board Statement 45. These financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295. They are also available on the state's web site at www.state.nj.us/treasury/pensions.

Funding Policy

Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-employment health benefits under the plan have been funded on a pay-as-you go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 13. Post-Employment Healthcare Benefits (continued)

Contributions to pay for health premiums of participating retirees in the SHBP are billed to the Township on a monthly basis. The Township currently contributes on a pay-as-you go basis based upon monthly invoices from the State of New Jersey Division of Pensions. Employees are not required to contribute. Contributions to the plan for the last two years and the number of former employees eligible for and participating in the post-employment health care benefits program as of the respective year ended December 31 was as follows:

| <u>Year</u> | <u>Contribution</u> | <u>Number of Employees</u> |
|-------------|---------------------|----------------------------|
| 2014 | \$ 1,788,232.68 | 98 |
| 2013 | 1,680,277.46 | 97 |
| 2012 | 1,381,032.46 | 90 |

Note 14. Unemployment Compensation Insurance

Effective January 1, 1978, most municipal employees were eligible for unemployment compensation insurance (N.J.S.A. 43:21-3 et seq.). The Township has elected to provide a self-insured plan whereby the municipal cost and employee contributions are deposited in a trust fund from which claims, if any, will be paid. The Reserve for Unemployment Compensation Insurance at December 31, 2014 totaled \$107,913.89.

Note 15. Contingent Liabilities

State and Federal Grants

The Township receives financial assistance from the State of New Jersey and the U.S. government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of the funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by grantors. As a result of these audits, costs previously reimbursed could be disallowed and require repayment to the grantor agency. As of December 31, 2014, the Township estimates that no material liabilities will result from such audits.

Note 16. Risk Management

The Township is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; error and omission, injuries to employees; and natural disaster. The Township is a member of the Ocean County Municipal Joint Insurance Fund ("JIF"). The joint insurance pool is both an insured and self-administered group of 30 municipalities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and workmen's compensation. The JIF will be self-sustaining through member premiums. The JIF participates in the Municipal Excess Liability Insurance program which has a contract for excess liability insurance for property. The fund also purchased an excess Faithful Performance and Employee Dishonesty Bond. There were no settlements in excess of insurance coverage in 2014 and 2013.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 17. Deferred Compensation Program

The Township has instituted a Deferred Compensation Plan (“Plan”) pursuant to Section 457 of the Internal Revenue Code and P.L. 1977, C.381; P.L. 1978, C.39; P.L. 1980, C.78; and P.L. 1997, C.116 of the Statutes of New Jersey.

The Plan is an arrangement whereby a public employer may establish a Plan and permit its employees to voluntarily authorize a portion of their current salary to be withheld and invested in one or more of the types of investments permitted under the governing regulations.

The Township has engaged a private contractor to administer the Plan.

Note 18. Length of Service Award Program (“LOSAP”) - Unaudited

The Township has established a Volunteer Length of Service Award Plan (“LOSAP”) (“Plan”) to ensure retention of the Township’s volunteer Fire Department and also their First Aid Squad. The Plan shall be construed under the laws of the State of New Jersey and is established with the intent that it meets the requirements of a “length of service award plan under Section 457(e)11 of the Internal Revenue Code”.

Annual Contributions - The annual contribution to be made by the Township for each active volunteer member shall be \$1,150.00 per year of active emergency service, commencing with the year 2005.

Appropriations - Appropriations for the purpose of funding the Township’s LOSAP shall be included as a separate line item in the Township’s budget, commencing with the year 2005.

Periodic Increases - Notwithstanding the provisions above, the annual contribution to be made by the Township for each active volunteer member shall not be subject to periodic increases based upon the “consumer price index factor” pursuant to subsection f. of section 3 of P.L. 1997, c. 388 (N.J.S.A. 40A:14-185).

Criteria for Eligibility; Contributions; Points - Any active volunteer member shall eligible to participate in the LOSAP Plan immediately upon commencement of the member’s performance of active voluntary services in the emergency service organization. Annual contributions shall only be made by the Township, however, for those active volunteer members who have earned the minimum number of points for performing certain volunteer services on a yearly basis.

Determination as to Eligibility - Each emergency service organization shall provide to the Township Administrator, acting as the Plan Administrator of LOSAP Plan, a certified list as to the active volunteer members who are initially eligible to participate in the Plan and those who are eligible to participate as of each January 1 thereafter. The Plan Administrator shall forward said certified list to the Township Council for approval, in accordance with the provisions of N.J.A.C. 5:30-14.10. The decision of the Township Council as to such active member’s eligibility shall be binding upon the Plan Administrator, participants, beneficiaries and any and all other persons having an interest hereunder, subject to appropriate judicial review.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 18. Length of Service Award Program (“LOSAP”) – Unaudited (continued)

Terms of Participation - The Plan Administrator shall have the right to require any active volunteer member at the time of his or her becoming a participant to agree, in writing, to be bound by the terms, covenants and conditions of the LOSAP and accompanying trust. Each participant shall furnish to the Plan Administrator all pertinent information required for the administration of the LOSAP. The Plan Administrator shall rely upon all such information furnished.

Vesting - The active volunteer member shall not be permitted to receive a distribution of the fund in his or her LOSAP account until the completion of a five-year vesting period.

Termination of Service - Any participant who terminates service as an active volunteer member shall cease to participate hereunder. A former participant may resume participation immediately upon returning to the service of the emergency service organization as an active volunteer member. Any active volunteer member who terminates service with the emergency service organization, subsequently returns to service and again becomes a participant shall be treated as a new participant for purposes of eligibility unless said participant was fully vested prior to his or her termination from service.

Reporting Requirements - N.J.A.C. 5:30-14.49 requires that the Township perform a separate review report of the Plan in accordance with the American Institute of Certified Public Accountants Statements for Accounting and Auditing Review Services.

Note 19. Interfund Balances

The composition of interfund balances as of December 31, 2014 is as follows:

| <u>Fund</u> | <u>Interfund Receivables</u> | <u>Interfund Payables</u> |
|----------------------------------|----------------------------------|-------------------------------|
| Current Fund | \$ - | \$ 196,141.26 |
| State & Federal Grant Fund | 196,141.26 | - |
| General Capital Fund | 88,445.00 | - |
| Water-Sewer Utility Captial Fund | - | 88,445.00 |
| | <u>\$ 284,586.26</u> | <u>\$ 284,586.26</u> |

All balances resulted from the time lag between the dates that (1) reimbursable expenditures occur, (2) revenues/receipts are collected, and (3) payments between funds are made.

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 20. Super Storm Sandy

On October 29, 2012, Super Storm Sandy, then a Category 1 post-tropical cyclone, struck the southern Atlantic coast of New Jersey (the “Storm”). The resulting Storm surge and winds caused catastrophic damage to many coastal and riverfront communities, as well as widespread physical damage (including loss of electrical power and other utilities) throughout the State. In the days following the Storm, most schools and businesses – and many roads, bridges and public transportation systems – were closed.

It is not yet possible to fully estimate the economic impact of the Storm. Other consequences of the Storm, unforeseen at this time, could also have a material adverse economic impact on the Township, the State or the region. Currently, Township officials believe that the consequences of the Storm will not adversely impact the Township materially in the long term. Current estimates from the Township of damage and Storm related costs are as follows:

Assessment of Damage to Township-Owned Facilities:

- Estimated damage assessment of all Township-owned facilities and infrastructure is approximately \$1.135 million in repairs to sewer pump stations.

Debris Removal and Disposal

- Debris removal costs incurred by the Township are estimated to be \$2 million, consisting of approximately \$1 million in debris removal costs and the remainder in overtime costs and equipment repairs. The Township entered into a shared services contract with the County of Ocean for the removal of debris (estimated at a cost to the County of an additional \$14 million) after the initial costs incurred by the Township. Only a minor portion of the County’s debris removal costs, after FEMA reimbursement, will be charged to the Township.

Certain expenses relating to debris removal, emergency protective measures, repairs and reconstruction of roads, bridges, utility systems and governmental buildings, and restoration of parks may be eligible for financial assistance from the Federal Emergency Management Agency (“FEMA”). FEMA has established a presence in the area, and it is expected that sufficient federal funding will be available to meet all valid claims. Some expenses are reimbursable at a 100% level while others are only reimbursable at a 90% level. Some expenses which must be paid over an extended period of time after the Storm may not be reimbursable. New Jersey law also permits governmental entities to borrow to pay for certain extraordinary expenses caused by natural disasters such as the Storm. On December 18, 2012 the Township issued \$7,000,000 of Special Emergency Notes due December 17, 2013. Of this amount, \$1,135,000 was capital in nature and will be funded in the issuance of a bond anticipation note. The remaining portion will be a budgetary appropriation of at least 1/5 of the original principal amount of the Notes and must be made in each of the next five (5) succeeding annual budgets to allow the Township to finance the costs of the Notes over such period. See note 21 for more information.

Approximately 25% of all residential structures in the Township were impacted by the Storm, which equates to approximately 4,500 structures out of a total of approximately 18,000 residential dwellings. Due to various degrees of water damage, the residential/commercial structures damaged are expected to be or have been repaired or rebuilt for occupancy. [None of the top ten taxpayers in the Township incurred significant damage due to the Storm.] In 2013, the Township completed a revaluation and reassessment on all properties and the total loss in assessed valuation from 2012 to 2013 is \$778,416,560 of which \$200,359,500 is due to the Storm. The anticipated impact on the Township’s revenue is a

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

Year ended December 31, 2014

Note 20. Super Storm Sandy (continued):

decrease of \$1,700,000. In order to offset this impact, the Township has applied for and received approval for a FEMA Community Disaster Loan in the amount of \$5 million.

Note 21. Special Emergency Notes

To finance costs related to Super Storm Sandy, the Township originally issued \$7,000,000 in special emergency notes on December 18, 2012. On December 12, 2013, the Township reissued \$1,255,000 in special emergency notes. The notes bear interest at the rate of 1.00% per annum and mature on December 11, 2014. In addition to the \$1,173,000 raised in the 2013 municipal budget, \$135,000 in FEMA reimbursements received to date were used to pay down the principal of the special emergency notes and \$3,302,000 was cancelled. The special emergency notes were reduced by the \$1,135,000 capital portion for which bond anticipation notes were issued in 2013. The remaining \$1,255,000 was paid off in full in 2014.

Note 22. Community Disaster Loan

During the year ending December 31, 2013, the Township realized \$2,000,000 as revenue in the Current Fund from the Community Disaster Loan received from the United States Department of Homeland Security, Federal Emergency Management Agency. On July, 2, 2014, the Township drew down an additional \$1,240,000. In accordance with directives from the Division of Local Government Services, State of New Jersey, the drawdown was realized as revenue in 2014.

The Community Disaster Loan Program is administered by the United States Department of Homeland Security, Federal Emergency Management Agency. Loans are made to local governments in designated major disaster areas which experience significant revenue losses. As a result of Superstorm Sandy the Township was designated a major disaster area.

The Township has been approved for a total of \$5,000,000 from the Community Disaster Loan Program. In accordance with federal guidelines, the loans may be fully or partially forgiven if certain revenue criteria are met over the three years following the disaster. This closeout procedure will occur in 2016. If the criteria are not met, the loan will have to be repaid at an interest rate of 0.75%. As of December 31, 2014, \$21,072.62 of interest accrued on the loan.

Note 23. Subsequent Events

On February 24, 2015 the Township Council approved Ordinance 2015-04 to refund all or a portion of the Township's General Obligation Bonds, Series 2008, in an amount not to exceed \$21,500,000.

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SUPPLEMENTARY EXHIBITS

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CURRENT FUND

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF CASH AND CASH EQUIVALENTS - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|-----------------------------------------------------------------------------|-----------------------|--------------------------------|
| Balance, December 31, 2013 | | \$ 9,274,846.37 |
| Increased By Receipts: | | |
| Miscellaneous Revenue Not Anticipated | \$ 977,506.77 | |
| Due From State of New Jersey - Senior Citizens' and Veterans' Deductions | 423,263.78 | |
| Taxes Receivable | 83,012,650.76 | |
| Tax Title Liens Receivable | 17,946.08 | |
| Revenue Accounts Receivable | 8,340,050.83 | |
| Appropriated Grants Received | 111,625.94 | |
| Unappropriated Grants Received | 53,040.69 | |
| Payroll Deductions Payable | 11,565,383.62 | |
| Prepaid Taxes | 544,820.30 | |
| Tax Overpayments | 48,106.68 | |
| Due to County - Share of PILOT Revenue | 53,882.34 | |
| Due to State Agencies: | | |
| State Training Fees | 69,158.00 | |
| Marriage License Fees | 4,310.00 | |
| Interfunds Received | 7,816.37 | |
| Reserve for: | | |
| Sale of Municipal Assets | 193,298.25 | |
| FEMA and Insurance Funds | 301,087.46 | |
| | <u>105,723,947.87</u> | |
| | | 114,998,794.24 |
| Decreased By Disbursements: | | |
| Current Appropriations | 37,216,529.44 | |
| Appropriation Reserves | 1,078,925.48 | |
| Accounts Payable | 781,862.78 | |
| Payroll Deductions Payable | 11,499,893.61 | |
| County Taxes Payable | 15,744,630.62 | |
| Local District School Tax Payable | 27,614,361.50 | |
| Regional High School Tax Payable | 8,627,913.50 | |
| Tax Overpayments | 43,683.97 | |
| Tax Appeals | 7,409.37 | |
| Municipal Open Space Tax | 92,707.30 | |
| Due to County - Share of PILOT Revenue | 53,882.34 | |
| Due to State Agencies: | | |
| State Training Fees | 69,158.00 | |
| Marriage License Fees | 4,310.00 | |
| Special Emergency Notes Payable | 1,255,000.00 | |
| Reserve for Grant Expenditures - Appropriated | 177,598.28 | |
| | <u>104,267,866.19</u> | |
| Balance, December 31, 2014 | | <u><u>\$ 10,730,928.05</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE TO (FROM) STATE OF NEW JERSEY -
SENIOR CITIZENS' AND VETERANS' DEDUCTIONS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------------------------------------|------------------|-----------------------------|
| Balance, December 31, 2014 | | \$ 345.81 |
| Increased By: | | |
| Cash Receipts | \$ 423,263.78 | |
| Deductions Disallowed By Collector: | | |
| 2014 Taxes | 9,830.14 | |
| 2014 Taxes | <u>7,577.25</u> | |
| | | <u>440,671.17</u> |
| | | 441,016.98 |
| Decreased By: | | |
| Senior Citizens'/Veterans' Deductions per Tax Billing | 434,750.00 | |
| Deductions Allowed By Collector: | | |
| 2014 Taxes | <u>10,750.00</u> | |
| | | <u>445,500.00</u> |
| Balance, December 31, 2014 | | <u><u>\$ (4,483.02)</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF LEVY
FOR THE YEAR ENDED DECEMBER 31, 2014**

| <u>Year</u> | <u>Balance December 31, 2014</u> | <u>2014 Levy</u> | <u>Added/ Omitted 2014</u> | <u>Collections 2013</u> | <u>Collections 2014</u> | <u>Senior Citizens' and Veterans' Deductions Allowed/ (Disallowed)</u> | <u>Transferred To Tax Title Liens</u> | <u>Cancelled</u> | <u>Balance December 31, 2014</u> |
|-------------|------------------------------------------|-------------------------|------------------------------------|-----------------------------|-----------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------|---------------------|------------------------------------------|
| 2011 | \$ 7,757.48 | - | \$ - | \$ - | \$ 3,091.89 | \$ - | \$ 4,637.16 | \$ - | \$ 28.43 |
| 2012 | 9,590.31 | - | - | - | 871.50 | - | 2,404.73 | - | 6,314.08 |
| 2013 | 559,575.09 | - | - | - | 536,292.80 | (9,830.14) | 9,276.22 | 17,162.01 | 6,674.20 |
| 2014 | - | 83,490,807.74 | 733,802.60 | 505,334.07 | 82,472,394.57 | 437,922.75 | 30,749.10 | 70,261.63 | 707,948.22 |
| | <u>\$ 576,922.88</u> | <u>\$ 83,490,807.74</u> | <u>\$ 733,802.60</u> | <u>\$ 505,334.07</u> | <u>\$ 83,012,650.76</u> | <u>\$ 428,092.61</u> | <u>\$ 47,067.21</u> | <u>\$ 87,423.64</u> | <u>\$ 720,964.93</u> |

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF LEVY
FOR THE YEAR ENDED DECEMBER 31, 2014

Analysis of 2014 Property Tax Levy

Tax Yield:

| | |
|---------------------------------------------|-------------------------|
| Senior Citizens' Deductions per Tax Billing | \$ 79,000.00 |
| Veterans' Deductions per Tax Billing | 355,750.00 |
| General Purpose Tax | 83,056,057.74 |
| Added Taxes (54:4-63.1 et seq.) | 733,802.60 |
| | <u>733,802.60</u> |
| | <u>\$ 84,224,610.34</u> |

Tax Levy:

| | |
|--------------------------------------|------------------|
| County Tax (Abstract) | \$ 13,223,603.46 |
| County Library Tax (Abstract) | 1,474,114.80 |
| County Health Tax (Abstract) | 530,197.16 |
| County Open Space Preservation | 464,965.12 |
| Due County for Added Tax | 137,992.14 |
| Local District School Tax (Abstract) | 26,949,518.00 |
| Regional School Tax (Abstract) | 8,662,431.00 |
| Municipal Open Space Tax | 91,748.10 |
| Due Open Space Trust for Added Tax | 959.20 |
| | <u>959.20</u> |
| | 51,535,528.98 |

| | |
|---------------------------------------------|-------------------------|
| Local Tax for Municipal Purposes (Abstract) | 32,084,905.46 |
| Add: Additional Tax Levied | 604,175.90 |
| | <u>604,175.90</u> |
| | <u>\$ 84,224,610.34</u> |

| <u>Analysis of Current Revenue From Taxes</u> | 2014 <u>Property Taxes</u> | Delinquent <u>Taxes</u> |
|-------------------------------------------------|-------------------------------|----------------------------|
| Prepaid Taxes Applied | \$ 505,334.07 | - |
| Taxes Collected in 2014 | 82,472,394.57 | \$ 540,256.19 |
| Senior Citizens' and Veterans' Deductions (Net) | 437,922.75 | - |
| Tax Title Liens Collected in 2014 | - | 17,946.08 |
| | <u>-</u> | <u>17,946.08</u> |
| | <u>\$ 83,415,651.39</u> | <u>\$ 558,202.27</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|--------------------------------|-----------------|-----------------------------|
| Balance, December 31, 2013 | | \$ 104,554.96 |
| Increased By: | | |
| Transfer From Taxes Receivable | \$ 47,067.21 | |
| Interest and Costs of Tax Sale | <u>4,004.92</u> | |
| | | <u>51,072.13</u> |
| | | 155,627.09 |
| Decreased By: | | |
| Collections | | <u>17,946.08</u> |
| Balance, December 31, 2014 | | <u><u>\$ 137,681.01</u></u> |

**SCHEDULE OF PROPERTY ACQUIRED FOR TAXES - ASSESSED VALUATION
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|-------------------------------------|--|-----------------------------|
| Balance, December 31, 2013 and 2014 | | <u><u>\$ 186,650.00</u></u> |
|-------------------------------------|--|-----------------------------|

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Balance December 31, <u>2013</u> | Accrued <u>2014</u> | Realized Revenue <u>2014</u> | Balance December 31, <u>2014</u> |
|--------------------------------------------------|----------------------------------------|-------------------------------|------------------------------------|----------------------------------------|
| Licenses: | | | | |
| Alcoholic Beverages | \$ - | \$ 30,450.00 | \$ 30,450.00 | \$ - |
| Fees and Permits: | | | | |
| Other | - | 48,805.00 | 48,805.00 | - |
| Fines and Costs: | | | | |
| Municipal Court | 32,395.83 | 507,152.51 | 510,632.59 | 28,915.75 |
| Interest and Cost on Taxes | - | 190,049.38 | 190,049.38 | - |
| Fire Prevention Bureau Fees | - | 98,630.07 | 98,630.07 | - |
| Mobile Home Park Fees | - | 142,113.00 | 142,113.00 | - |
| Payments in Lieu of Taxes - Federal | - | 12,897.00 | 12,897.00 | - |
| Cable TV Fees and Lease | - | 105,329.73 | 105,329.73 | - |
| PILOT - Target, Costco, etc. | - | 260,508.88 | 260,508.88 | - |
| Energy Receipts Tax | - | 2,465,920.00 | 2,465,920.00 | - |
| Supplemental Energy Receipts Tax | - | 104,286.00 | 104,286.00 | - |
| Reserve for Garden State Preservation Trust Fund | - | 36,666.00 | 36,666.00 | - |
| Uniform Construction Code Fees | - | 1,190,432.00 | 1,190,432.00 | - |
| Interlocal Government Services Agreement - | | | | |
| Animal Control: | | | | |
| Long Beach Township | - | 16,800.00 | 16,800.00 | - |
| Borough of Beach Haven | - | 5,360.00 | 5,360.00 | - |
| Borough of Barnegat Light | - | 2,955.00 | 2,955.00 | - |
| Borough of Harvey Cedars | - | 3,365.00 | 3,365.00 | - |
| Interlocal Government Services Agreement - | | | | |
| Construction: | | | | |
| Township of Eagleswood | - | 36,469.00 | 36,469.00 | - |
| Borough of Beach Haven | - | 87,035.40 | 87,035.40 | - |
| Borough of Surf City | - | 44,920.00 | 44,920.00 | - |
| Borough of Harvey Cedars | - | 27,667.00 | 27,667.00 | - |
| Ocean County Cooperative Pricing System | - | 17,500.00 | 17,500.00 | - |
| Reserve To Pay Bonds | - | 7,320.00 | 7,320.00 | - |
| Capital Surplus | - | 215,000.00 | 215,000.00 | - |
| Reserve To Pay Notes | - | 1,240,000.00 | 1,240,000.00 | - |
| FEMA Community Disaster Loan | - | 1,019,692.32 | 1,019,692.32 | - |
| FEMA Reimbursements - Superstorm Sandy | - | 235,307.68 | 235,307.68 | - |
| Pilot - Stafford Reserve | - | 419,247.46 | 419,247.46 | - |
| Total | <u>\$ 32,395.83</u> | <u>\$ 8,571,878.43</u> | <u>\$ 8,575,358.51</u> | <u>\$ 28,915.75</u> |
| Analysis of Collected: | | | | |
| Cash - Treasurer | | | \$ 8,340,050.83 | |
| FEMA Reimbursements - Superstorm Sandy | | | <u>235,307.68</u> | |
| | | | <u><u>\$ 8,575,358.51</u></u> | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
SCHEDULE OF 2013 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Appropriations | | | | | |
|--------------------------------------------|---------------------------------|----------------------------|-------------------------------|--------------------|---------------------|------------|
| | Balance December 31, 2013 | Prior Year Encumbrances | Balance After Modification | Paid or Charged | Accounts Payable | Lapsed |
| GENERAL GOVERNMENT | | | | | | |
| General Administration: | | | | | | |
| Salaries and Wages | \$ 4,893.56 | \$ - | \$ 4,893.56 | \$ 1,545.60 | \$ 2,687.16 | \$ 660.80 |
| Other Expenses | 1,339.08 | 408.44 | 1,747.52 | 1,280.39 | - | 467.13 |
| Purchasing: | | | | | | |
| Salaries and Wages | 3,643.90 | - | 3,643.90 | 1,149.28 | 1,760.17 | 734.45 |
| Other Expenses | 62.95 | 138.60 | 201.55 | 72.79 | - | 128.76 |
| Human Resources: | | | | | | |
| Other Expenses | 3,612.50 | - | 3,612.50 | 3,612.50 | - | - |
| Mayor and Council: | | | | | | |
| Salaries and Wages | 2,248.82 | - | 2,748.82 | 1,188.41 | - | 1,560.41 |
| Other Expenses | 1,739.35 | 85.10 | 1,824.45 | 170.10 | - | 1,654.35 |
| Municipal Clerk: | | | | | | |
| Salaries and Wages | 16,947.31 | - | 16,947.31 | 3,026.31 | 2,186.65 | 11,734.35 |
| Other Expenses | 9,242.00 | 180.75 | 9,422.75 | 5,966.01 | - | 3,456.74 |
| Elections | - | - | - | - | - | - |
| Financial Administration (Treasury): | | | | | | |
| Salaries and Wages | 8,851.20 | - | 8,851.20 | 2,729.60 | 4,368.00 | 1,753.60 |
| Other Expenses | - | 2,682.62 | 2,682.62 | 2,682.62 | - | - |
| Audit Services | | | | | | |
| Other Expenses | 300.00 | - | 300.00 | - | - | 300.00 |
| Banking and Arbitrage Rebate Services: | | | | | | |
| Other Expenses | 16,604.14 | 1,825.00 | 18,429.14 | 1,825.00 | - | 16,604.14 |
| Computerized Data Processing: | | | | | | |
| Salaries and Wages | 3,669.69 | - | 3,669.69 | - | 2,596.61 | 1,073.08 |
| Other Expenses | 36.71 | 6,690.53 | 6,727.24 | 6,505.52 | - | 221.72 |
| Revenue Administration (Tax Collection): | | | | | | |
| Salaries and Wages | 12,561.13 | - | 12,561.13 | 4,361.39 | 2,910.23 | 5,289.51 |
| Other Expenses | 13,939.82 | 160.59 | 14,100.41 | 500.59 | - | 13,599.82 |
| Tax Assessment Administration: | | | | | | |
| Salaries and Wages | 3,453.14 | - | 7,453.14 | 3,416.64 | 3,620.26 | 416.24 |
| Other Expenses | 6,212.11 | 2,398.96 | 8,611.07 | 3,687.97 | - | 4,923.10 |
| Legal Services (Legal Department): | | | | | | |
| Other Expenses | 135,989.13 | - | 123,489.13 | 23,280.18 | - | 100,208.95 |
| Engineering Services: | | | | | | |
| Other Expenses | 4,408.41 | - | 16,908.41 | 16,908.41 | - | - |
| Municipal Alliance: | | | | | | |
| Salaries and Wages | 1,519.70 | - | 1,519.70 | - | 1,144.60 | 375.10 |
| Community Development and Zoning: | | | | | | |
| Salaries and Wages | 1,333.27 | - | 4,333.27 | 1,816.99 | 2,159.22 | 357.06 |
| Other Expenses | 1,912.49 | 338.74 | 2,251.23 | 353.74 | - | 1,897.49 |
| Historic Sites Office: | | | | | | |
| Salaries and Wages | 845.95 | - | 845.95 | - | - | 845.95 |
| Other Expenses | 110.73 | - | 110.73 | 23.97 | - | 86.76 |
| LAND USE ADMINISTRATION | | | | | | |
| Planning Board: | | | | | | |
| Salaries and Wages | 983.69 | - | 983.69 | - | - | 983.69 |
| Other Expenses | 2,995.88 | 1,011.56 | 4,007.44 | 1,943.76 | - | 2,063.68 |
| Zoning Board of Adjustment: | | | | | | |
| Salaries and Wages | 1,342.06 | - | 1,342.06 | - | - | 1,342.06 |
| Other Expenses | 2,643.31 | 1,345.30 | 3,988.61 | 2,501.55 | - | 1,487.06 |
| CODE ENFORCEMENT AND ADMINISTRATION | | | | | | |
| Uniform Construction Code Enforcement: | | | | | | |
| Salaries and Wages | 61,413.06 | - | 36,163.06 | 10,556.72 | 2,549.72 | 23,056.62 |
| Other Expenses | 69.74 | 871.04 | 1,190.78 | 1,138.61 | - | 52.17 |
| Other Code Enforcement Functions: | | | | | | |
| Salaries and Wages | 685.67 | - | 3,685.67 | 1,310.68 | 2,116.41 | 258.58 |
| Other Expenses | 141.16 | 4.75 | 145.91 | 4.75 | - | 141.16 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
SCHEDULE OF 2013 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Appropriations | | | Paid or Charged | Accounts Payable | Lapsed |
|------------------------------------------------|---------------------------------|----------------------------|-------------------------------|--------------------|---------------------|------------|
| | Balance December 31, 2013 | Prior Year Encumbrances | Balance After Modification | | | |
| INSURANCE | | | | | | |
| General Liability | 4,562.00 | - | 4,562.00 | 4,562.00 | - | - |
| Employee Group Health Insurance | - | 1,258.80 | 1,258.80 | - | 1,258.80 | - |
| PUBLIC SAFETY | | | | | | |
| Police Department: | | | | | | |
| Salaries and Wages | 476,040.60 | - | 401,040.60 | 156,659.69 | 4,174.71 | 240,206.20 |
| Other Expenses | 18,924.89 | 57,984.16 | 76,909.05 | 55,891.23 | - | 21,017.82 |
| Office of Emergency Management: | | | | | | |
| Other Expenses | 408.12 | - | 408.12 | - | - | 408.12 |
| Aid to Volunteer Ambulance Companies | 35,034.00 | - | 35,034.00 | 35,034.00 | - | - |
| Uniform Fire Safety: | | | | | | |
| Salaries and Wages | 11,613.18 | - | 11,613.18 | 1,712.12 | 1,630.25 | 8,270.81 |
| Other Expenses | 4,358.12 | - | 4,358.12 | - | - | 4,358.12 |
| Municipal Prosecutor's Office: | | | | | | |
| Other Expenses | 13,723.75 | - | 13,723.75 | 3,375.00 | - | 10,348.75 |
| New Jersey Public Employees Safety and Health: | 2,988.05 | 17,019.18 | 20,007.23 | 16,714.96 | - | 3,292.27 |
| PUBLIC WORKS | | | | | | |
| Streets and Road Maintenance: | | | | | | |
| Salaries and Wages | 173,466.97 | - | 158,466.97 | 158,466.97 | - | - |
| Other Expenses | 4,188.18 | 6,483.35 | 10,671.53 | 5,335.86 | - | 5,335.67 |
| Solid Waste Collection: | | | | | | |
| Salaries and Wages | 25,914.82 | - | 29,914.82 | 29,914.82 | - | - |
| Other Expenses | 4,059.81 | 1,049.33 | 5,109.14 | 1,533.79 | - | 3,575.35 |
| Buildings and Grounds: | | | | | | |
| Salaries and Wages | 33,841.20 | - | 32,841.20 | 32,841.20 | - | - |
| Other Expenses | 781.55 | 6,434.94 | 8,216.49 | 6,379.31 | - | 1,837.18 |
| Vehicle Maintenance: | | | | | | |
| Salaries and Wages | 15,968.94 | - | 12,568.94 | 12,289.94 | - | 279.00 |
| Other Expenses | 7,116.07 | 56,704.85 | 67,720.92 | 61,460.64 | - | 6,260.28 |
| Municipal Bus Service: | | | | | | |
| Salaries and Wages | 9,866.18 | - | 9,866.18 | 9,219.43 | - | 646.75 |
| Other Expenses | 2,271.70 | 65.24 | 2,336.94 | 757.80 | - | 1,579.14 |
| HEALTH AND HUMAN SERVICES | | | | | | |
| Environmental Health Services: | | | | | | |
| Salaries and Wages | 452.90 | - | 452.90 | - | - | 452.90 |
| Other Expenses | 732.60 | 89.08 | 821.68 | 89.08 | - | 732.60 |
| Animal Control Services: | | | | | | |
| Salaries and Wages | 15,681.22 | - | 15,681.22 | 8,345.35 | - | 7,335.87 |
| Other Expenses | 3,835.39 | 1,106.25 | 4,941.64 | 1,200.62 | - | 3,741.02 |
| PARKS AND RECREATION | | | | | | |
| Recreation Services and Programs: | | | | | | |
| Salaries and Wages | 7,921.59 | - | 7,921.59 | 1,279.61 | 3,802.75 | 2,839.23 |
| Other Expenses | 3,652.25 | 8,955.93 | 12,608.18 | 7,034.62 | - | 5,573.56 |
| Beach and Boardwalk Operations: | | | | | | |
| Salaries and Wages | 769.75 | - | 769.75 | - | - | 769.75 |
| Other Expenses | 980.00 | - | 980.00 | - | - | 980.00 |
| Celebration of Public Events: | | | | | | |
| Other Expenses | 4,913.32 | 5,785.50 | 10,698.82 | 1,477.24 | - | 9,221.58 |
| Municipal Court: | | | | | | |
| Salaries and Wages | 19,796.66 | - | 19,796.66 | 2,620.56 | 3,687.87 | 13,488.23 |
| Other Expenses | 989.61 | 510.74 | 1,500.35 | 496.74 | - | 1,003.61 |
| Public Defender: | | | | | | |
| Other Expenses | 4,345.86 | - | 4,345.86 | 1,354.00 | - | 2,991.86 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
SCHEDULE OF 2013 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Appropriations | | | Paid or Charged | Accounts Payable | Lapsed |
|---------------------------------------------|---------------------------------|----------------------------|-------------------------------|------------------------|-----------------------|------------------------|
| | Balance December 31, 2013 | Prior Year Encumbrances | Balance After Modification | | | |
| UNCLASSIFIED | | | | | | |
| UTILITY EXPENSES AND BULK PURCHASES | | | | | | |
| Electricity | 35,525.62 | - | 35,525.62 | 18,243.95 | - | 17,281.67 |
| Street Lighting | 67,584.22 | - | 67,584.22 | 40,085.16 | - | 27,499.06 |
| Telephone (excluding telephone acquisition) | 31,053.76 | 5,386.72 | 36,440.48 | 12,770.55 | - | 23,669.93 |
| Water | 19,945.94 | - | 19,945.94 | 1,608.22 | - | 18,337.72 |
| Gas (natural or propane) | 9,493.90 | - | 9,493.90 | 9,493.90 | - | - |
| Telecommunications Costs | 350.72 | - | 350.72 | - | - | 350.72 |
| Sewerage Processing and Disposal | 9,098.15 | - | 9,098.15 | 3,286.50 | - | 5,811.65 |
| Gasoline | 161,288.59 | 37,051.56 | 198,340.15 | 48,486.64 | - | 149,853.51 |
| Landfill/Solid Waste Disposal Costs | 231,839.36 | - | 216,839.36 | 81.12 | - | 216,758.24 |
| Accumulated Leave Compensation | - | - | 115,000.00 | 115,000.00 | - | - |
| STATUTORY EXPENDITURES | | | | | | |
| Contribution To: | | | | | | |
| Social Security System (O.A.S.I.) | 147,528.84 | - | 147,528.84 | 20,562.78 | 3,431.72 | 123,534.34 |
| DCRP Appropriation | 89.68 | - | 89.68 | - | - | 89.68 |
| Employee Group Health | 155,690.18 | - | 155,690.18 | - | - | 155,690.18 |
| Length of Service Award Program | 97,750.00 | - | 97,750.00 | 89,700.00 | - | 8,050.00 |
| Total General Appropriations | \$ 2,202,189.90 | \$ 224,027.61 | \$ 2,426,217.51 | \$ 1,078,925.48 | \$ 46,085.13 | \$ 1,301,206.90 |
| | | | | | 2014 Accounts Payable | \$ 46,085.13 |
| | | | | | 2013 Accounts Payable | 599.40 |
| | | | | | <u>\$ 46,684.53</u> | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Balance December 31, <u>2013</u> | <u>Increases</u> | <u>Decreases</u> | Balance December 31, <u>2014</u> |
|-----------------------|----------------------------------------|-----------------------------|-----------------------------|----------------------------------------|
| Budget Appropriations | \$ 409,027.61 | \$ 326,822.37 | \$ 409,027.61 | \$ 326,822.37 |
| Grant Fund | <u>11,126.55</u> | <u>-</u> | <u>11,126.55</u> | <u>-</u> |
| | <u><u>\$ 420,154.16</u></u> | <u><u>\$ 326,822.37</u></u> | <u><u>\$ 420,154.16</u></u> | <u><u>\$ 326,822.37</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE TO GRANT FUND
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|-------------------|-----------------------------|
| Balance, December 31, 2013 | | \$ 202,322.91 |
| Increased By: | | |
| Cash Receipts | \$ 111,625.94 | |
| Unappropriated Receipts | 53,040.69 | |
| Budget Appropriations | <u>204,516.70</u> | |
| | | <u>369,183.33</u> |
| | | 571,506.24 |
| Decreased By: | | |
| Revenue Anticipated | 197,766.70 | |
| Cash Disbursements | <u>177,598.28</u> | |
| | | <u>375,364.98</u> |
| Balance, December 31, 2014 | | <u><u>\$ 196,141.26</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF PAYROLL DEDUCTIONS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------|-----------------------------|
| Balance, December 31, 2013 | \$ 176,906.77 |
| Increased By: | |
| Cash Receipts: | |
| Payroll Deductions | <u>11,565,383.62</u> |
| | 11,742,290.39 |
| Decreased By: | |
| Cash Disbursements | <u>11,499,893.61</u> |
| Balance, December 31, 2014 | <u><u>\$ 242,396.78</u></u> |

**SCHEDULE OF PREPAID TAXES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|-----------------------------|-----------------------------|
| Balance, December 31, 2013 | \$ 505,334.07 |
| Increased By: | |
| Collection of 2014 Taxes | <u>544,820.30</u> |
| | 1,050,154.37 |
| Decreased By: | |
| Applied To Taxes Receivable | <u>505,334.07</u> |
| Balance, December 31, 2014 | <u><u>\$ 544,820.30</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF COUNTY TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------------|-------------------|-----------------------------|
| Balance, December 31, 2013 | | \$ 51,750.08 |
| Increased By: | | |
| 2014 Levy: | | |
| General County | \$ 13,223,603.46 | |
| County Library | 1,474,114.80 | |
| County Health | 530,197.16 | |
| County Open Space Preservation | 464,965.12 | |
| Due County for Added Assessments | <u>137,992.14</u> | |
| | | <u>15,830,872.68</u> |
| | | 15,882,622.76 |
| Decreased By: | | |
| Cash Disbursements | | <u>15,744,630.62</u> |
| Balance, December 31, 2014 | | <u><u>\$ 137,992.14</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF SCHOOL TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Local District School Tax</u> | <u>Regional High School Tax</u> |
|------------------------------------------------------|--------------------------------------|-------------------------------------|
| Balance, December 31, 2013 | | |
| School Tax Payable | \$ 1,616,654.50 | \$ 158,609.87 |
| School Tax Deferred | <u>11,292,290.00</u> | <u>4,138,088.13</u> |
| | 12,908,944.50 | 4,296,698.00 |
| Increased By: | | |
| Levy - School Year, July 1, 2014 to June 30, 2014 | <u>26,949,518.00</u> | <u>8,662,431.00</u> |
| | 39,858,462.50 | 12,959,129.00 |
| Decreased By: | | |
| Cash Disbursements | <u>27,614,361.50</u> | <u>8,627,913.50</u> |
| Balance, December 31, 2014 | <u>\$ 12,244,101.00</u> | <u>\$ 4,331,215.50</u> |
| Analysis of Balance: | | |
| School Tax Payable | \$ 951,811.00 | \$ 193,127.37 |
| School Tax Deferred | <u>11,292,290.00</u> | <u>4,138,088.13</u> |
| | <u>12,244,101.00</u> | <u>4,331,215.50</u> |
| 2014 Liability for School Taxes: | | |
| Tax Paid | 27,614,361.50 | 8,627,913.50 |
| Taxes Payable, December 31, 2014 | <u>12,244,101.00</u> | <u>4,331,215.50</u> |
| | 39,858,462.50 | 12,959,129.00 |
| Taxes Payable, December 31, 2013 | <u>1,616,654.50</u> | <u>158,609.87</u> |
| Amount Charged To Operations | <u>\$ 38,241,808.00</u> | <u>\$ 12,800,519.13</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF TAX OVERPAYMENTS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|--|--------------|
| Balance, December 31, 2013 | | \$ 7,409.37 |
| Increased By: | | |
| Cash Receipts | | 48,106.68 |
| | | 55,516.05 |
| Decreased By: | | |
| Cash Disbursements | | 7,409.37 |
| Balance, December 31, 2014 | | \$ 48,106.68 |

**SCHEDULE OF MUNICIPAL OPEN SPACE TAX PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|--------------|-----------|
| Balance, December 31, 2013 | | \$ - |
| Increased By: | | |
| 2014 Levy | \$ 91,748.10 | |
| Added and Omitted Taxes | 959.20 | |
| | | 92,707.30 |
| | | 92,707.30 |
| Decreased By: | | |
| Cash Disbursements | | 92,707.30 |
| Balance, December 31, 2014 | | \$ - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GRANT FUND
SCHEDULE OF STATE AND FEDERAL GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Balance December 31, 2013 | Increased By Revenue Anticipated 2014 | Receipts Realized | Cancelled | Balance December 31, 2014 |
|--------------------------------------------------------|---------------------------------|------------------------------------------------|----------------------|--------------------|---------------------------------|
| <u>County of Ocean:</u> | | | | | |
| Municipal Alliance on Alcoholism and Drug Abuse - 2012 | \$ 3,803.13 | - | \$ 87.84 | \$ 3,715.29 | - |
| Municipal Alliance on Alcoholism and Drug Abuse - 2013 | 19,363.06 | - | 17,928.78 | 1,434.28 | - |
| Municipal Alliance on Alcoholism and Drug Abuse - 2014 | - | 27,000.00 | 13,782.62 | - | 13,217.38 |
| <u>Federal:</u> | | | | | |
| Bulletproof Vest Partnership | 3,900.00 | - | - | 3,900.00 | - |
| Click it or Ticket Grant | - | 4,000.00 | 4,000.00 | - | - |
| Drive Sober or Get Pulled Over | - | 5,000.00 | 4,800.00 | 200.00 | - |
| Drive Sober or Get Pulled Over 2014 Crackdown | - | 7,500.00 | - | - | 7,500.00 |
| <u>State:</u> | | | | | |
| Clean Communities Program - 2014 | - | 64,536.73 | 64,536.73 | - | - |
| Alcohol Education and Rehabilitation Fund - 2014 | - | 1,772.40 | 1,772.40 | - | - |
| Body Armor Replacement Fund - 2014 | - | 4,717.57 | 4,717.57 | - | - |
| Community Development Block Grant | - | 25,000.00 | - | - | 25,000.00 |
| Code Enforcement Grant | - | 58,240.00 | - | - | 58,240.00 |
| | <u>\$ 27,066.19</u> | <u>\$ 197,766.70</u> | <u>\$ 111,625.94</u> | <u>\$ 9,249.57</u> | <u>\$ 103,957.38</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR GRANT EXPENDITURES - APPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Balance December 31, 2013 | Transferred From 2014 Budget Appropriations | Transfer From Encumbrances | Cash Disbursed | Cancelled | Balance December 31, 2014 |
|----------------------------------------------------|---------------------------------|------------------------------------------------------|----------------------------------|----------------------|--------------------|---------------------------------|
| <u>County of Ocean:</u> | | | | | | |
| Municipal Alliance on Alcoholism - 2012 | \$ 3,615.29 | \$ - | \$ 100.00 | \$ - | \$ 3,715.29 | \$ - |
| Municipal Alliance on Alcoholism - 2013 | 1,434.28 | - | - | - | 1,434.28 | - |
| Municipal Alliance on Alcoholism - 2014 | - | 27,000.00 | - | 24,729.98 | - | 2,270.02 |
| Municipal Alliance on Alcoholism - 2014 Match | - | 6,750.00 | - | 6,750.00 | - | - |
| <u>Federal</u> | | | | | | |
| Bulletproof Vest Partnership Grant | 3,900.00 | - | - | - | 3,900.00 | - |
| Click it or Ticket | - | 4,000.00 | - | 4,000.00 | - | - |
| Drive Sober or Get Pulled Over | - | 5,000.00 | - | 4,800.00 | 200.00 | - |
| Drive Sober or Get Pulled Over - Holiday Crackdown | - | 7,500.00 | - | 1,368.12 | - | 6,131.88 |
| <u>State:</u> | | | | | | |
| Clean Communities Program - 2013 | 30,140.33 | - | 5,690.55 | 35,830.88 | - | - |
| Clean Communities Program - 2014 | - | 64,536.73 | - | 29,604.38 | - | 34,932.35 |
| Drunk Driving Enforcement Fund | 10,223.68 | - | 1,600.00 | 8,436.29 | - | 3,387.39 |
| Alcohol Education and Rehabilitation Fund - 2012 | 381.75 | - | - | 381.75 | - | - |
| Alcohol Education and Rehabilitation Fund - 2013 | 2,322.09 | - | - | 2,322.09 | - | - |
| Alcohol Education and Rehabilitation Fund - 2014 | - | 1,772.40 | - | 1,357.91 | - | 414.49 |
| Emergency Management Exercise Grant | 12,098.80 | - | - | - | - | 12,098.80 |
| Body Armor Replacement Fund - 2010 | - | - | 2,187.42 | 2,187.42 | - | - |
| Body Armor Replacement Fund - 2011 | 3,126.59 | - | 1,548.58 | 4,675.17 | - | - |
| Body Armor Replacement Fund - 2012 | 4,703.16 | - | - | 4,703.16 | - | - |
| Body Armor Replacement Fund - 2013 | 6,094.09 | - | - | 5,774.67 | - | 319.42 |
| Body Armor Replacement Fund - 2014 | - | 4,717.57 | - | - | - | 4,717.57 |
| Recycling Tonnage Grant - 2009 | 40,676.46 | - | - | 40,676.46 | - | - |
| Recycling Tonnage Grant - 2010 | 47,674.65 | - | - | - | - | 47,674.65 |
| Recycling Tonnage Grant - 2011 | 51,871.38 | - | - | - | - | 51,871.38 |
| Zoning Code Enforcement Grant | - | 58,240.00 | - | - | - | 58,240.00 |
| Community Development Block Grant | - | 25,000.00 | - | - | - | 25,000.00 |
| | <u>\$ 218,262.55</u> | <u>\$ 204,516.70</u> | <u>\$ 11,126.55</u> | <u>\$ 177,598.28</u> | <u>\$ 9,249.57</u> | <u>\$ 247,057.95</u> |

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GRANT FUND
SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2014

| Program | Balance December 31, <u>2013</u> | <u>Received</u> | Balance December 31, <u>2014</u> |
|------------------------------|----------------------------------------|---------------------|----------------------------------------|
| <u>State:</u> | | | |
| 2012 Recycling Tonnage Grant | \$ - | \$ 53,040.69 | \$ 53,040.69 |
| Balance, December 31, 2014 | <u>\$ -</u> | <u>\$ 53,040.69</u> | <u>\$ 53,040.69</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
CURRENT FUND
SCHEDULE OF DEFERRED CHARGE - COMMUNITY DISASTER LOAN
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|------------------|-------------------------------|
| Balance, December 31, 2013 | | \$ 2,000,000.00 |
| Increased By: | | |
| Drawdown on Loan | \$ 1,240,000.00 | |
| Accrued Interest | <u>21,075.62</u> | |
| | | <u>1,261,075.62</u> |
| Balance, December 31, 2014 | | <u><u>\$ 3,261,075.62</u></u> |

**SCHEDULE OF DEFERRED CHARGES - SPECIAL EMERGENCY AUTHORIZATION
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|--|---------------------|
| Balance, December 31, 2013 | | \$ 1,255,000.00 |
| Decreased By: | | |
| Raised in Budget | | <u>1,255,000.00</u> |
| Balance, December 31, 2014 | | <u><u>\$ -</u></u> |

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TRUST FUND

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2014
SCHEDULE OF CASH AND CASH EQUIVALENTS - TREASURER**

| | <u>Control Fund</u> | <u>Fund</u> | <u>Trust Fund</u> |
|----------------------------------------------------|---------------------|------------------------|----------------------|
| Balance, December 31, 2013 | \$ 55,530.77 | \$ 7,521,175.80 | \$ 1,163,857.10 |
| Increased By Receipts: | | | |
| Dog License Fees | 25,242.00 | - | - |
| Due To State of New Jersey Department of Health | 5,746.20 | - | - |
| Reserve for Landfill Tax Escrow | - | 7,770.75 | - |
| Escrow Funds | - | 344,162.21 | - |
| Municipal Alliance | - | 33,105.00 | - |
| Various Reserves | - | 1,138,798.40 | - |
| Open Space Fund Expenditures | - | - | 92,879.45 |
| | <u>\$ 30,988.20</u> | <u>\$ 1,523,836.36</u> | <u>\$ 92,879.45</u> |
| | <u>86,518.97</u> | <u>9,045,012.16</u> | <u>1,256,736.55</u> |
| Animal Control Fund Expenditures | 16,864.94 | - | - |
| Department of Health | 5,697.60 | - | - |
| Reserve for Landfill Tax Escrow | - | 2,303.59 | - |
| Escrow Funds | - | 455,378.35 | - |
| Municipal Alliance | - | 30,609.22 | - |
| Various Reserves | - | 1,400,291.94 | - |
| Open Space Fund Expenditures | - | - | 509,425.00 |
| Due to Current Fund | <u>19,816.37</u> | <u>-</u> | <u>-</u> |
| | <u>42,378.91</u> | <u>1,888,583.10</u> | <u>509,425.00</u> |
| Balance, December 31, 2014 | <u>\$ 44,140.06</u> | <u>\$ 7,156,429.06</u> | <u>\$ 747,311.55</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
LENGTH OF SERVICE AWARDS PROGRAM FUND ("LOSAP") (UNAUDITED)
SCHEDULE OF INVESTMENTS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|------------------|-------------------------------|
| Balance, December 31, 2013 | | \$ 875,033.41 |
| Increased By: | | |
| Township Contributions | \$89,700.00 | |
| Appreciation | <u>70,481.46</u> | |
| | | <u>160,181.46</u> |
| | | 1,035,214.87 |
| Decreased By: | | |
| Withdrawals | 21,472.14 | |
| Accounting Charges | <u>3,146.38</u> | |
| | | <u>24,618.52</u> |
| Balance, December 31, 2014 | | <u><u>\$ 1,010,596.35</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2014
SCHEDULE OR RESERVE FOR ANIMAL CONTROL FUND EXPENDITURE**

| | | |
|--------------------------------------|--------------|--------------|
| Balance, December 31, 2013 | | \$ 47,691.00 |
| Increased By: | | |
| Dog License Fees Collected | | 25,242.00 |
| | | 72,933.00 |
| Decreased By: | | |
| Statutory Excess Due Current Fund | \$ 12,000.00 | |
| Expenditures for Animal Control Fund | 16,864.94 | |
| | | 28,864.94 |
| Balance, December 31, 2014 | | \$ 44,068.06 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2014
SCHEDULE OF DUE TO STATE OF NEW JERSEY DEPARTMENT OF HEALTH**

| | |
|----------------------------|------------------------|
| Balance, December 31, 2013 | \$ 23.40 |
| Increased By: | |
| Cash Receipts | <u>5,746.20</u> |
| | 5,769.60 |
| Decreased By: | |
| Cash Disbursements | <u>5,697.60</u> |
| Balance, December 31, 2014 | <u><u>\$ 72.00</u></u> |

**TRUST - OTHER FUND
SCHEDULE OF RESERVE FOR LANDFILL TAX ESCROW
FOR THE YEAR ENDED DECEMBER, 2014**

| | |
|----------------------------|-----------------------------|
| Balance, December 31, 2013 | \$ 409,054.90 |
| Increased By: | |
| Interest Earned | <u>7,770.75</u> |
| | 416,825.65 |
| Decreased By: | |
| Bank Fees | <u>2,303.59</u> |
| Balance, December 31, 2014 | <u><u>\$ 414,522.06</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2014
SCHEDULE OF SURETY BONDS AND ESCROW DEPOSITS**

| <u>Trust Funds</u> | December 31, <u>2013</u> | <u>Increases</u> | <u>Decreases</u> | December 31, <u>2014</u> |
|--------------------------------------------|-------------------------------|-----------------------------|-----------------------------|-------------------------------|
| Cash Surety Bonds | \$ 1,555,481.80 | \$ 42,005.16 | \$ 122,245.76 | \$ 1,475,241.20 |
| Reserve for Developers' Escrow Deposits | <u>1,381,611.33</u> | <u>302,157.05</u> | <u>333,132.59</u> | <u>1,350,635.79</u> |
| | <u><u>\$ 2,937,093.13</u></u> | <u><u>\$ 344,162.21</u></u> | <u><u>\$ 455,378.35</u></u> | <u><u>\$ 2,825,876.99</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2014
SCHEDULE OF RESERVE FOR MUNICIPAL ALLIANCE PROGRAM INCOME**

| | |
|----------------------------|----------------------------|
| Balance, December 31, 2013 | \$ 25,191.13 |
| Increased By: | |
| Cash Receipts | <u>33,105.00</u> |
| | 58,296.13 |
| Decreased By: | |
| Cash Disbursements | <u>30,609.22</u> |
| Balance, December 31, 2014 | <u><u>\$ 27,686.91</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2014
SCHEDULE OF VARIOUS RESERVES**

| | December 31, <u>2013</u> | <u>Increases</u> | <u>Decreases</u> | December 31, <u>2014</u> |
|--------------------------------|-----------------------------|------------------------|------------------------|-----------------------------|
| Unemployment Compensation | | | | |
| Insurance | \$ 107,913.89 | \$ 78,482.81 | \$ 114,951.61 | \$ 71,445.09 |
| Reserve for: | | | | |
| Adopt-A-Park Program | 1,101.75 | - | - | 1,101.75 |
| Community Outreach Donations | 1,279.10 | 600.00 | 200.00 | 1,679.10 |
| P.O.A.A. | 133.00 | 32.00 | - | 165.00 |
| Disposal of Forfeited Property | 40,916.48 | 30,119.76 | 32,669.24 | 38,367.00 |
| Public Defender | 1,570.00 | 11,406.50 | 10,037.37 | 2,939.13 |
| Outside Employment | 68,859.45 | 173,893.16 | 216,761.12 | 25,991.49 |
| Utility Developers Escrow | 564,334.52 | 2,044.29 | 22,314.67 | 544,064.14 |
| Adopt A Tree Program | 8,564.20 | 7,223.00 | 7,008.00 | 8,779.20 |
| Accumulated Leave Time | 454,349.57 | | 96,513.76 | 357,835.81 |
| Snow Removal Trust | 268,521.51 | 172,462.70 | 109,201.99 | 331,782.22 |
| Tax Sale Premiums | 428,400.00 | 662,534.18 | 790,634.18 | 300,300.00 |
| | <u>\$ 1,945,943.47</u> | <u>\$ 1,138,798.40</u> | <u>\$ 1,400,291.94</u> | <u>\$ 1,684,449.93</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2014
SCHEDULE OF RESERVE FOR OPEN SPACE FUND EXPENDITURES**

| | | |
|--------------------------------|--------------|-----------------|
| Balance, December 31, 2013 | | \$ 1,163,857.10 |
| Increased By: | | |
| Open Space Tax Levy | \$ 91,748.10 | |
| Interest Earned | 172.15 | |
| Open Space Tax - Added/Omitted | 959.20 | |
| | | 92,879.45 |
| | | 1,256,736.55 |
| Decreased By: | | |
| Cash Disbursed: | | |
| Debt Service | | 509,425.00 |
| Balance, December 31, 2014 | | \$ 747,311.55 |

**ANIMAL CONTROL FUND
SCHEDULE OF DUE TO CURRENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|-----------------------------------|--|-------------|
| Balance, December 31, 2013 | | \$ 7,816.37 |
| Increased By: | | |
| Statutory Excess Due Current Fund | | 12,000.00 |
| | | 19,816.37 |
| Decreased By: | | |
| Cash Disbursements | | 19,816.37 |
| Balance, December 31, 2014 | | \$ - |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
LENGTH OF SERVICE AWARDS PROGRAM FUND ("LOSAP") (UNAUDITED)
SCHEDULE OF MISCELLANEOUS RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|------------------|-------------------------------|
| Balance, December 31, 2013 | | \$ 875,033.41 |
| Increased By: | | |
| Budget Appropriation | \$ 89,700.00 | |
| Appreciation | <u>70,481.46</u> | |
| | | <u>160,181.46</u> |
| | | 1,035,214.87 |
| Decreased By: | | |
| Withdrawals | 21,472.14 | |
| Accounting Charges | <u>3,146.38</u> | |
| | | <u>24,618.52</u> |
| Balance, December 31, 2014 | | <u><u>\$ 1,010,596.35</u></u> |

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GENERAL CAPITAL FUND

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
STATEMENT OF CHANGES IN FUND BALANCE -
REGULATORY ACCOUNTING BASIS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|---------------------------------------------|-------------------|-----------------------------|
| Balance, December 31, 2013 | | \$ 934,933.86 |
| Increased By: | | |
| Cancelled Funded Improvement Authorizations | \$ 12,262.85 | |
| Premium on Bond Sale | <u>203,996.00</u> | |
| | | <u>216,258.85</u> |
| | | 1,151,192.71 |
| Decreased By: | | |
| Anticipated Revenue in Current Fund | | <u>215,000.00</u> |
| Balance, December 31, 2014 | | <u><u>\$ 936,192.71</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL CAPITAL FUND CASH
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------------|-------------------|-------------------------------|
| Balance, December 31, 2013 | | \$ 6,593,521.58 |
| Increased By Cash Receipts: | | |
| Serial Bonds | \$ 22,116,500.00 | |
| Bond Anticipation Notes | 4,784,950.00 | |
| Capital Improvement Fund | 141,274.00 | |
| Refunding Bonds Issued | 4,218,500.00 | |
| Premium on Bond Sale | 203,996.00 | |
| Reserve for: | | |
| Debt Service | <u>193,727.00</u> | |
| | | <u>31,658,947.00</u> |
| | | 38,252,468.58 |
| Decreased By Cash Disbursements: | | |
| Bond Anticipation Notes | 6,855,100.00 | |
| Improvement Authorizations | 23,298,661.43 | |
| Reserve for Debt Service | 7,320.00 | |
| Reserve for Preliminary Expenses | 125,000.00 | |
| Interfund: Current Fund | <u>215,000.00</u> | |
| | | <u>30,501,081.43</u> |
| Balance, December 31, 2014 | | <u><u>\$ 7,751,387.15</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF ANALYSIS OF GENERAL CAPITAL FUND CASH
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | Balance December 31, <u>2014</u> |
|-------------------------------------------|--------------------------------------------------------------------------|----------------------------------------|
| Fund Balance | | \$ 936,192.71 |
| Capital Improvement Fund | | 62,750.00 |
| Encumbrances Payable | | 1,187,538.40 |
| Due from Water/Sewer Utility Capital Fund | | (88,445.00) |
| Reserve for: | | |
| Debt Service | | 431,252.98 |
| Developer's Contributions | | 42,000.00 |
| <u>Ordinance Number</u> | <u>Improvement Description</u> | |
| 08-103 | Closure of Landfill | 37,328.88 |
| 09-12/04-57 | Construction of Bulkhead and Other Improvements To Mill Creek Park | 121,380.00 |
| 09-30/08-20/07-09/06-07/04-59 | Design Improvements for the Intersection of Mill Creek Road and Route 72 | 115,588.20 |
| 10-25 | Various 2010 Roadway Improvements | 248,517.69 |
| 12-18/10-26 | Various 2010 Drainage Improvements | (284,320.09) |
| 10-31 | Acquisition of Various Police Vehicles | 4,494.62 |
| 10-32 | Acquisition/Installation of Various Vehicles/Equipment for DPW | 21,335.37 |
| 12-10/11-24 | Improvements to Ambulances | 1,087.80 |
| 11-25 | Improvements to Municipal Building | 18,251.00 |
| 11-27 | Various Roadway Improvements | 361,060.30 |
| 12-02 | Acquisition of Various Vehicles/Equipment for DPW | 214,392.52 |
| 12-03 | Various Roadway Improvements | 221,967.12 |
| 12-04 | Acquisition of Various Police Equipment | 4,321.62 |
| 12-05 | Radio System Upgrade Project | 49,053.35 |
| 12-06 | Purchase of Computer Equipment | 5,046.82 |
| 12-24/12-07 | Various Improvements to Various Parks | 35,515.73 |
| 13-13 | Various Capital Improvements/Acquisition of Capital Equipment | 1,226,919.52 |
| 13-18 | Neptune Basin Project | 164,334.50 |
| 14-03 | Various Capital Improvements/Acquisition of Capital Equipment | 545,719.05 |
| 14-05 | Construction of Community Center & Pavilion | 2,031,730.18 |
| 14-06 | Refunding All or a Portion of the Series 2005 Bonds | 36,373.88 |
| | | \$ 7,751,387.15 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF DUE FROM WATER/SEWER UTILITY CAPITAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|------------------------------------------------------|----|-----------|
| Balance, December 31, 2013 | \$ | - |
| Increased By: | | |
| Cash Received in Water/Sewer Utility Capital Fund | | 88,445.00 |
| Balance, December 31, 2014 | \$ | 88,445.00 |

**SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|-----------------------------------|-----------------|---------------|
| Balance, December 31, 2013 | \$ | 58,229,467.70 |
| Increased By: | | |
| Bonds Issued | | 22,116,500.00 |
| | | 80,345,967.70 |
| Decreased By: | | |
| Payments By Budget Appropriation: | | |
| Bonds Payable | \$ 4,601,500.00 | |
| Loans Payable | 292,387.54 | |
| Bonds Refunded | 16,176,000.00 | |
| | | 21,069,887.54 |
| Balance, December 31, 2014 | \$ | 59,276,080.16 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED
FOR THE YEAR ENDED DECEMBER 31, 2014**

| Ordinance Number | Improvement Description | Balance | 2014 | Cancelled | Bonds Issued | Balance | Bond Anticipation Notes | Expenditures | Unexpended Improvement Authorizations |
|------------------|--------------------------------------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|----------------------|---------------------------------------|
| | | December 31, 2013 | Authorizations | | | December 31, 2014 | | | |
| 09-42/09-06 | General Improvements: | \$ 355,100.00 | \$ - | \$ 355,100.00 | \$ - | \$ - | - | \$ - | - |
| 12-18/10-26 | Construction of Vehicle Wash Facility | 285,000.00 | - | - | - | 285,000.00 | - | 284,320.09 | 679.91 |
| 11-18 | Various 2010 Drainage Improvements | 100,000.00 | - | - | 100,000.00 | - | - | - | - |
| 11-20 | Police Radio Upgrade - Phase 2 | 327,027.00 | - | - | 327,027.00 | - | - | - | - |
| 11-21 | Acquisition of Various Police Equipment | 56,468.00 | - | - | 56,468.00 | - | - | - | - |
| 11-23 | Purchase of Computer Equipment | 65,930.00 | - | - | 65,930.00 | - | - | - | - |
| 12-10/11-24 | Improvements to Ambulances | 199,500.00 | - | - | 199,500.00 | - | - | - | - |
| 11-25 | Improvements to Municipal Building | 31,350.00 | - | - | 31,350.00 | - | - | - | - |
| 11-26 | Acquisition/Installation of Various Equipment for DPW | 715,825.00 | - | - | 715,825.00 | - | - | - | - |
| 11-27 | Various Roadway Improvements | 1,300,000.00 | - | - | 1,300,000.00 | - | - | - | - |
| 12-2 | Acquisition of Various Equipment for DPW | 897,750.00 | - | - | 897,750.00 | - | - | - | - |
| 12-3 | Various Roadway Improvements | 1,045,000.00 | - | - | 1,045,000.00 | - | - | - | - |
| 12-4 | Acquisition of Various Police Equipment | 95,000.00 | - | - | 95,000.00 | - | - | - | - |
| 12-5 | Township Radio System Upgrade Project | 736,250.00 | - | - | 736,250.00 | - | - | - | - |
| 12-6 | Purchase of Various Computer Equipment | 95,000.00 | - | - | 95,000.00 | - | - | - | - |
| 12-24/12-7 | Various Improvements to Various Parks | 118,750.00 | - | - | 118,750.00 | - | - | - | - |
| 13-10 | Refunding All or a Portion of the Series 2003, 2004 and 2005 Bonds | 22,500,000.00 | - | 11,145,000.00 | 11,355,000.00 | - | - | - | - |
| 13-13 | Various Capital Improvements/Acquisition of Capital Equipment | 2,322,750.00 | - | - | 716,150.00 | 1,606,600.00 | 1,606,600.00 | - | - |
| 13-18 | Neptune Basin Project | 3,325,000.00 | - | - | - | 3,325,000.00 | - | - | 3,325,000.00 |
| 14-03 | Various Capital Improvements/Acquisition of Capital Equipment | - | 2,684,205.00 | - | - | 2,684,205.00 | 2,684,200.00 | - | 5.00 |
| 14-05 | Construction of Community Center & Pavilion | - | 2,245,000.00 | - | - | 2,245,000.00 | 2,100,000.00 | - | 145,000.00 |
| 14-06 | Refunding All or a Portion of the Series 2005 Bonds | - | 9,000,000.00 | 520,000.00 | 8,480,000.00 | - | - | - | - |
| | | <u>\$ 34,571,700.00</u> | <u>\$ 13,929,205.00</u> | <u>\$ 12,020,100.00</u> | <u>\$ 26,335,000.00</u> | <u>\$ 10,145,805.00</u> | <u>\$ 6,390,800.00</u> | <u>\$ 284,320.09</u> | <u>\$ 3,470,684.91</u> |

General Capital Bonds Issued
Water/Sewer Utility Refunding Bonds Issued

\$ 22,116,500.00
4,218,500.00
\$ 26,335,000.00

\$ 7,275,053.66

Improvement Authorizations Unfunded
Less:
Unexpended Proceeds of Bond Anticipation Notes Issued:

Ordinance Number

13-13 \$ 1,226,919.52
14-03 545,719.05
14-05 2,031,730.18

3,804,368.75
\$ 3,470,684.91

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| <u>Year</u> | <u>Purpose</u> | <u>Date of Issue</u> | <u>Issue Amount</u> | <u>Maturity Date</u> | <u>Maturity Schedule</u> | <u>Interest Rate</u> | <u>December 31, 2013</u> | <u>Increased</u> | <u>Decreased</u> | <u>December 31, 2014</u> |
|-------------|-------------------------------------|----------------------|---------------------|----------------------|--------------------------|----------------------|--------------------------|------------------|------------------|--------------------------|
| 2003 | General Obligations Refunding Bond: | 04/01/03 | \$ 985,000.00 | | | | \$ 985,000.00 | \$ - | \$ 985,000.00 | \$ - |
| 2004 | General Improvement Refunding Bond: | 05/01/04 | 5,745,000.00 | | | | 1,645,000.00 | - | 1,645,000.00 | - |
| 2005 | General Improvement Bonds, 2005A | 07/01/05 | 11,646,000.00 | 07/01/15 | \$ 820,000.00 | 5.000% | 6,191,000.00 | - | 5,371,000.00 | \$ 820,000.00 |
| 2005 | General Obligation Refunding Bond: | 09/01/05 | 14,225,000.00 | 02/01/15 | 905,000.00 | 4.000% | 10,755,000.00 | - | 9,850,000.00 | 905,000.00 |
| 2008 | General Improvement Bonds | 08/26/08 | 19,200,000.00 | 08/01/15 | 800,000.00 | 4.000% | | | | |
| | | | | 08/01/16 | 835,000.00 | 4.000% | | | | |
| | | | | 08/01/17 | 865,000.00 | 4.000% | | | | |
| | | | | 08/01/18 | 900,000.00 | 4.000% | | | | |
| | | | | 08/01/19 | 940,000.00 | 4.000% | | | | |
| | | | | 08/01/20 | 980,000.00 | 4.000% | | | | |
| | | | | 08/01/21 | 1,020,000.00 | 4.125% | | | | |
| | | | | 08/01/22 | 1,065,000.00 | 4.200% | | | | |
| | | | | 08/01/23 | 1,110,000.00 | 4.250% | | | | |
| | | | | 08/01/24 | 1,155,000.00 | 4.250% | | | | |
| | | | | 08/01/25 | 1,210,000.00 | 4.375% | | | | |
| | | | | 08/01/26 | 1,260,000.00 | 4.500% | | | | |
| | | | | 08/01/27 | 1,315,000.00 | 4.500% | | | | |
| | | | | 08/01/28 | 1,375,000.00 | 4.500% | 15,600,000.00 | - | 770,000.00 | 14,830,000.00 |
| 2011 | General Obligation Refunding Bond: | 01/27/11 | 5,685,000.00 | 07/01/15 | 790,000.00 | 4.000% | | | | |
| | | | | 07/01/16 | 815,000.00 | 4.000% | | | | |
| | | | | 07/01/17 | 840,000.00 | 4.000% | 3,215,000.00 | | 770,000.00 | 2,445,000.00 |
| 2011 | General Improvement Bonds | 05/24/11 | 8,850,000.00 | 01/15/15 | 445,000.00 | 3.000% | | | | |
| | | | | 01/15/16 | 455,000.00 | 3.000% | | | | |
| | | | | 01/15/17 | 470,000.00 | 3.000% | | | | |
| | | | | 01/15/18 | 470,000.00 | 3.000% | | | | |
| | | | | 01/15/19 | 470,000.00 | 3.000% | | | | |
| | | | | 01/15/20 | 470,000.00 | 3.000% | | | | |
| | | | | 01/15/21 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/22 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/23 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/24 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/25 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/26 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/27 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/28 | 470,000.00 | 4.000% | | | | |
| | | | | 01/15/29 | 470,000.00 | 4.250% | | | | |
| | | | | 01/15/30 | 470,000.00 | 4.250% | | | | |
| | | | | 01/15/31 | 470,000.00 | 4.500% | 8,380,000.00 | | 430,000.00 | 7,950,000.00 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| <u>Year</u> | <u>Purpose</u> | <u>Date of Issue</u> | <u>Issue Amount</u> | <u>Maturity Date</u> | <u>Maturity Schedule</u> | <u>Interest Rate</u> | <u>December 31, 2013</u> | <u>Increased</u> | <u>Decreased</u> | <u>December 31, 2014</u> |
|-------------|-------------------------------------|----------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------|------------------|--------------------------|
| 2012 | General Improvement Bonds | 05/22/12 | 7,965,000.00 | 01/15/15 01/15/16 01/15/17 01/15/18 01/15/19 01/15/20 01/15/21 01/15/22 01/15/23 01/15/24 01/15/25 01/15/26 01/15/27 01/15/28 01/15/29 | 405,000.00 415,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 500,000.00 | 3.000% 3.000% 3.000% 3.000% 3.000% 3.500% 3.000% 3.000% 3.000% 2.500% 3.000% 3.000% 3.000% 3.000% 3.000% | 7,715,000.00 | - | 395,000.00 | 7,320,000.00 |
| 2014 | General Obligation Refunding Bonds: | 03/27/14 | 6,111,500.00 | 07/01/14 07/01/15 07/01/16 07/01/17 07/01/18 07/01/19 07/01/20 07/01/20 | 561,500.00 555,000.00 1,400,000.00 860,000.00 880,000.00 910,000.00 695,000.00 250,000.00 | 2.000% 2.500% 2.500% 2.250% 4.000% 4.000% 4.000% 5.000% | - | 561,500.00 | 6,111,500.00 | 5,550,000.00 |
| 2014 | Pension Refunding Bonds | 03/27/14 | 1,025,000.00 | 04/01/15 04/01/16 04/01/17 04/01/18 04/01/19 04/01/20 04/01/21 04/01/22 04/01/23 04/01/24 04/01/25 04/01/26 04/01/27 04/01/28 04/01/29 04/01/30 04/01/31 04/01/32 04/01/33 | 5,000.00 5,000.00 5,000.00 5,000.00 5,000.00 5,000.00 15,000.00 20,000.00 30,000.00 40,000.00 50,000.00 60,000.00 70,000.00 80,000.00 95,000.00 105,000.00 125,000.00 145,000.00 160,000.00 | 2.500% 2.500% 2.500% 2.500% 2.500% 4.000% 4.000% 4.000% 4.000% 4.000% 4.700% 4.700% 4.700% 4.700% 4.700% 5.000% 5.000% 5.000% 5.000% | - | - | 1,025,000.00 | 1,025,000.00 |
| 2014 | General Obligation Bonds | 05/19/14 | 6,500,000.00 | 05/01/15 05/01/16 05/01/17 05/01/18 05/01/19 05/01/20 05/01/21 05/01/22 05/01/23 05/01/24 05/01/25 | 350,000.00 350,000.00 500,000.00 600,000.00 600,000.00 600,000.00 700,000.00 700,000.00 700,000.00 700,000.00 700,000.00 | 2.000% 2.000% 2.000% 2.000% 4.000% 4.000% 4.000% 2.000% 2.250% 2.250% 2.500% | - | - | 6,500,000.00 | 6,500,000.00 |

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2014

| Year | Purpose | Date of Issue | Issue Amount | Maturity Date | Maturity Schedule | Interest Rate | December 31, 2013 | Increased | Decreased | December 31, 2014 |
|------|--------------------------------------------------|---------------|--------------|---------------|-------------------|---------------|-------------------|------------------|------------------|-------------------|
| 2014 | General Obligation Refunding Bonds, Series 2014E | 11/19/14 | 8,480,000.00 | 02/01/15 | 65,000.00 | 2.000% | - | 8,480,000.00 | - | 8,480,000.00 |
| | | | | 02/01/16 | 885,000.00 | 3.000% | | | | |
| | | | | 02/01/17 | 900,000.00 | 4.000% | | | | |
| | | | | 02/01/18 | 910,000.00 | 4.000% | | | | |
| | | | | 02/01/19 | 125,000.00 | 1.750% | | | | |
| | | | | 02/01/19 | 800,000.00 | 4.000% | | | | |
| | | | | 02/01/20 | 440,000.00 | 2.000% | | | | |
| | | | | 02/01/20 | 500,000.00 | 4.000% | | | | |
| | | | | 02/01/21 | 805,000.00 | 2.000% | | | | |
| | | | | 02/01/21 | 140,000.00 | 5.000% | | | | |
| | | | | 02/01/22 | 770,000.00 | 2.250% | | | | |
| | | | | 02/01/22 | 180,000.00 | 5.000% | | | | |
| | | | | 02/01/23 | 970,000.00 | 5.000% | | | | |
| | | | | 02/01/24 | 990,000.00 | 5.000% | | | | |
| | | | | | | | \$ 54,486,000.00 | \$ 22,116,500.00 | \$ 20,777,500.00 | \$ 55,825,000.00 |
| | | | | | | | | | \$ 4,296,500.00 | |
| | | | | | | | | | 16,176,000.00 | |
| | | | | | | | | | 305,000.00 | |
| | | | | | | | | | \$ 20,777,500.00 | |

Payments By Budget Appropriation
Bonds Refunded
Payments By Open Space Trust Fund

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES
FOR THE YEAR ENDED DECEMBER 31, 2014**

EXHIBIT C-8

| Ordinance Number | Improvement Description | Original Issue Date | Date of Issue | Maturity Date | Interest Rate | Balance December 31, 2013 | Increased | Decreased | Balance December 31, 2014 |
|------------------|---------------------------------------------------------------|---------------------|---------------|---------------|---------------|---------------------------|------------------------|------------------------|---------------------------|
| 09-42/09-06 | Construction of Vehicle Wash Facility | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | \$ 355,100.00 | \$ - | \$ 355,100.00 | \$ - |
| 11-18 | Improvements to Various Parks | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 100,000.00 | - | 100,000.00 | - |
| 11-20 | Police Radio Upgrade - Phase 2 | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 327,027.00 | - | 327,027.00 | - |
| 11-21 | Acquisition of Police Equipment | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 56,468.00 | - | 56,468.00 | - |
| 11-23 | Acquisition of Computer Equipment | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 65,930.00 | - | 65,930.00 | - |
| 12-10/11-24 | Improvements to Ambulances | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 142,500.00 | - | 142,500.00 | - |
| 12-10/11-24 | Improvements to Ambulances | 05/22/12 | 05/20/13 | 05/19/14 | 1.0000% | 57,000.00 | - | 57,000.00 | - |
| 11-25 | Improvements to Municipal Building | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 31,350.00 | - | 31,350.00 | - |
| 11-26 | Acquisition of Public Works Equipment | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 715,825.00 | - | 715,825.00 | - |
| 11-27 | Various Roadway Improvements | 12/21/11 | 05/20/13 | 05/19/14 | 1.0000% | 1,300,000.00 | - | 1,300,000.00 | - |
| 12-02 | Acquisition of DPW Equipment | 05/22/12 | 05/20/13 | 05/19/14 | 1.0000% | 897,750.00 | - | 897,750.00 | - |
| 12-03 | Various Roadway Improvements | 05/22/12 | 05/20/13 | 05/19/14 | 1.0000% | 1,045,000.00 | - | 1,045,000.00 | - |
| 12-04 | Acquisition of Various PD Equipment | 05/22/12 | 05/20/13 | 05/19/14 | 1.0000% | 95,000.00 | - | 95,000.00 | - |
| 12-05 | Township Radio System Upgrade Project | 05/22/12 | 05/20/13 | 05/19/14 | 1.0000% | 736,250.00 | - | 736,250.00 | - |
| 12-06 | Purchase of Computer Equipment | 05/22/12 | 05/20/13 | 05/19/14 | 1.0000% | 95,000.00 | - | 95,000.00 | - |
| 12-24/12-07 | Various Improvements to Parks | 05/22/12 | 05/20/13 | 05/19/14 | 1.0000% | 47,500.00 | - | 47,500.00 | - |
| 12-24/12-07 | Various Improvements to Parks | 05/20/13 | 05/20/13 | 05/19/14 | 1.0000% | 71,250.00 | - | 71,250.00 | - |
| 13-13 | Varous Capital Improvements/Acquisition of Capital Equipment | 12/12/13 | 12/12/13 | 05/19/14 | 1.0000% | 2,322,000.00 | 1,606,600.00 | 2,322,000.00 | - |
| 13-13 | Varous Capital Improvements/Acquisition of Capital Equipment | 12/12/13 | 05/19/14 | 05/18/15 | 1.0000% | - | - | - | 1,606,600.00 |
| 14-03 | Various Capital Improvements/Acquisition of Capital Equipment | 05/19/14 | 05/19/14 | 05/18/15 | 1.0000% | - | 2,684,200.00 | - | 2,684,200.00 |
| 14-05 | Construction of Community Center & Pavilion | 05/19/14 | 05/19/14 | 05/18/15 | 1.0000% | - | 2,100,000.00 | - | 2,100,000.00 |
| | | | | | | <u>\$ 8,460,950.00</u> | <u>\$ 6,390,800.00</u> | <u>\$ 8,460,950.00</u> | <u>\$ 6,390,800.00</u> |
| | Cash | | | | | \$ 4,784,950.00 | \$ 6,855,100.00 | \$ 6,855,100.00 | |
| | Non-Cash Rollover | | | | | 1,605,850.00 | 1,605,850.00 | 1,605,850.00 | |
| | | | | | | <u>\$ 6,390,800.00</u> | <u>\$ 8,460,950.00</u> | <u>\$ 8,460,950.00</u> | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------------------------|-------------------------------|
| Balance, December 31, 2013 | \$ 1,644,118.64 |
| Increased By: | |
| Encumbered in 2014 | <u>1,187,538.40</u> |
| | 2,831,657.04 |
| Decreased By: | |
| Transferred To Improvement Authorizations | <u>1,644,118.64</u> |
| Balance, December 31, 2014 | <u><u>\$ 1,187,538.40</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF LOANS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------|----------------------------|
| Balance, December 31, 2013 | \$ 3,743,467.70 |
| Decreased By: | |
| Budget Appropriation | <u>292,387.54</u> |
| Balance, December 31, 2014 | <u><u>3,451,080.16</u></u> |

Analysis of Balance

| | |
|-----------------------------------------------|-------------------------------|
| Manahawkin Lake Development | 223,718.16 |
| Acquisition of Nautilus Park | 565,886.01 |
| Acquisition of Ocean Acres Park | 24,651.08 |
| Rudder Park Development - Phase I | 196,979.44 |
| Ocean Acres Park Development | 143,357.78 |
| Rudder Park Acquisition | 94,314.35 |
| Rudder Park Development - Phase II | 215,543.29 |
| Manahawkin Lake - Phase I | 188,628.66 |
| Manahawkin Lake - Phase II | 330,245.39 |
| Nautilus Park - Phase II | 250,000.00 |
| NJEIT Barnaget Bay Funding - Forecastle Basin | 1,035,864.00 |
| NJEIT Barnaget Bay Funding - Neptune Basin | <u>181,892.00</u> |
| | <u><u>\$ 3,451,080.16</u></u> |

TOWNSHIP OF STAFFORD
 COUNTY OF OCEAN, NEW JERSEY
 GENERAL CAPITAL FUND
 CAPITAL IMPROVEMENTS
 SCHEDULE OF CAPITAL IMPROVEMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2014

| Ordinance Number | Improvement Description | Ordinance Amount | Balance December 31, 2013 | | Transferred From Encumbrances | 2014 Authorizations | Expended | Cancelled | Encumbered | Balance December 31, 2014 | |
|---------------------------|---------------------------------------------------------------------|------------------|---------------------------|-------|-------------------------------|---------------------|------------------|------------------|-----------------|---------------------------|-----------------|
| | | | Unmated | Mated | | | | | | Unmated | Mated |
| 09-2008-2007-0906-0704-59 | Construction of Bulkhead and Other Improvements To Mill Creek Park | \$ 270,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,620.00 | \$ 121,380.00 | \$ - |
| 09-2008-2007-0906-0704-59 | Resurfacing of Mill Creek Road | 165,000.00 | - | - | - | - | - | - | - | 115,588.20 | - |
| 09-2008-2007-0906-0704-59 | Construction of Mill Creek Road | 11,000.00 | - | - | - | - | - | - | - | 37,328.88 | - |
| 09-2008-2007-0906-0704-59 | Construction of Mill Creek Road | 411,600.00 | 355,100.00 | - | - | - | 356,967.26 | - | - | - | - |
| 10-25 | Construction of Mill Creek Road | 1,968,750.00 | 917,791.91 | - | 956,973.59 | - | - | 143,453.08 | - | 248,517.69 | - |
| 12-18/10-26 | Various 2010 Drainage Improvements | 531,300.00 | - | - | 37,299.90 | - | - | - | - | - | 679.91 |
| 10-31 | Acquisition/Installation of Various Equipment for Police Department | 477,750.00 | - | - | - | - | - | - | - | 4,494.62 | - |
| 10-31 | Acquisition of Various Police Vehicles | 105,000.00 | - | - | - | - | - | - | - | 21,335.37 | - |
| 10-32 | Acquisition/Installation of Various Vehicles/Equipment for DPW | 604,800.00 | 4,494.62 | - | - | - | - | - | - | 4,494.62 | - |
| 11-20 | Police Radio Upgrade - Phase 2 | 344,240.00 | 213,353.37 | - | - | - | - | - | - | 21,335.37 | - |
| 11-25 | Improvements to Ambulance | 150,000.00 | 18,252.37 | - | - | - | - | - | - | - | - |
| 11-25 | Improvements to Ambulance | 335,000.00 | 1,087.80 | - | - | - | - | - | - | 1,087.80 | - |
| 11-27 | Acquisition of Public Works Equipment | 1,500,000.00 | 19,749.52 | - | - | - | - | - | - | 18,251.00 | - |
| 11-27 | Acquisition of Public Works Equipment | 1,500,000.00 | 3,676.46 | - | - | - | - | - | - | 3,676.46 | - |
| 12-02 | Acquisition of Various Vehicles/Equipment for DPW | 945,000.00 | 368,737.45 | - | - | - | - | - | - | 361,069.30 | - |
| 12-03 | Various Roadway Improvements | 1,100,000.00 | 24,285.82 | - | 211,800.00 | - | - | - | - | 214,392.52 | - |
| 12-04 | Acquisition of Police Equipment | 100,000.00 | 221,967.12 | - | 230,602.50 | - | - | - | - | 221,967.12 | - |
| 12-05 | Radio System Upgrade Project | 775,000.00 | 4,321.62 | - | - | - | - | - | - | 4,321.62 | - |
| 12-06 | Purchase of Computer Equipment | 100,000.00 | 70,383.95 | - | - | - | - | - | - | 49,053.35 | - |
| 12-24/12-07 | Improvements to Various Parks | 125,000.00 | - | - | 15,325.10 | - | - | - | 4,210.40 | 35,515.73 | - |
| 13-10 | Refunding All or a Portion of the Series 2003, 2004 and 2005 Bonds | 22,800,000.00 | 68,341.23 | - | - | - | - | - | - | - | - |
| 13-13 | Various Capital Improvements/Acquisition of Capital Equipment | 2,445,000.00 | 22,499,516.04 | - | - | - | - | - | - | 164,334.50 | - |
| 13-13 | Various Capital Improvements/Acquisition of Capital Equipment | 2,445,000.00 | 1,820,125.00 | - | 204,546.73 | - | - | - | 91,408.94 | 5,699,400.00 | - |
| 14-03 | Various Capital Improvements/Acquisition of Capital Equipment | 2,825,479.00 | 3,525,000.00 | - | - | 2,825,479.00 | - | - | 979,470.98 | 5,457,244.05 | - |
| 14-03 | Construction of Community Center/Pavilion | 2,370,000.00 | - | - | - | 2,370,000.00 | - | - | 15,375.00 | 2,176,730.18 | - |
| 14-16 | Refunding All or a Portion of the Series 2005 Bonds | 9,000,000.00 | 8,443,626.12 | - | 9,000,000.00 | - | 520,000.00 | - | - | 36,373.88 | - |
| | | \$ 799,846.91 | \$ 28,814,221.19 | | \$ 1,644,118.64 | \$ 14,195,479.00 | \$ 23,298,661.43 | \$ 12,032,562.85 | \$ 1,187,538.40 | \$ 1,660,049.40 | \$ 7,275,053.66 |

Deferred Charges - Unmated
 Capital Improvement Fund
 Fund Balance

141,274.00
 12,262.85

14,195,479.00

12,032,562.85

1,187,538.40

1,660,049.40

7,275,053.66

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|-------------------------------------------------------|----------------------------|
| Balance, December 31, 2013 | \$ 62,750.00 |
| Increased By: | |
| Budget Appropriation | <u>141,274.00</u> |
| | 204,024.00 |
| Decreased By: | |
| Appropriated To Finance Improvement Authorizations | <u>141,274.00</u> |
| Balance, December 31, 2014 | <u><u>\$ 62,750.00</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF RESERVE FOR DEBT SERVICE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|---------------------------------------------------|--------------|---------------|
| Balance, December 31, 2013 | | \$ 7,320.00 |
| Increased By: | | |
| Cash Received in Water/Sewer Utility Capital Fund | \$ 88,445.00 | |
| Transfer from: | | |
| Reserve for Community Center Insurance Proceeds | 148,980.98 | |
| Reserve for Community Center Donations | 100.00 | |
| Cash Receipts | 193,727.00 | |
| | | 431,252.98 |
| | | 438,572.98 |
| Decreased By: | | |
| Anticipated as Revenue in Current Fund | | 7,320.00 |
| Balance, December 31, 2014 | | \$ 431,252.98 |
| | | \$ 94,347.00 |
| | | 149,405.98 |
| | | 187,500.00 |
| | | \$ 431,252.98 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF RESERVE FOR DEVELOPER CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|-------------------------------------|--|--------------|
| Balance, December 31, 2014 and 2013 | | \$ 42,000.00 |
|-------------------------------------|--|--------------|

**SCHEDULE OF RESERVE FOR COMMUNITY CENTER DONATIONS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|--------------------------------------|-------------------|-------------------|
| Balance, December 31, 2013 | | \$ 100,100.00 |
| Increased By: | | |
| Cancelled By Resolution | | <u>25,000.00</u> |
| | | 125,100.00 |
| Decreased By: | | |
| Transfer to Reserve for Debt Service | \$ 100.00 | |
| Appropriated to Finance | | |
| Improvement Authorization | <u>125,000.00</u> | |
| | | <u>125,100.00</u> |
| Balance, December 31, 2014 | | <u>\$ -</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF RESERVE FOR COMMUNITY CENTER INSURANCE PROCEEDS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|--------------------------------------|--------------------|
| Balance, December 31, 2013 | \$ 148,980.98 |
| Decreased By: | |
| Transfer to Reserve for Debt Service | <u>148,980.98</u> |
| Balance, December 31, 2014 | <u><u>\$ -</u></u> |

**SCHEDULE OF RESERVE FOR PRELIMINARY EXPENSES - COMMUNITY CENTER
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------|--------------------|
| Balance, December 31, 2013 | \$ 150,000.00 |
| Decreased By: | |
| Cash Disbursements | \$ 125,000.00 |
| Cancelled By Resolution | <u>25,000.00</u> |
| | <u>150,000.00</u> |
| Balance, December 31, 2014 | <u><u>\$ -</u></u> |

TOWNSHIP OF STAFFORD
 COUNTY OF OCEAN, NEW JERSEY
 GENERAL CAPITAL FUND
 SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
 FOR THE YEAR ENDED DECEMBER 31, 2014

| Ordinance Number | Improvement Description | Balance December 31, 2013 | 2014 Authorizations | Cancelled | BANs Matured | BANs Issued | Bonds Issued | Balance December 31, 2014 |
|------------------|--------------------------------------------------------------------|---------------------------|---------------------|------------------|---------------|-----------------|------------------|---------------------------|
| | General Improvements: | | | | | | | |
| 09-42/09-06 | Construction of Vehicle Wash Facility | \$ - | \$ - | \$ 355,100.00 | \$ 355,100.00 | \$ - | \$ - | \$ - |
| 12-18/10-26 | Various 2010 Drainage Improvements | 285,000.00 | - | - | - | - | - | 285,000.00 |
| 13-10 | Refunding All or a Portion of the Series 2003, 2004 and 2005 Bonds | 22,500,000.00 | - | 11,145,000.00 | - | - | 11,355,000.00 | - |
| 13-13 | Various Capital Improvements/Acquisition of Capital Equipment | 750.00 | - | - | - | 750.00 | - | - |
| 13-18 | Neptune Basin Project | 3,325,000.00 | - | - | - | - | - | 3,325,000.00 |
| 14-03 | Various Capital Improvements/Acquisition of Capital Equipment | - | 2,684,205.00 | - | - | - | - | 5.00 |
| 14-05 | Construction of Community Center/Pavilion | - | 2,945,000.00 | - | - | 2,684,200.00 | - | 145,000.00 |
| 14-16 | Refunding All or a Portion of the Series 2005 Bonds | - | 9,000,000.00 | 520,000.00 | - | - | 8,480,000.00 | - |
| | | \$ 26,110,750.00 | \$ 13,929,205.00 | \$ 12,020,100.00 | \$ 355,100.00 | \$ 4,784,950.00 | \$ 19,835,000.00 | \$ 3,755,005.00 |

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WATER/SEWER UTILITY FUND

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY FUND
SCHEDULE OF CASH AND CASH EQUIVALENTS - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | <u>Operating</u> | <u>Capital</u> |
|-------------------------------------|------------------------|------------------------|
| Balance, December 31, 2013 | \$ 1,672,969.72 | \$ 1,032,958.16 |
| Increased By Receipts: | | |
| Water/Sewer Utility Revenue | 15,842,043.33 | - |
| Premium on Sale of Bonds and Notes | - | 115,164.00 |
| Prepaid Revenue | 213,272.88 | - |
| Due To General Capital Fund | - | 88,445.00 |
| Serial Bonds | - | 3,500,000.00 |
| Bond Anticipation Notes | - | 3,114,200.00 |
| Reserve for Debt Service | - | 1,010,513.44 |
| | <u>16,055,316.21</u> | <u>7,828,322.44</u> |
| | <u>17,728,285.93</u> | <u>8,861,280.60</u> |
| Decreased By Disbursements: | | |
| Refund of Prior Year Revenue | 433,476.15 | - |
| Capital Fund Balance | - | 132,135.70 |
| Reserve for Debt Service | - | 190,064.30 |
| 2014 Appropriations | 11,521,139.26 | - |
| Appropriation Reserves | 166,612.09 | - |
| Accrued Interest on Bonds and Notes | 1,826,673.52 | - |
| Bond Anticipation Notes | - | 2,308,800.00 |
| Improvement Authorizations | - | 2,503,448.97 |
| | <u>13,947,901.02</u> | <u>5,134,448.97</u> |
| Balance, December 31, 2014 | <u>\$ 3,780,384.91</u> | <u>\$ 3,726,831.63</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF ANALYSIS OF WATER/SEWER UTILITY CAPITAL FUND CASH AND CASH EQUIVALENTS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Balance December 31, <u>2014</u> |
|--------------------------------|----------------------------------------|
| Fund Balance | \$ 317,120.82 |
| Capital Improvement Fund | 12,625.00 |
| Contracts/Encumbrances Payable | 635,768.52 |
| Due to General Capital Fund | 88,445.00 |
| Reserve for: | |
| Debt Service | 1,010,513.44 |

Improvement Authorizations

| <u>Ordinance Number</u> | <u>Improvement Description</u> | |
|-----------------------------|-----------------------------------------------------------|-----------------|
| 06-10 | Purchase Equipment for Water and Sewer Department | 7,649.64 |
| 06-26 | Water/Sewer Line Oversizing | 70,000.00 |
| 10-28/07-84/03-47 | Purchase of Water/Sewer System Equipment | 40,211.35 |
| 10-33 | Acquisition/Installation of Grinder Pumps | 8,831.17 |
| 11-22 | Various Water Main Improvements | 109,656.65 |
| 12-08 | Various Water/Sewer Improvements | 140,528.52 |
| 12-09 | Purchase of Various Water/Sewer Equipment | 253,710.74 |
| 12-23/08-61 | Beach Haven West Phases 2 - 5 Sewer Rehabilitation | 49,281.54 |
| 13-06 | Emergency Retrofit/Replacement of Grinder Pump Stations | 25,000.00 |
| 13-14 | Various Water/Sewer Improvements | 193,756.79 |
| 14-04 | Various Water/Sewer Improvements/Acquisition of Equipment | 908,864.31 |
| 14-12 | Improvements to Ocean Acres Water Treatment Plant | (145,131.86) |
| | | \$ 3,726,831.63 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF DUE TO GENERAL CAPITAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|----------------------------|--|--------------|
| Balance, December 31, 2013 | | \$ - |
| Increased By: | | |
| Cash Receipts | | 88,445.00 |
| Balance, December 31, 2014 | | \$ 88,445.00 |

**SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|--------------------------------------------------|------------------|---------------|
| Balance, December 31, 2013 | | \$ 181,236.42 |
| Increased By: | | |
| Water/Sewer Charges Levied in 2014 | | 14,528,866.93 |
| | | 14,710,103.35 |
| Decreased By: | | |
| Collections - Rents, Surcharges, Connection Fees | \$ 14,421,882.53 | |
| Prepaid Revenue Applied | 89,732.88 | |
| Transfer to Water-Sewer Liens Receivable | 3,309.00 | |
| | | 14,514,924.41 |
| Balance, December 31, 2014 | | \$ 195,178.94 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
SCHEDULE OF WATER-SEWER LIENS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|--------------------------------------------|----------------------------|
| Balance, December 31, 2013 | \$ 17,242.25 |
| Increased By: | |
| Transfer from Consumer Accounts Receivable | <u>3,309.00</u> |
| | 20,551.25 |
| Decreased By: | |
| Collections | <u>-</u> |
| Balance, December 31, 2014 | <u><u>\$ 20,551.25</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Balance December 31, <u>2013</u> | <u>Increased</u> | Balance December 31, <u>2014</u> |
|-----------------------------------|----------------------------------------|------------------------|----------------------------------------|
| Land | \$ 3,222,734.82 | \$ - | \$ 3,222,734.82 |
| Buildings and Improvements | 3,201,100.59 | - | 3,201,100.59 |
| Improvements Other Than Buildings | 132,255,047.13 | 2,724,159.58 | 134,979,206.71 |
| Machinery and Equipment | 3,710,935.61 | 224,737.76 | 3,935,673.37 |
| Furniture and Fixtures | 240,006.00 | - | 240,006.00 |
| Soft Costs | 366,886.90 | - | 366,886.90 |
| | <u>\$ 142,996,711.05</u> | <u>\$ 2,948,897.34</u> | <u>\$145,945,608.39</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
FOR THE YEAR ENDED DECEMBER 31, 2014**

| Ordinance Number | Improvement Description | Ordinance | | Balance December 31, 2013 | 2014 Authorizations | Decreases | Balance December 31, 2014 |
|---------------------|-----------------------------------------------------------|-----------|---------------|---------------------------------|------------------------|------------------------|---------------------------------|
| | | Date | Amount | | | | |
| 06-10 | Purchase Equipment for Water and Sewer Department | 02/21/06 | \$ 193,000.00 | \$ 31,098.14 | \$ - | \$ 23,448.50 | \$ 7,649.64 |
| 06-26 | Water/Sewer Line Oversizing | 05/02/06 | 400,000.00 | 70,000.00 | - | - | 70,000.00 |
| 09-40/09-09 | Route 9/Oak Avenue Water Main Loop | 08/04/09 | 800,000.00 | 2,200.00 | - | 2,200.00 | - |
| 10-28/07-84/03-47 | Purchase of Water and Sewer Equipment | 09/04/07 | 395,000.00 | 40,211.35 | - | - | 40,211.35 |
| 10-33 | Acquisition and Installation of Grinder Pumps | 09/07/10 | 75,000.00 | 8,831.17 | - | - | 8,831.17 |
| 11-19 | Various Water System Improvements | 07/12/11 | 320,000.00 | 320,000.00 | - | 320,000.00 | - |
| 11-22 | Various Water Main Improvements | 07/12/11 | 799,100.00 | 799,100.00 | - | 689,443.35 | 109,656.65 |
| 12-08 | Various Water/Sewer Improvements | 02/21/12 | 795,000.00 | 795,000.00 | - | 584,668.35 | 210,331.65 |
| 12-09 | Purchase of Various Water/Sewer Equipment | 02/21/12 | 455,000.00 | 455,000.00 | - | 201,289.26 | 253,710.74 |
| 12-23/08-61 | Beach Haven West Phases 2 - 5 Sewer Rehabilitation | 08/14/12 | 1,000,000.00 | 67,129.42 | - | 17,847.88 | 49,281.54 |
| 13-06 | Emergency Retrofit/Replacement of Grinder Pump Stations | 04/16/13 | 1,135,000.00 | 1,135,000.00 | - | 1,110,000.00 | 25,000.00 |
| 13-14 | Various Water/Sewer Improvements | 08/16/13 | 1,800,000.00 | 1,800,000.00 | - | - | 1,800,000.00 |
| 14-04 | Various Water/Sewer Improvements/Acquisition of Equipment | 03/18/14 | 2,595,679.00 | - | 2,595,679.00 | - | 2,595,679.00 |
| 14-12 | Improvements to Ocean Acres Water Treatment Plant | 08/12/14 | 400,000.00 | - | 400,000.00 | - | 400,000.00 |
| | | | | <u>\$ 5,523,570.08</u> | <u>\$2,995,679.00</u> | <u>\$ 2,948,897.34</u> | <u>\$ 5,570,351.74</u> |
| | | | | | | | <u>\$ -</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF ACCOUNTS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------|---------------------------|
| Balance, December 31, 2013 | \$ - |
| Increased By: | |
| Encumbered in 2014 | <u>5,197.20</u> |
| Balance, December 31, 2014 | <u><u>\$ 5,197.20</u></u> |

**WATER/SEWER UTILITY OPERATING FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|------------------------------------------|----------------------------|
| Balance, December 31, 2013 | \$ 58,714.60 |
| Increased By: | |
| Encumbered in 2014 | <u>68,882.86</u> |
| | 127,597.46 |
| Decreased By: | |
| Transferred To Appropriation Reserves | <u>58,714.60</u> |
| Balance, December 31, 2014 | <u><u>\$ 68,882.86</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
SCHEDULE OF APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | Balance December 31, 2013 | Transfer From Encumbrances Payable | Balance After Transfers | Paid or Charged | Balance Lapsed |
|-------------------------|---------------------------------|------------------------------------------|-------------------------------|----------------------|----------------------|
| Operating: | | | | | |
| Salaries and Wages | \$ - | - | \$ 45,000.00 | \$ 39,905.38 | \$ 5,094.62 |
| Other Expenses | 335,951.13 | 58,714.60 | 349,665.73 | 128,851.15 | 220,814.58 |
| Capital Improvements: | | | | | |
| Capital Outlay | 12,000.00 | - | 12,000.00 | - | 12,000.00 |
| Statutory Expenditures: | | | | | |
| Social Security System | 10,978.91 | - | 10,978.91 | 3,052.76 | - |
| | <u>\$ 358,930.04</u> | <u>\$ 58,714.60</u> | <u>\$ 417,644.64</u> | <u>\$ 171,809.29</u> | <u>\$ 245,835.35</u> |
| Cash Disbursed | | | | \$166,612.09 | |
| Accounts Payable | | | | <u>5,197.20</u> | |
| | | | | <u>\$171,809.29</u> | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------|-----------------------------|
| Balance, December 31, 2013 | \$ 681,917.68 |
| Increased By: | |
| | <u>1,867,456.95</u> |
| | 2,549,374.63 |
| Decreased By: | |
| | <u>1,826,673.52</u> |
| Balance, December 31, 2014 | <u><u>\$ 722,701.11</u></u> |

Analysis of Accrued Interest - December 31, 2014

| Principal Outstanding December 31, 2014 | Interest Rate | From | To | Period | Amount |
|--------------------------------------------------|------------------|----------|----------|----------|----------------------|
| Bond Anticipation Note: | | | | | |
| \$ 4,249,200.00 | 1.00% | 05/19/14 | 12/31/14 | 221 Days | \$ 26,085.37 |
| <u>\$ 4,249,200.00</u> | | | | | <u>\$ 26,085.37</u> |
| Loans: | | | | | |
| 275,000.00 | 5.125% | 12/01/14 | 12/31/14 | 1 Month | \$ 1,174.48 |
| 645,000.00 | 5.250% | 12/01/14 | 12/31/14 | 1 Month | 2,821.88 |
| 624,054.68 | 0.000% | 12/01/14 | 12/31/14 | 1 Month | - |
| 825,000.00 | 4.000% | 08/01/14 | 12/31/14 | 5 Months | 13,750.00 |
| 605,000.00 | 4.250% | 08/01/14 | 12/31/14 | 5 Months | 10,713.54 |
| 1,425,000.00 | 4.375% | 08/01/14 | 12/31/14 | 5 Months | 25,976.56 |
| 325,000.00 | 4.500% | 08/01/14 | 12/31/14 | 5 Months | 6,093.75 |
| 2,496,949.67 | 0.000% | 08/01/14 | 12/31/14 | 5 Months | - |
| 680,000.00 | 4.000% | 08/01/14 | 12/31/14 | 5 Months | 11,333.33 |
| 385,000.00 | 4.125% | 08/01/14 | 12/31/14 | 5 Months | 6,617.19 |
| 335,000.00 | 4.250% | 08/01/14 | 12/31/14 | 5 Months | 5,932.29 |
| 510,000.00 | 5.000% | 08/01/14 | 12/31/14 | 5 Months | 10,625.00 |
| 1,541,813.46 | 0.000% | 08/01/14 | 12/31/14 | 5 Months | - |
| 1,365,000.00 | 5.000% | 08/01/14 | 12/31/14 | 5 Months | 28,437.50 |
| 485,000.00 | 4.000% | 08/01/14 | 12/31/14 | 5 Months | 8,083.33 |
| 285,000.00 | 4.250% | 08/01/14 | 12/31/14 | 5 Months | 5,046.88 |
| 520,000.00 | 4.500% | 08/01/14 | 12/31/14 | 5 Months | 9,750.00 |
| 2,119,014.35 | 0.000% | 08/01/14 | 12/31/14 | 5 Months | - |
| 1,245,000.00 | 5.000% | 08/01/14 | 12/31/14 | 5 Months | 25,937.50 |
| 115,000.00 | 5.250% | 08/01/14 | 12/31/14 | 5 Months | 2,515.63 |
| 525,000.00 | 5.500% | 08/01/14 | 12/31/14 | 5 Months | 12,031.25 |
| 1,539,818.37 | 0.000% | 08/01/14 | 12/31/14 | 5 Months | - |
| 59,201.51 | Various | 08/01/14 | 12/31/14 | 5 Months | 779.90 |
| 73,396.58 | 0.000% | 08/01/14 | 12/31/14 | 5 Months | - |
| 75,000.00 | 3.000% | 08/01/14 | 12/31/14 | 5 Months | 937.50 |
| 95,000.00 | 3.500% | 08/01/14 | 12/31/14 | 5 Months | 1,385.42 |
| 705,000.00 | 4.000% | 08/01/14 | 12/31/14 | 5 Months | 11,750.00 |
| 325,000.00 | 5.000% | 08/01/14 | 12/31/14 | 5 Months | 6,770.83 |
| 3,042,009.68 | 0.000% | 08/01/14 | 12/31/14 | 5 Months | - |
| <u>\$ 23,246,258.30</u> | | | | | <u>\$ 208,463.76</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES
FOR THE YEAR ENDED DECEMBER 31, 2014**

Analysis of Accrued Interest - December 31, 2014 (continued)

| Principal Outstanding December 31, 2014 | Interest Rate | From | To | Period | Amount |
|--------------------------------------------------|------------------|----------|----------|----------|----------------------|
| Serial Bonds: | | | | | |
| \$ 435,000.00 | 3.000% | 12/01/14 | 12/31/14 | 1 Month | \$ 1,087.50 |
| 445,000.00 | 3.125% | 12/01/14 | 12/31/14 | 1 Month | 1,158.85 |
| 465,000.00 | 3.250% | 12/01/14 | 12/31/14 | 1 Month | 1,259.38 |
| 560,000.00 | 3.500% | 12/01/14 | 12/31/14 | 1 Month | 1,633.33 |
| 1,170,000.00 | 4.000% | 12/01/14 | 12/31/14 | 1 Month | 3,900.00 |
| 1,200,000.00 | 5.000% | 12/01/14 | 12/31/14 | 1 Month | 5,000.00 |
| 3,585,000.00 | 4.000% | 08/01/14 | 12/31/14 | 5 Months | 59,750.00 |
| 685,000.00 | 4.125% | 08/01/14 | 12/31/14 | 5 Months | 11,773.44 |
| 715,000.00 | 4.200% | 08/01/14 | 12/31/14 | 5 Months | 12,512.50 |
| 1,525,000.00 | 4.250% | 08/01/14 | 12/31/14 | 5 Months | 27,005.21 |
| 815,000.00 | 4.375% | 08/01/14 | 12/31/14 | 5 Months | 14,856.77 |
| 2,625,000.00 | 4.500% | 08/01/14 | 12/31/14 | 5 Months | 49,218.75 |
| 755,000.00 | 4.000% | 07/01/14 | 12/31/14 | 6 Months | 15,100.00 |
| 1,775,000.00 | 3.000% | 07/15/14 | 12/31/14 | 165 Days | 24,406.25 |
| 2,640,000.00 | 4.000% | 07/15/14 | 12/31/14 | 165 Days | 48,400.00 |
| 660,000.00 | 4.250% | 07/15/14 | 12/31/14 | 165 Days | 12,856.25 |
| 330,000.00 | 4.500% | 07/15/14 | 12/31/14 | 165 Days | 6,806.25 |
| 2,821,000.00 | 3.000% | 07/01/14 | 12/31/14 | 6 Months | 42,315.00 |
| 335,000.00 | 5.000% | 07/01/14 | 12/31/14 | 6 Months | 8,375.00 |
| 220,000.00 | 2.500% | 07/15/14 | 12/31/14 | 165 Days | 2,520.84 |
| 2,945,000.00 | 3.000% | 07/15/14 | 12/31/14 | 165 Days | 40,493.75 |
| 440,000.00 | 3.125% | 07/15/14 | 12/31/14 | 165 Days | 6,302.08 |
| 210,000.00 | 3.500% | 07/15/14 | 12/31/14 | 165 Days | 3,368.75 |
| 365,000.00 | 2.250% | 07/01/14 | 12/31/14 | 6 Months | 4,106.25 |
| 455,000.00 | 2.500% | 07/01/14 | 12/31/14 | 6 Months | 5,687.50 |
| 1,405,000.00 | 3.000% | 07/01/14 | 12/31/14 | 6 Months | 21,075.00 |
| 1,505,000.00 | 4.000% | 07/01/14 | 12/31/14 | 6 Months | 30,100.00 |
| 450,000.00 | 5.000% | 07/01/14 | 12/31/14 | 6 Months | 11,250.00 |
| 900,000.00 | 2.000% | 11/01/14 | 12/31/14 | 2 Months | 3,000.00 |
| 600,000.00 | 2.250% | 11/01/14 | 12/31/14 | 2 Months | 2,250.00 |
| 300,000.00 | 2.500% | 11/01/14 | 12/31/14 | 2 Months | 1,250.00 |
| 1,200,000.00 | 3.000% | 11/01/14 | 12/31/14 | 2 Months | 6,000.00 |
| <u>500,000.00</u> | 4.000% | 11/01/14 | 12/31/14 | 2 Months | <u>3,333.33</u> |
| <u>\$ 35,036,000.00</u> | | | | | <u>488,151.98</u> |
| | | | | | <u>\$ 722,701.11</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY OPERATING FUND
SCHEDULE OF PREPAID REVENUE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------|-----------------------------|
| Balance, December 31, 2013 | \$ 89,732.88 |
| Increased By: | |
| Cash Receipts | <u>213,272.88</u> |
| | 303,005.76 |
| Decreased By: | |
| Prepaid Revenue Applied | <u>89,732.88</u> |
| Balance, December 31, 2014 | <u><u>\$ 213,272.88</u></u> |

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2014

| Purpose | Date of Issue | Original Issue | Maturities of Bonds | | Interest Rate | Balance December 31, 2013 | Increased | Decreased | Balance December 31, 2014 |
|------------------------------|---------------|----------------|-------------------------------|------------|---------------|---------------------------|-----------|-----------------|---------------------------|
| | | | Outstanding December 31, 2014 | Amount | | | | | |
| Water and Sewer Improvements | 07/01/05 | 10,151,000.00 | 07/01/15 | 335,000.00 | 5.000% | | | | |
| | | | 07/01/26 | 525,000.00 | 3.000% | | | | |
| | | | 07/01/27 | 545,000.00 | 3.000% | | | | |
| | | | 07/01/28 | 570,000.00 | 3.000% | | | | |
| | | | 07/01/29 | 585,000.00 | 3.000% | | | | |
| | | | 07/01/30 | 596,000.00 | 3.000% | \$ 7,696,000.00 | \$ - | \$ 4,540,000.00 | \$ 3,156,000.00 |
| Water and Sewer Improvements | 08/26/08 | 12,800,000.00 | 08/01/15 | 540,000.00 | 4.000% | | | | |
| | | | 08/01/16 | 560,000.00 | 4.000% | | | | |
| | | | 08/01/17 | 585,000.00 | 4.000% | | | | |
| | | | 08/01/18 | 605,000.00 | 4.000% | | | | |
| | | | 08/01/19 | 635,000.00 | 4.000% | | | | |
| | | | 08/01/20 | 660,000.00 | 4.000% | | | | |
| | | | 08/01/21 | 685,000.00 | 4.125% | | | | |
| | | | 08/01/22 | 715,000.00 | 4.200% | | | | |
| | | | 08/01/23 | 745,000.00 | 4.250% | | | | |
| | | | 08/01/24 | 780,000.00 | 4.250% | | | | |
| | | | 08/01/25 | 815,000.00 | 4.375% | | | | |
| | | | 08/01/26 | 850,000.00 | 4.500% | | | | |
| | | | 08/01/27 | 885,000.00 | 4.500% | | | | |
| | | | 08/01/28 | 890,000.00 | 4.500% | 10,470,000.00 | - | 520,000.00 | 9,950,000.00 |
| Refunding Bonds | 03/12/09 | 9,345,000.00 | 12/01/15 | 435,000.00 | 3.000% | | | | |
| | | | 12/01/16 | 445,000.00 | 3.125% | | | | |
| | | | 12/01/17 | 465,000.00 | 3.250% | | | | |
| | | | 12/01/18 | 560,000.00 | 3.500% | | | | |
| | | | 12/01/19 | 565,000.00 | 4.000% | | | | |
| | | | 12/01/20 | 605,000.00 | 4.000% | | | | |
| Refunding Bonds | 04/28/09 | 2,890,000.00 | 12/01/21 | 590,000.00 | 5.000% | | | | |
| | | | 12/01/22 | 610,000.00 | 5.000% | 4,695,000.00 | - | 420,000.00 | 4,275,000.00 |
| Refunding Bonds | 01/27/11 | 1,440,000.00 | 07/01/15 | 245,000.00 | 4.000% | 645,000.00 | - | 645,000.00 | |
| | | | 07/01/16 | 250,000.00 | 4.000% | | | | |
| | | | 07/01/17 | 260,000.00 | 4.000% | 990,000.00 | - | 235,000.00 | 755,000.00 |

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2014

| Purpose | Date of Issue | Original Issue | Maturities of Bonds | | Interest Rate | Increased | Decreased | Balance December 31, 2014 |
|------------------------------|---------------|----------------|---------------------|------------|---------------|-----------|--------------|---------------------------|
| | | | Date | Amount | | | | |
| Water and Sewer Improvements | 05/24/11 | 5,900,000.00 | 01/15/15 | 270,000.00 | 3.000% | | | |
| | | | 01/15/16 | 285,000.00 | 3.000% | | | |
| | | | 01/15/17 | 290,000.00 | 3.000% | | | |
| | | | 01/15/18 | 300,000.00 | 3.000% | | | |
| | | | 01/15/19 | 310,000.00 | 3.000% | | | |
| | | | 01/15/20 | 320,000.00 | 3.000% | | | |
| | | | 01/15/21 | 330,000.00 | 4.000% | | | |
| | | | 01/15/22 | 330,000.00 | 4.000% | | | |
| | | | 01/15/23 | 330,000.00 | 4.000% | | | |
| | | | 01/15/24 | 330,000.00 | 4.000% | | | |
| | | | 01/15/25 | 330,000.00 | 4.000% | | | |
| | | | 01/15/26 | 330,000.00 | 4.000% | | | |
| | | | 01/15/27 | 330,000.00 | 4.000% | | | |
| | | | 01/15/28 | 330,000.00 | 4.000% | | | |
| | | | 01/15/29 | 330,000.00 | 4.250% | | | |
| | | | 01/15/30 | 330,000.00 | 4.250% | | | |
| | | | 01/15/31 | 330,000.00 | 4.500% | | 165,000.00 | 5,405,000.00 |
| Water and Sewer Improvements | 05/22/12 | 4,035,000.00 | 01/15/15 | 200,000.00 | 3.000% | | | |
| | | | 01/15/16 | 200,000.00 | 3.000% | | | |
| | | | 01/15/17 | 200,000.00 | 3.000% | | | |
| | | | 01/15/18 | 200,000.00 | 3.000% | | | |
| | | | 01/15/19 | 200,000.00 | 3.000% | | | |
| | | | 01/15/20 | 200,000.00 | 3.000% | | | |
| | | | 01/15/21 | 210,000.00 | 3.500% | | | |
| | | | 01/15/22 | 210,000.00 | 3.000% | | | |
| | | | 01/15/23 | 215,000.00 | 3.000% | | | |
| | | | 01/15/24 | 220,000.00 | 2.500% | | | |
| | | | 01/15/25 | 220,000.00 | 3.000% | | | |
| | | | 01/15/26 | 220,000.00 | 3.000% | | | |
| | | | 01/15/27 | 220,000.00 | 3.000% | | | |
| | | | 01/15/28 | 220,000.00 | 3.000% | | | |
| | | | 01/15/29 | 220,000.00 | 3.000% | | | |
| | | | 01/15/30 | 220,000.00 | 3.000% | | | |
| | | | 01/15/31 | 220,000.00 | 3.125% | | 110,000.00 | 3,815,000.00 |
| | | 01/15/32 | 220,000.00 | 3.125% | | | | |
| | | | | | | | 5,570,000.00 | |

TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2014

| Purpose | Date of Issue | Original Issue | Maturities of Bonds | | Interest Rate | Balance December 31, 2013 | Increased | Decreased | Balance December 31, 2014 |
|----------------------------|------------------------------|----------------|---------------------|------------|---------------|---------------------------|------------------------|------------------------|---------------------------|
| | | | Date | Amount | | | | | |
| Refunding Bonds | 03/27/14 | 4,218,500.00 | 07/01/15 | 20,000.00 | 2.500% | | | | |
| | | | 07/01/16 | 370,000.00 | 2.500% | | | | |
| | | | 07/01/17 | 365,000.00 | 2.250% | | | | |
| | | | 07/01/18 | 370,000.00 | 4.000% | | | | |
| | | | 07/01/19 | 390,000.00 | 4.000% | | | | |
| | | | 07/01/20 | 305,000.00 | 4.000% | | | | |
| | | | 07/01/20 | 100,000.00 | 5.000% | | | | |
| | | | 07/01/21 | 65,000.00 | 2.500% | | | | |
| | | | 07/01/21 | 350,000.00 | 5.000% | | | | |
| | | | 07/01/22 | 440,000.00 | 4.000% | | | | |
| | | | 07/01/23 | 455,000.00 | 3.000% | | | | |
| | | | 07/01/24 | 465,000.00 | 3.000% | | | | |
| | | | 07/01/25 | 485,000.00 | 3.000% | | 4,218,500.00 | 38,500.00 | 4,180,000.00 |
| | | | | | | | | | |
| | Water and Sewer Improvements | 05/19/14 | 3,500,000.00 | 05/01/15 | 150,000.00 | 2.000% | | | |
| | | | 05/01/16 | 150,000.00 | 2.000% | | | | |
| | | | 05/01/17 | 150,000.00 | 2.000% | | | | |
| | | | 05/01/18 | 150,000.00 | 2.000% | | | | |
| | | | 05/01/19 | 150,000.00 | 4.000% | | | | |
| | | | 05/01/20 | 150,000.00 | 4.000% | | | | |
| | | | 05/01/21 | 200,000.00 | 4.000% | | | | |
| | | | 05/01/22 | 300,000.00 | 2.000% | | | | |
| | | | 05/01/23 | 300,000.00 | 2.250% | | | | |
| | | | 05/01/24 | 300,000.00 | 2.250% | | | | |
| | | | 05/01/25 | 300,000.00 | 2.500% | | | | |
| | | | 05/01/26 | 300,000.00 | 3.000% | | | | |
| | | | 05/01/27 | 300,000.00 | 3.000% | | | | |
| | | | 05/01/28 | 300,000.00 | 3.000% | | | | |
| | | | 05/01/29 | 300,000.00 | 3.000% | | 3,500,000.00 | - | 3,500,000.00 |
| | | | | | | <u>\$ 33,991,000.00</u> | <u>\$ 7,718,500.00</u> | <u>\$ 6,673,500.00</u> | <u>\$ 35,036,000.00</u> |
| Cash Receipts | | | | | | | \$ 3,500,000.00 | \$ - | \$ - |
| Raised in Operating Budget | | | | | | | - | 2,458,500.00 | |
| Refunding Bonds Issued | | | | | | | 4,218,500.00 | 4,215,000.00 | |
| | | | | | | | <u>\$ 7,718,500.00</u> | <u>\$ 6,673,500.00</u> | <u>\$ 35,036,000.00</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF LOANS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| <u>Improvement Description</u> | <u>Original Issue</u> | <u>Date of Issue</u> | <u>Interest Rate</u> | <u>Balance December 31, 2013</u> | <u>Decreased</u> | <u>Balance December 31, 2014</u> |
|----------------------------------------------|-----------------------|----------------------|----------------------|----------------------------------|------------------------|----------------------------------|
| N.J. Environmental Infrastructure Trust Loan | \$ 2,185,000.00 | 11/08/96 | 5.00 - 5.25% | \$ 1,050,000.00 | \$ 130,000.00 | \$ 920,000.00 |
| N.J. Environmental Infrastructure Fund Loan | 2,183,651.00 | 11/08/96 | 0.00% | 734,995.82 | 110,941.14 | 624,054.68 |
| N.J. Environmental Infrastructure Trust Loan | 5,295,000.00 | 11/10/05 | 4.00 - 5.00% | 3,430,000.00 | 250,000.00 | 3,180,000.00 |
| N.J. Environmental Infrastructure Fund Loan | 4,895,597.00 | 11/10/05 | 0.00% | 2,757,918.92 | 260,969.25 | 2,496,949.67 |
| N.J. Environmental Infrastructure Trust Loan | 3,075,000.00 | 11/09/06 | 4.00 - 5.00% | 2,050,000.00 | 140,000.00 | 1,910,000.00 |
| N.J. Environmental Infrastructure Fund Loan | 3,026,741.00 | 11/09/06 | 0.00% | 1,698,601.91 | 156,788.45 | 1,541,813.46 |
| N.J. Environmental Infrastructure Trust Loan | 4,425,000.00 | 11/08/07 | 4.25 - 5.00% | 2,845,000.00 | 190,000.00 | 2,655,000.00 |
| N.J. Environmental Infrastructure Fund Loan | 4,361,085.00 | 11/08/07 | 0.00% | 2,344,058.59 | 225,044.24 | 2,119,014.35 |
| N.J. Environmental Infrastructure Trust Loan | 2,295,000.00 | 11/06/08 | 5.00 - 5.50% | 1,975,000.00 | 90,000.00 | 1,885,000.00 |
| N.J. Environmental Infrastructure Fund Loan | 2,263,923.00 | 11/06/08 | 0.00% | 1,655,627.28 | 115,808.91 | 1,539,818.37 |
| N.J. Environmental Infrastructure Trust Loan | 100,180.18 | 12/02/09 | 0.65 - 4.15% | 63,596.51 | 4,395.00 | 59,201.51 |
| N.J. Environmental Infrastructure Fund Loan | 288,693.00 | 12/02/09 | 0.00% | 78,289.67 | 4,893.09 | 73,396.58 |
| N.J. Environmental Infrastructure Trust Loan | 1,405,000.00 | 03/10/10 | 3.00 - 5.00% | 1,255,000.00 | 55,000.00 | 1,200,000.00 |
| N.J. Environmental Infrastructure Fund Loan | 4,221,645.00 | 03/10/10 | 0.00% | 3,264,201.51 | 222,191.83 | 3,042,009.68 |
| | | | | <u>\$25,202,290.21</u> | <u>\$ 1,956,031.91</u> | <u>\$23,246,258.30</u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES
FOR THE YEAR ENDED DECEMBER 31, 2014**

| Ordinance Number | Improvement Description | Original Issue Date | Date of Issue | Maturity Date | Interest Rate | Balance December 31, 2013 | Change | | Balance December 31, 2014 |
|------------------|-----------------------------------------------------------|---------------------|---------------|---------------|---------------|---------------------------|------------------------|------------------------|---------------------------|
| | | | | | | | Increased | Decreased | |
| 09-40/09-09 | Route 9/Oak Avenue Water Main Loop | 12/21/11 | 05/20/13 | 05/19/14 | 1.000% | \$ 2,200.00 | \$ - | \$ 2,200.00 | \$ - |
| 11-19 | Various Water System Improvements | 12/21/11 | 05/20/13 | 05/19/14 | 1.000% | 320,000.00 | - | 320,000.00 | - |
| 11-22 | Various Water Main Improvements | 12/21/11 | 05/20/13 | 05/19/14 | 1.000% | 799,100.00 | - | 799,100.00 | - |
| 12-08 | Various Water/Sewer Utility Improvements | 05/22/12 | 05/20/13 | 05/19/14 | 1.000% | 755,250.00 | - | 755,250.00 | - |
| 12-09 | Purchase of Various Water/Sewer Equipment | 05/22/12 | 05/20/13 | 05/19/14 | 1.000% | 432,250.00 | - | 432,250.00 | - |
| 13-06 | Emergency Retrofit/Replacement of Grinder Pump Stations | 12/12/13 | 12/12/13 | 05/19/14 | 1.000% | 1,135,000.00 | - | 1,135,000.00 | - |
| 13-06 | Emergency Retrofit/Replacement of Grinder Pump Stations | 12/12/13 | 05/19/14 | 05/18/15 | 1.000% | - | 1,135,000.00 | - | 1,135,000.00 |
| 13-14 | Various Water/Sewer Improvements | 05/19/14 | 05/19/14 | 05/18/15 | 1.000% | - | 518,800.00 | - | 518,800.00 |
| 14-04 | Various Water/Sewer Improvements/Acquisition of Equipment | 05/19/14 | 05/19/14 | 05/18/15 | 1.000% | - | 2,595,400.00 | - | 2,595,400.00 |
| | | | | | | <u>\$ 3,443,800.00</u> | <u>\$ 4,249,200.00</u> | <u>\$ 3,443,800.00</u> | <u>\$ 4,249,200.00</u> |
| | Cash | | | | | | \$ 3,114,200.00 | \$ 2,308,800.00 | |
| | Non-Cash Rollover | | | | | | <u>1,135,000.00</u> | <u>1,135,000.00</u> | |
| | | | | | | | <u>\$ 4,249,200.00</u> | <u>\$ 3,443,800.00</u> | |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| Ordinance Number | Improvement Description | Date | Amount | 2014 Authorizations | | Transferred From Contracts/ Encumbrances Payable | Expended | Contracts/ Encumbrances Payable | Balance | |
|-------------------|-----------------------------------------------------------|----------|--------------|---------------------|-----------------|--------------------------------------------------|-----------------|---------------------------------|---------------|-----------------|
| | | | | Funded | Unfunded | | | | Funded | Unfunded |
| 06-10 | Purchase Equipment for Water and Sewer Department | 02/21/06 | 193,000.00 | \$ 31,098.14 | \$ - | \$ - | \$ 23,448.50 | \$ - | \$ 7,649.64 | \$ - |
| 06-26 | Water/Sewer Line Oversizing | 05/02/06 | 400,000.00 | 70,000.00 | - | - | - | - | 70,000.00 | - |
| 09-40/09-09 | Route 9/Oak Avenue Water Main Loop | 08/04/09 | 800,000.00 | - | - | 2,200.00 | 2,200.00 | - | - | - |
| 10-28/07-84/03-47 | Purchase of Water and Sewer Equipment | 09/07/10 | 395,000.00 | 40,211.35 | - | - | - | - | 40,211.35 | - |
| 10-33 | Acquisition and Installation of Grinder Pumps | 09/07/10 | 75,000.00 | 8,831.17 | - | - | - | - | 8,831.17 | - |
| 11-19 | Various Water-System Improvements | 07/12/11 | 320,000.00 | - | - | 2,796.80 | 2,796.80 | - | - | - |
| 11-22 | Various Water Main Improvements | 07/12/11 | 799,100.00 | - | 109,656.65 | 7,960.91 | 7,960.91 | - | 109,656.65 | - |
| 12-08 | Various Water/Sewer Improvements | 02/21/12 | 795,000.00 | - | 139,407.65 | 95,601.36 | 24,677.36 | 69,803.13 | 140,528.52 | - |
| 12-09 | Purchase of Various Water/Sewer Equipment | 02/21/12 | 455,000.00 | - | 290,895.04 | 20,463.12 | 57,647.42 | - | 253,710.74 | - |
| 12-23/08-61 | Beach Haven West Phases 2 - 5 Sewer Rehabilitation | 08/14/12 | 1,000,000.00 | - | - | 67,129.42 | 17,847.88 | - | 49,281.54 | - |
| 13-06 | Emergency Retrofit/Replacement of Grinder Pump Stations | 04/16/13 | 1,135,000.00 | - | 23,979.82 | 4,362.05 | 3,341.87 | - | - | 25,000.00 |
| 13-14 | Various Water/Sewer Improvements | 08/16/13 | 1,800,000.00 | - | 471,951.12 | 819,631.74 | 1,074,270.45 | 23,555.62 | - | 193,756.79 |
| 14-04 | Various Water/Sewer Improvements/Acquisition of Equipment | 03/18/14 | 2,595,679.00 | - | - | - | 1,144,125.92 | 542,409.77 | - | 909,143.31 |
| 14-12 | Improvements to Ocean Acres Water Treatment Plant | 08/12/14 | 400,000.00 | - | - | - | 145,131.86 | - | - | 254,868.14 |
| | | | | \$ 150,140.66 | \$ 1,035,890.28 | \$ 1,020,145.40 | \$ 2,503,448.97 | \$ 635,768.52 | \$ 679,869.61 | \$ 1,382,768.24 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF CONTRACTS/ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|-------------------------------------------|-----------------------------|
| Balance, December 31, 2013 | \$ 1,020,145.40 |
| Increased By: | |
| Charges To Improvement Authorizations | <u>635,768.52</u> |
| | 1,655,913.92 |
| Decreased By: | |
| Transferred To Improvement Authorizations | <u>1,020,145.40</u> |
| Balance, December 31, 2014 | <u><u>\$ 635,768.52</u></u> |

**SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|-------------------------------------|----------------------------|
| Balance, December 31, 2014 and 2013 | <u><u>\$ 12,625.00</u></u> |
|-------------------------------------|----------------------------|

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR DEFERRED AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|-------------------------------------|-----------------------------|
| Balance, December 31, 2014 and 2013 | <u><u>\$ 152,500.00</u></u> |
|-------------------------------------|-----------------------------|

Analysis:

Ordinance Number:

| | |
|-------|-----------------------------|
| 12-08 | 39,750.00 |
| 12-09 | 22,750.00 |
| 13-14 | <u>90,000.00</u> |
| | <u><u>\$ 152,500.00</u></u> |

**SCHEDULE OF RESERVE FOR DEBT SERVICE
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | |
|----------------------------|---------------|
| Balance, December 31, 2013 | \$ 190,064.30 |
|----------------------------|---------------|

Increased By:

| | |
|---------------|---------------------|
| Cash Receipts | <u>1,010,513.44</u> |
|---------------|---------------------|

| | |
|--|--------------|
| | 1,200,577.74 |
|--|--------------|

Decreased By:

| | |
|------------------------|-------------------|
| Anticipated as Revenue | <u>190,064.30</u> |
|------------------------|-------------------|

| | |
|----------------------------|-------------------------------|
| Balance, December 31, 2014 | <u><u>\$ 1,010,513.44</u></u> |
|----------------------------|-------------------------------|

| | |
|----------------------|--------------|
| Reserve to Pay Bonds | \$ 43,679.22 |
|----------------------|--------------|

| | |
|------------------------------|------------|
| Reserve to Pay Notes (14-04) | 170,599.00 |
|------------------------------|------------|

| | |
|------------------------------|-------------------|
| Reserve to Pay Notes (13-06) | <u>796,235.22</u> |
|------------------------------|-------------------|

| | |
|--|-------------------------------|
| | <u><u>\$ 1,010,513.44</u></u> |
|--|-------------------------------|

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2014**

| | | |
|---------------------------------------|---------------------|--------------------------------|
| Balance, December 31, 2013 | | \$ 84,020,690.92 |
| Increased By: | | |
| Serial Bonds Paid By Operating Budget | \$ 2,458,500.00 | |
| Bonds Refunded | 4,215,000.00 | |
| Loan Paid By Operating Budget | <u>1,956,031.91</u> | |
| | | <u>8,629,531.91</u> |
| | | 92,650,222.83 |
| Decreased By: | | |
| Refunding Bonds Issued | | <u>4,218,500.00</u> |
| Balance, December 31, 2014 | | <u><u>\$ 88,431,722.83</u></u> |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
WATER/SEWER UTILITY CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2014**

| <u>Ordinance Number</u> | <u>Improvement Description</u> | Balance December 31, 2013 | 2014 Authorizations | BANs Issued | Bonds Issued | Balance December 31, 2014 |
|-----------------------------|-----------------------------------------------------------|---------------------------------|------------------------|------------------------|------------------------|---------------------------------|
| 13-14 | Various Water/Sewer Improvements | \$ 1,710,000.00 | - | \$ 518,800.00 | \$ 1,191,200.00 | - |
| 14-04 | Various Water/Sewer Improvements/Acquisition of Equipment | - | 2,595,679.00 | 2,595,400.00 | - | 279.00 |
| 14-12 | Improvements to Ocean Acres Water Treatment Plant | - | 400,000.00 | - | - | 400,000.00 |
| | | <u>\$ 1,710,000.00</u> | <u>\$ 2,995,679.00</u> | <u>\$ 3,114,200.00</u> | <u>\$ 1,191,200.00</u> | <u>\$ 400,279.00</u> |

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SINGLE AUDIT SECTION

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INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Honorable Mayor and Members
of the Township Committee
Township of Stafford, New Jersey

Report on Compliance for Each Major Federal Program

We have audited the Township of Stafford’s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Township of Stafford’s major federal programs for the year ended December 31, 2014. The Township of Stafford’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of the Township of Stafford’s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards, and OMB Circular A-133, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Township of Stafford’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Township of Stafford’s compliance with those requirements.

Opinion on Each Major Federal Program

In our opinion, Township of Stafford complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2014.

Other Matters

The results of our auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133.

Report on Internal Control Over Compliance

Management of the Township of Stafford is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Township of Stafford's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Township of Stafford's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

We have audited the financial statements of the Township of Stafford as of and for the year ended December 31, 2014, and have issued our report thereon dated May 13, 2015, which contained a modified

opinion on those financial statements on the regulatory basis of accounting. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Rodney R. Haines
Certified Public Accountant
Registered Municipal Accountant
RMA #498

May 13, 2015
Toms River, New Jersey

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2014**

| <u>Federal Grantor/ Pass-through Grantor/ Program or Cluster Title</u> | <u>Federal CFDA Number</u> | <u>Grant Number/ Pass Through Grant Number</u> | <u>Grant Period</u> | <u>Grant/ Loan Award</u> | <u>Cash Received</u> | <u>Federal Expenditures</u> | <u>Cumulative Expenditures</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------|-------------------------|------------------------------|--------------------------|---------------------------------|------------------------------------|
| U.S. Department of Homeland Security: Community Disaster Loan Program | 97.030 | EMN-2013-LF-4086NJ02 | Open | \$5,000,000.00 | \$1,240,000.00 | \$1,240,000.00 | \$3,240,000.00 |
| Pass-through programs from: New Jersey Department of Law and Public Safety: Disaster Grants - Public Assistance (Presidentially Declared Disasters): Various Projects | 97.036 | PA-02-NJ-4086 06-1200-100-A92 | Various | 2,422,744.56 | 1,393,449.11 | - | 2,422,744.56 |
| Total U.S. Department of Homeland Security | | | | 7,422,744.56 | 2,633,449.11 | 1,240,000.00 | 5,662,744.56 |
| U.S. Department of Transportation: Pass-through programs from: New Jersey Division of Highway Traffic Safety: Click It or Ticket Drive Sober or Get Pulled Over | 20.616 20.616 | 066-1160-100-155 066-1160-100-157 | 2014 2014 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| Total U.S. Department of Transportation | | | | 16,500.00 | 9,000.00 | 10,168.12 | 10,168.12 |
| Total Federal Expenditures | | | | \$7,439,244.56 | \$2,642,449.11 | \$1,250,168.12 | \$5,672,912.68 |

**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN, NEW JERSEY**

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED DECEMBER 31, 2014**

Note 1. General

The accompanying schedule of expenditures of federal awards present the activity of all federal award programs of the Township of Stafford. The Township is defined in Note 1 to the Township's financial statements.

Note 2. Basis of Accounting

The accompanying schedule of expenditures of federal awards are presented using the modified accrual basis of accounting as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services, which is described in the Notes to the Financial Statements, Note 1.

Note 3. Relationship to Financial Statements – Statutory Basis

Amounts reported in the accompanying schedule agree with amounts reported in the Township's financial statements. Expenditures from awards are reported in the Township's financial statements as follows:

| <u>Fund</u> | <u>Amount</u> |
|--------------|------------------------|
| Current Fund | \$ 1,240,000.00 |
| Grant Fund | <u>10,168.12</u> |
| | <u>\$ 1,250,168.12</u> |

Note 4. Relationship to Federal Financial Reports

Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports.

Note 5. Major Programs

Major programs are identified in the Schedule of Findings and Questioned Costs section.

TOWNSHIP OF STAFFORD
SCHEDULE OF FINDINGS & QUESTIONED COSTS
For the Fiscal Year Ended December 31, 2014

Section I – Summary of Auditor’s Results

Financial Statements

| | |
|-------------------------------------------------------------------------------------------|-------------------------------|
| Type of auditor’s report issued: | <u>Qualified - Regulatory</u> |
| Internal control over financial reporting: | |
| 1) Material weakness(es) identified? | None Reported |
| 2) Significant deficiencies identified that are not considered to be material weaknesses? | None Reported |
| Noncompliance material to basic financial statements noted? | None Reported |

Federal Awards

| | |
|---------------------------------------------------------------------------------------------------------------------|-------------------|
| Dollar threshold used to distinguish between type A and type B programs: | \$300,000 |
| Auditee qualified as low-risk auditee? | No |
| Type of auditor’s report issued on compliance for major programs | <u>Unmodified</u> |
| Internal Control over major programs: | |
| 1) Material weakness(es) identified? | None Reported |
| 2) Significant deficiencies identified that are not considered to be material weaknesses? | None Reported |
| Any audit findings disclosed that are required to be reported in accordance with section .510(a) of Circular A-133? | None Reported |

Identification of major programs:

| CFDA Number(s) | Name of Federal Program |
|-----------------------|-------------------------------------------------------------------------|
| 97.030 | Federal Emergency Management Agency (FEMA) – Community Disaster Loan |

TOWNSHIP OF STAFFORD
SCHEDULE OF FINDINGS & QUESTIONED COSTS (continued):
For the Fiscal Year Ended December 31, 2014

Section II – Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with Chapter 5.18 of *Government Auditing Standards*.

No Current Year Findings

Section III – Federal Financial Assistance Findings & Questioned Costs

This section identifies audit findings required to be reported by section .510(a) of Circular A-133.

No Current Year Findings

TOWNSHIP OF STAFFORD
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT
For the Fiscal Year Ended December 31, 2014

This section identifies the status of prior-year findings related to the basic financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of *Government Auditing Standards*, U.S. OMB Circular A-133 (section .315 (a)(b)).

Prior Year Findings have been addressed.

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**TOWNSHIP OF STAFFORD
COUNTY OF OCEAN**

PART II

**COMMENTS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2014**

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To the Honorable Mayor and
Members of the Township Committee
Township of Stafford
County of Ocean
Stafford, New Jersey

We have audited the financial statements and transactions of the Township of Stafford in the County of Ocean for the year ended December 31, 2014. In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year then ended.

GENERAL COMMENTS

Contracts and Agreements Required to be advertised by (N.J.S.A.40A:11-4)

N.J.S.A.40A:11-4 - Every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate \$36,000 except by contract or agreement.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services," per *N.J.S.A.40A:11-5*.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The compliance review of expenditures did not reveal any individual payments of contracts in excess of the statutory limit other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of *N.J.S.A.40A:11-4*.

Contracts and Agreements Requiring Solicitation of Quotations

The examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$5,400 "for the performance of any work or the furnishing or hiring of any materials or supplies", other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provision of (*N.J.S.A.40A:11-6.1*).

Collection of Interest on Delinquent Taxes

N.J.S.A.A54:4-67, as amended, provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 7, 2014 adopted the following resolution authorizing interest to be charged on delinquent taxes:

“NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Council of the Township of Stafford, County of Ocean, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of any amount of taxes, assessments or other municipal liens or charges becoming delinquent after due date and 18% per annum on any amount of taxes, assessments or other municipal liens or charges in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes, assessments or other municipal liens or charges provided by law; and, if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st of the tax year, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2014 there will be a ten-day grace period for payment of quarterly taxes, assessments or other municipal liens or charges.
3. Any payments not made in accordance with paragraph one two of this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.”

It appears from an examination of the Collector’s records that interest was generally collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The delinquent taxes at December 31, 2014 included 2014 and 2013 real estate taxes.

The last tax sale was held on February 20, 2014 and was complete except for those properties in bankruptcy.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

| YEAR | NUMBER OF LIENS |
|-------------|------------------------|
| 2014 | 73 |
| 2013 | 58 |
| 2012 | 53 |

Deductions From Taxes

The audit of senior citizen and veteran deductions on a test basis revealed that deductions appear reasonable.

Examination of Bills

A test check of paid bills was made and each bill, upon proper approval, was considered as a separate and individual contract unless the records disclosed it to be a part payment or estimate.

Municipal Court

A separate report of the Municipal Court transactions was filed in accordance with the requirements of the Local Finance Board.

As part of the test of the Municipal Court records, no attempt was made to differentiate between fines due the Township, County, or State, or to pass upon the authenticity of the preparation and procedures for complaints issued.

Payroll Fund

The examination of the payroll fund included testing the detail computation of various deductions or other credits from the payroll of Township employees.

Follow-up of Prior Year Findings

There were no prior year findings.

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2014:

| NAME | TITLE | AMOUNT OF BOND |
|------------------------|-------------------------|-----------------------|
| John Spodafora | Mayor | |
| Robert Kusznirow | Council President | |
| Stephen Fessler | Councilman | |
| Paul Krier | Councilman | |
| Henry Mancini | Councilman | |
| Sharon McKenna | Councilwoman | |
| Lori Wyrsh | Councilwoman | |
| Jim Moran | Business Administrator | |
| Bernadette Park | Clerk | |
| Douglas R. Gannon | Chief Financial Officer | 1,000,000* |
| Ruth E. Hendricks | Assistant CFO | 1,000,000* |
| Margaret Favorito | Collector | 1,000,000* |
| Nichole Erdin | Deputy Tax Collector | 1,000,000* |
| Damian Murray | Municipal Court Judge | 1,000,000* |
| Christopher J. Connors | Municipal Attorney | |

* All employees are covered by a Blanket Bond of \$1,000,000 of which \$950,000 is provided as part of the Ocean County Joint Insurance Fund and \$50,000 through the Municipal Excess Liability Joint Insurance Fund.

All of the bonds were examined and were properly executed.

Acknowledgment

We received the complete cooperation of all the Township Officials and employees and we greatly appreciate the courtesies extended to the members of the audit team.

There were no problems and weaknesses noted in our review that would affect our ability to express an opinion on the financial statements taken as a whole.

Should you have any questions concerning our comments or recommendations, please call me.

Respectfully submitted,

HOLMAN FRENIA ALLISON, PC

Rodney R. Haines
Certified Public Accountant
Registered Municipal Accountant
RMA #498

Toms River, New Jersey
May 13, 2015