

**STAFFORD TOWNSHIP**  
**260 East Bay Avenue - Manahawkin, NJ 08050**

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**DECK INFORMATION**

**Required Documents for Obtaining a Construction Permit:**

1. Approval of the location of your deck by the Stafford Township Zoning Department. For information, please contact the Zoning Department at 609 597-1000, ext. 8535.
2. Two (2) copies of construction plans showing detailing footing sizes, metal connectors, species and sizes of lumber, ledger, stairs, guards and handrail details. Plans must include a floor plan view with all dimensions and a cross cut sectional view. See attached sample exhibits provided for information only. The homeowner may draw deck plans, but must reside at the same address. Homeowner or a New Jersey licensed architect or engineer must sign and date all copies of the plans.
3. Completed and signed Construction Permit Application and all necessary Subcode Technicals.

**Fees for Construction Permit:**

The fee for the Construction Permit is based on the New Jersey Uniform Construction Code Fee Schedule as per Section 5:23-4.20(c)i(2), 5:23-4.19(b), and 5:23-4.18(k)vi. A value of the deck is determined by \$8.00 per square foot. The estimated cost value is multiplied by \$20.00 per thousand to arrive at the permit fee.

**Construction Permitting Process:**

1. Upon receipt of all required documents, the Zoning Officer will review the zoning application. Then give it to the Department of Building Inspections to be reviewed for code compliance. New Jersey regulations allow twenty (20) working days for the Building Subcode Official to review the application and issue a Construction Permit.
2. Once the Construction Permit is ready, the applicant will be notified by phone and informed of the fee amount.
3. Included with the Construction Permit is a large yellow placard. It will be displayed in a window facing the street so the inspector can properly identify the correct residence.