

## **STAFFORD TOWNSHIP COUNCIL MEETING MINUTES APRIL 12, 2022**

Mayor Myhre calls the Stafford Township Council Meeting to order with the Salute to the Flag and the reading of the Open Public Meeting Statement. Time: 7:00 PM

**OPEN PUBLIC MEETING STATEMENT:** “THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETING ACT BY ADOPTION OF A RESOLUTION SETTING FORTH MEETING DATES FOR 2022. NOTIFICATION AND PUBLICATION OF THESE MEETINGS WERE GIVEN TO THREE LOCAL NEWSPAPERS AND POSTING OF SAME ON THE MUNICIPAL BULLETIN BOARD.”

**ROLL CALL:** Mr. Henken-present, Mr. Krier-present, Ms. Mower-present, Ms. Otte-present, Mr. Steadman-present, Dr. Guariglia-present, Mayor Myhre-present

### **PROCLAMATION**

**PROCLAMATION RAISING AWARENESS TO CONGENITAL DIAPHRAGMATIC HERNIA AWARENESS DAY-APRIL 19, 2022-Proclamation to read and given to Dante Manzo**

### **BUDGET WORKSHOP**

**A WORKSHOP TO DISCUSS THE 2022 MUNICIPAL BUDGET**

### **RESOLUTION**

#### **RESOLUTION 2022-175**

**AUTHORIZING THE INTRODUCTION OF THE 2022 MUNICIPAL BUDGET**

Motion to introduce Resolution 2022-175 on the 1<sup>st</sup> reading was made by Mr. Krier and seconded by Dr. Guariglia  
RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

**NOTICE IS HEREBY GIVEN THAT THE BUDGET AND TAX RESOLUTION WAS APPROVED BY THE GOVERNING BODY OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, ON APRIL 12, 2022. A HEARING ON THE BUDGET AND TAX RESOLUTION WILL BE HELD AT THE MUNICIPAL COMPLEX ON MAY 10, 2022 AT 7PM AT WHICH TIME AND PLACE OBJECTIONS TO SAID BUDGET AND TAX RESOLUTIONS FOR THE YEAR MAY BE PRESENTED BY TAXPAYERS OR OTHER INTERESTED PERSONS**

### **W/S RESOLUTIONS**

#### **W/S RESOLUTION 2022-27**

**RESOLUTION OF THE TOWNSHIP OF STAFFORD, IN THE COUNTY OF OCEAN, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK”, TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$2,700,000, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE TOWNSHIP OF STAFFORD IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCUTRE BANK**

Motion to adopt W/S Resolution 2022-27 was made by Mr. Krier and seconded by Dr. Guariglia

RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

**W/S RESOLUTION 2022-28**

**RESOLUTION DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS IN CONNECTION WITH ITS PARTICIPATION IN THE NEW JERSEY WATER BANK**

Motion to adopt W/S Resolution 2022-28 was made by Mr. Henken and seconded by Ms. Otte

RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

**ORDINANCES INTRODUCTION & FIRST READING**

**ORDINANCE 2022-08**

**ACCEPTING A DRAINAGE EASEMENT FOR PROPERTY LOCATED AT BLOCK 147.29, LOT 12, ALSO KNOWN AS 136 BERNARD DRIVE**

Motion to adopt Ordinance 2022-08 on first reading was made by Mr. Krier and seconded by Dr. Guariglia

RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

**ORDINANCE 2022-09**

**AN ORDINANCE OF THE TOWNSHIP OF STAFFORD COUNTY OF OCEAN STATE OF NEW JERSEY FIXING AND DETERMINING SALARIES AND WAGES OF CERTAIN EMPLOYEES AND OFFICIALS OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY FOR 2022**

Motion to adopt Ordinance 2022-09 on first reading was made by Ms. Otte and seconded by Mr. Henken

RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

**ORDINANCE 2022-10**

**AWARDING A CONTRACT TO NEW CINGULAR WIRELESS PCS, LLC (AT&T) FOR THE LEASE OF REAL PROPERTY FOR THE OPERATION OF A WIRELESS COMMUNICATION ANTENNA AND RELATED FACILITIES IN THE AMOUNT OF \$47,521.00 ANNUALLY (BID NO. 2021-057)**

Motion to adopt Ordinance 2022-10 on first reading was made by Mr. Steadman and seconded by Ms. Otte

RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

**ORDINANCES SECOND READING & FINAL ADOPTION**

**ORDINANCE 2022-07**

**AMENDING CHAPTER 211 OF THE TOWNSHIP CODE, ENTITLED "ZONING" SO AS TO CREATE SECTION 211-35.1, ENTITLED "ELECTRIC VEHICLES"**

Mayor Myhre opened public comment

Joe Mazola-Galley Avenue-Questioned the location.

There being no further public comment was closed

Motion to adopt Ordinance 2022-07 on second reading was made by Ms. Mower and seconded by Ms. Otte

RCV: All in favor-Mr. Henken, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre  
Mr. Krier-No

**CONSENT AGENDA**

**CONSENT AGENDA ITEMS ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. ANY ITEMS REQUIRING EXPENDITURE ARE SUPPORTED BY A “CERTIFICATION OF FUNDS” BY THE CHIEF FINANCIAL OFFICER. ANY ITEM REQUIRING DISCUSSION WILL BE REMOVED FROM THE CONSENT AGENDA. ALL CONSENT AGENDA ITEMS WILL BE REFLECTED IN FULL IN THE MINUTES.**

**RESOLUTION 2022-149**

**APPROVING REQUEST FOR FAMILY MEDICAL LEAVE**

**RESOLUTION 2022-150**

**AUTHORIZING AN AGREEMENT WITH SPRINT SPECTRUM L.P.**

**RESOLUTION 2022-151**

**ACCEPTING A DONATION BY STAFFORD LITTLE LEAGUE**

**RESOLUTION 2022-152**

**AUTHORIZING A VEHICLE EXCHANGE WITH THE BOROUGH OF BEACHWOOD**

**RESOLUTION 2022-153**

**ACCEPTING THE RESIGNATION OF JUSTIN RIGGS**

**RESOLUTION 2022-154**

**AUTHORIZING EXECUTION OF AN AGREEMENT FOR SNOW REMOVAL SOLID WASTE AND RECYCLABLE COLLECTION AND STREET LIGHTING REIMBURSEMENT BETWEEN THE TOWNSHIP OF STAFFORD AND THE PARAMOUNT ESCAPES CONDOMINIUM ASSOCIATION**

**RESOLUTION 2022-155**

**AUTHORIZING THE SETTLEMENT OF LITIGATION (OCN-L-003174-21)**

**RESOLUTION 2022-156**

**CELEBRATING NATIONAL ARBOR DAY**

**RESOLUTION 2022-157**

**APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS**

**RESOLUTION 2022-158**

**APPROVING A REQUEST FOR FAMILY MEDICAL LEAVE**

**RESOLUTION 2022-159**

**PROCLAIMING APRIL 2022 AS AUTISM AWARENESS MONTH**

**RESOLUTION 2022-160**

**DECLARING APRIL 2022 AS SEXUAL ASSAULT AWARENESS MONTH**

**RESOLUTION 2022-161**

**AUTHORIZING AN ADJUSTMENT ON THE SALARY GUIDE**

**RESOLUTION 2022-162**

**AUTHORIZING THE RECEIPT OF BIDS FOR IMPROVEMENTS TO THE WARREN GROVE VOLUNTEER FIRE COMPANY AND AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR SAID PROJECT**

**RESOLUTION 2022-163**

**APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS**

**RESOLUTION 2022-164**

**APPROVING CLOSE OUT CHANGE ORDER #2, AUTHORIZING ENGINEER'S FINAL PAYMENT CERTIFICATE #2 AND ACCEPTANCE OF THE MAINTENANCE BOND SUBMITTED BY THE CONTRACTOR FOR THE MUNICIPAL ROAD PROJECT-NEWELL AVENUE FROM JENNINGS ROAD TO JEANNE DRIVE AND ATLATIC HILLS BOULEVARD ENTRANCE (Project #2021-096)**

**RESOLUTION 2022-165**

**APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS**

**RESOLUTION 2022-166**

**ACCEPTING THE RESIGNATION OF EMPLOYEE NUMBER #13452 FROM HER POSITION AS PER DIEM TELECOMMUNICATOR**

**RESOLUTION 2022-167**

**AWARDING A FIVE YEAR LEASE OF BLOCK 134, LOT 1 TO MAXWELL INTERSTATE, LLC**

**RESOLUTION 2022-168**

**AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF OCEAN FOR RADIO TALKGROUP AND/OR FREQUENCY SHARING**

**RESOLUTION 2022-169**

**APPOINTING MARK WHITE, PHD. PA FOR PSYCHOLOGICAL EVALUATION SERVICES FOR THE TOWNSHIP OF STAFFORD (2022-006)**

**RESOLUTION 2022-170**

**AUTHORIZING THE ACCEPTANCE OF AN ABANDONED VEHICLE FOR THE STAFFORD TOWNSHIP POLICE DEPARTMENT FOR TRAINING PURPOSES**

**RESOLUTION 2022-171**

**AUTHORIZING THE DONATION OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE TO THE STAFFORD TOWNSHIP VOLUNTEER FIRE COMPANY #1 FOR EXTRICATION TRAINING DRILLS**

**RESOLUTION 2022-172**

**ACCEPTING A DONATION BY REYNOLDS LIGHTING IMPROVEMENTS AND STRADAS ELECTRIC**

**RESOLUTION 2022-173**

**AUTHORIZING AN APPOINTMENT OF A MEMBER TO THE ZONING BOARD OF ADJUSTMENT**

**RESOLUTION 2022-174**

**APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS**

**RESOLUTION 2022-177**

**ACCEPTING THE RESIGNATION OF EMPLOYEE #13379 FROM THEIR POSITION WITH THE TOWNSHIP**

**RESOLUTION 2022-178**

**MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH OF BEACH HAVEN AND STAFFORD TOWNSHIP REGARDING EMERGENCY USE OF STAFFORD TOWNSHIP FACILITIES**

**WATER/SEWER RESOLUTIONS**

**W/S RESOLUTION 2022-29**

**AUTHORIZING THE REFUND OF WATER AND SEWER OVERPAYMENTS FOR 1148 JENNIFER LANE**

**W/S RESOLUTION 2022-30**

**GRANTING PRELIMINARY WATER SYSTEM APPROVAL FOR BLOCK 44.110, LOT 10.02**

**W/S RESOLUTION 2022-31**

**GRANTING PRELIMINARY AND TENTATIVE SANITARY SEWER SYSTEM APPROVAL FOR BLOCK 44.110, LOT 10.02**

**W/S RESOLUTION 2022-32**

**AUTHORIZING THE WATER AND SEWER UTILITY COLLECTOR TO CANCEL WATER AND/OR SEWER CHARGES**

**W/S RESOLUTION 2022-33**

**GRANTING PRELIMINARY AND TENTATIVE SANITARY SEWER SYSTEM APPROVAL FOR BLOCK 243, LOT 10**

**W/S RESOLUTION 2022-34**

**GRANTING PRELIMINARY AND TENTATIVE WATER SYSTEM APPROVAL FOR BLOCK 243, LOT 10**

**W/S RESOLUTION 2022-35**

**APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS**

**W/S RESOLUTION 2022-36**

**AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR THE LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM**

**W/S RESOLUTION 2022-37**

**GRANTING TENTATIVE SANITARY SEWER SYSTEM APPROVAL FOR BLOCK 145, LOTS 23.01 AND 47**

**W/S RESOLUTION 2022-38**

**GRANTING TENTATIVE WATER SYSTEM APPROVAL FOR BLOCK 145, LOTS 23.01 AND 47**

**W/S RESOLUTION 2022-39**

**HONORING TIMOTHY CRUSH FOR HIS MANY YEARS OF SERVICE WITH STAFFORD TOWNSHIP  
MAY 4, 2005 –JUNE 1, 2022**

**W/S RESOLUTION 2022-40**

**AUTHORIZING THE WATER AND SEWER UTILITY COLLECTOR TO CANCEL WATER AND/OR SEWER CHARGES**

**APPLICATION FOR APPROVAL**

**Lunch Wagon-Investigated and approved by the Stafford Township Police Department**

## **MINUTES FOR APPROVAL**

**March 15, 2022 Council Meeting Minutes**

### **Motion to adopt the Consent Agenda of April 12, 2022**

Motion to adopt was made by Mr. Krier and seconded by Dr. Guariglia

RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

### **AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS IN THE AMOUNT OF \$9,320,901.08**

Motion to approve was made by Dr. Guariglia and seconded by Mr. Henken

RCV: All in favor-Mr. Henken, Mr. Krier, Ms. Mower, Ms. Otte, Mr. Steadman, Dr. Guariglia, Mayor Myhre

### **GOVERNING BODY COMMENTS:**

Mayor Myhre-Reported on the Police Department activities for the month of March. Commended the Police Telecommunicators for the great job they do every day. They are known as the voice behind the badge. They dispatch Police, Fire and EMS. Mayor reminded residents of the Arbor Day scavenger hunt. For information visit the Stafford Township Recreation website. Green Fair will be held on April 29<sup>th</sup>, 12 thru 4 at Heritage Park.

Councilman Steadman-Reported on the Stafford Township Building and Zoning Department. He announced three new businesses opening in Stafford. Airmaid Designs, Sweet Melissa Goodness and Scott E. Kennard Construction.

Councilman Henken- Reported on the Stafford Township Recreation Department-Upcoming Easter Egg Hunt, Summer Camp Registration online and Founders Day-June 11<sup>th</sup>.

Councilman Guariglia-Reported on-Stafford Township EMS. The EMS will be holding their Craft Fair on April 23, 2022. He also reported on the activities of the Public Works department and reminded residents to please keep dogs off of the recreation sports fields.

Councilman Krier-No report.

Councilwoman Mower-May is National Older Americans Month. Many events will be held for seniors at the Bay Avenue Community Center. Pre-registration is required. Please contact Jennifer McBrien to sign up for various programs. Green Team Meeting May 5<sup>th</sup> via zoom. Organized clean up on May 1, 2022 at 9:00 am at the end of Stafford Avenue.

Councilwoman Otte-Attended the free Rabies Clinic at town hall on April 26, 2022. 179 Vaccines were given. The Clinic ran well. Please check your smoke detectors for batteries.

### **PUBLIC COMMENT:**

**FIVE (5) MINUTE LIMIT PER INDIVIDUAL. ALL COMMENTS WILL BE ADDRESSED TO THE MAYOR AND ALL INDIVIDUALS MAKING COMMENT MUST STATE THEIR NAME AND ADDRESS FOR THE RECORD. MAYOR MYHRE WILL RESPOND ONCE YOUR COMMENT IS COMPLETE**

Mayor Myhre opened public comment

Richie Gilchrist-Virginia Drive-Thanked the Township Administrator for his assistance corrected a stop sign on Marsha Drive. The Community Garden looking for volunteers and have begun planting for the season.

**Joe Mazola-Galley Avenue-Thanked Justin Riggs and Rachel Giolitto for attending the Senior Advisory Committee. He questioned roadwork on Cedar Bonnet.**

**There being no further Mayor Myhre closed public comment**

**ADJOURNMENT**

**Motion to adjourn the Township Council Meeting of April 12, 2022 was made by Ms. Otte and seconded by Mr. Krier.**

**All in favor: Aye**

**Time: 9:20 PM**